



# Village of Northbrook

## Board of Trustees

### SPECIAL MEETING AGENDA

**SANDRA "SANDY" FRUM BOARD ROOM  
NORTHBROOK VILLAGE HALL, 1225 CEDAR LANE  
TUESDAY, FEBRUARY 7, 2023**

**7:30 PM**

**1. ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. MINUTES APPROVAL**

- A. Review and Approval of the December 13, 2022 Committee of the Whole Meeting Minutes
- B. Review and Approval of the January 24, 2023 Regular Board of Trustees Meeting Minutes

**4. FIRE DEPARTMENT SWEARING IN**

**5. PUBLIC COMMENT**

Please Note - Members of the public wishing to respectfully share thoughts about any matter concerning the Northbrook Board of Trustees may do so by coming to a meeting and speaking during the "Public Comment" time on general matters, or by speaking if and when comment is called during debate on a specific matter that is listed on the agenda. Members of the public can also submit a written comment via the Village's website. Each written comment submitted on the website will be delivered to each member of the Village Board prior to the meeting but will not be read out loud at the meeting unless specifically requested. Please note that while the Village Board will not immediately respond to public comments at the meeting, or engage in a back and forth discussion during the meeting, we are of course actively listening to all comments, thoughts, and suggestions. Thank you for your understanding and taking the time to contribute to the success of our community.

**6. MANAGER'S REPORT**

**7. WARRANT LIST**

NONE

**8. PRESIDENT'S REPORT**

**A. RESOLUTION NO.23-**

A Resolution In Memorium Recognizing Sunil Hazaray for Seven Years of Service on the Senior Services Commission

B. Commission Appointment

## 9. CONSENT AGENDA

The matters listed for consideration on the Consent Agenda are matters that appear to have the unanimous support of the Board of Trustees. The Village President will review, designate the resolution or ordinance number for passage and then inquire if any member of the Board or member of the public objects to any item on the Consent Agenda. If any objections are raised, the matter will be removed from the Consent Agenda and relocated to a location on this agenda for consideration during the appropriate Board Committee report. If no objection is voiced, the Village President will request a motion and second for passage of all items listed. The resultant roll call vote on the Consent Agenda will be applicable to each individual agenda item.

A. **RESOLUTION NO.23-**

A Resolution Authorizing the Purchase of LED Lighting Fixtures from Graybar of St. Louis, MO

B. **RESOLUTION NO.23-**

A Resolution Authorizing a 36 Month Lease Agreement for Trash and Recycling Receptacles for the Central Business District from Big Belly Solar, LLC. from Needham, Pennsylvania

**ATTACHMENTS:**

- Exhibit A - Big Belly Solar, LLC Sole Source Letter
- Exhibit B - Example of Big Belly Receptacles
- Exhibit C - Tentative Trash Receptacle CBD Locations
- Exhibit D - Big Belly 36 Month Lease Proposal

C. **RESOLUTION NO.23-**

A Resolution Approving a Professional Services Agreement with Engineering Resource Associates of Warrenville, Illinois for the Third Addendum to the Master Stormwater Management Plan

**ATTACHMENTS:**

- Exhibit A - MSMP Addendum #3 ERA PRICE SCHEDULE
- Exhibit B - October 26, 2022 Stormwater Management Commission Presentation

D. **RESOLUTION NO.23-**

A Resolution of the Village of Northbrook, Cook County, Illinois in Support of Tax Increment Financing

**ATTACHMENTS:**

- RFCA Exhibit A - IML Letter to oppose SB 2298 2022
- RFCA Exhibit B - IML TIF General Fact Sheet 2022

E. **ORDINANCE NO.23-**

An Ordinance Voluntarily Annexing Certain Territory Contiguous to the Village of Northbrook and Establishing Zoning Thereof (3936 Maple Avenue)

**ATTACHMENTS:**

- Exhibit A - 3936 Maple Annexation
- Maps & Site Photo
- Plat of Survey
- Annexation Application & Attachments
- Affidavits of Notice
- Village Ord 08-06 Mission Hills Estates Recapture

**F. ORDINANCE NO.23-**

An Ordinance Waiving Competitive Bidding, Approving the Purchase of a Police Department Replacement Vehicle from Highland Park Ford of Highland Park, IL, and Authorizing the Disposal of a Surplus Vehicle

**ATTACHMENTS:**

- Highland Park Ford
- Arlington Heights Ford
- Glenview Ford

**G. ORDINANCE NO.23-**

An Ordinance Granting a Special Permit For A Transitional Service Facility (479 Lee Road) (Plan Commission Docket No. PCD-22-14)

**ATTACHMENTS:**

- 479 Lee - Draft Ordinance Exhibits A-E
- 479 Lee - PC Resolution, Minutes, Staff Reports
- 479 Lee - Public Comments
- 479 Lee - Applicant Submittal

**COMMITTEE REPORTS****10. ADMINISTRATION AND FINANCE****11. PLANNING AND ECONOMIC DEVELOPMENT****A. PRELIMINARY REVIEW - ZONING & DEVELOPMENT APPLICATIONS**

The comments made by Board Members this evening are the preliminary comments of individual trustees and do not represent the opinion or final determination of the Village of Northbrook. No final decision on the requested relief can or will be made until after the matter goes through the Village zoning process, which may include a public hearing and recommendation by the Northbrook Plan Commission.

**A. Preliminary Review for 1900 Willow for Rezoning & Special Permit for Automotive Detailing****ATTACHMENTS:**

- 1900 Willow - Application Summary, Aerials, Site Photos
- 1900 Willow - Sustainability Addendum
- 1900 Willow - Applicant Submittal

**12. COMMUNITY AND SUSTAINABILITY****A. Review and Approval of the January 24, 2023 Community and Sustainability Committee Meeting Minutes****B. ORDINANCE NO.23-**

An Ordinance Amending Chapter 23 of the Northbrook Municipal Code, as Amended, to Establish a Carryout Single-Use Bag Tax

**ATTACHMENTS:**

- 1- Exhibit A of Ordinance
- A- CSC Memo Consideration of a Single-Use Bag Tax

- B- Covered Businesses Updated List
- C- Resident Public Input Submissions
- D- Resident Meeting Summary
- E- Business Input Submissions

**13. PUBLIC WORKS AND FACILITES****14. PUBLIC SAFETY**

A. Review and Approval of the January 10, 2023 Public Safety Committee Meeting Minutes

**15. COMMUNICATIONS AND OUTREACH****16. REMARKS FOR THE GOOD OF THE ORDER****17. CLOSED SESSION****18. ADJOURN**

The Village of Northbrook is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Debbie Ford (847-664-4013) promptly to allow the Village of Northbrook to make reasonable accommodations for those persons. Hearing impaired individuals may call the TDD number, 847-564-8645, for more information.

VILLAGE OF NORTHBROOK  
COOK COUNTY, ILLINOIS  
Tuesday, February 7, 2023