ACC Commissioners present (6):
Cliff Town, Chairman
John Albrecht
Chris Urbanczyk
Robert Katz- arrived at 5:40 p.m.
Tony Schillaci
David Menn

ACC Commissioners absent (1):
F. Dirk Heidbrink

Village Staff Present:
Tom Poupard, Director of DPS
Swati Pandey, Senior Planner
Nick Desario, Assistant Director of Development & Planning
Colleen Brunner, Recorder

Others Present:
Tom Kenny, Scott Simpson Builders – 1020 Butternut Ln
Syed Amed, RA Developers – 3218 Glenbrook Dr
Kim Dao, owner of Basu Eatery, 1361 Shermer Rd
Tran Dao, owner of Basu Eatery, 1361 Shermer Rd

Call to Order
Chairman Town called the meeting to order in the Terrace Room of Village Hall, 1225 Cedar Lane, at 5:30 p.m.

Roll Call
Roll was called. A quorum was present.

Review of Minutes
A motion was made and seconded to approve the December 19, 2019 minutes as submitted. On a voice vote the motion passed.

Public Comments Regarding Items Not on the Agenda
None
New Single Family Home Elevations
  a. 1020 Butternut Ln. (R-5 District)- Mangold Architecture
Member Menn made a motion to amend the agenda as a courtesy to the contractor who was present, seconded by Member Albrecht. On voice vote the motion passed. After a brief discussion, a motion was made and seconded to approve the elevation as submitted. The motion passed with 5 ayes (Katz not present).

Continued Review of Permit Extension Request- 3218 Glenbrook Dr.

Nick Desario recapped the project history, inspections and general progress. A packet was provided with photographs of the current status. This new Single family home has already received a number of permit extensions to date. June 2018 the permit expired and a 6-month extension was granted. June 2019 the applicant came to the ACC and they granted an extension till 12-30-19. The exterior has been graded but no turf installed. He wanted to hear from the ACC if they are willing to grant another permit extension. He feels one more extension could be granted and if not in compliance then it would go to adjudication.

Syed Amed of RA Developers stated his client is having difficulty making finishing decisions. He thinks the interior will be completed within 90 days. He will have sod installed at the end of April, weather permitting.

The ACC discussed the issue and a motion was made and seconded to grant the final extension at 3218 Glenbrook Dr. until April 30, 2020 with the stipulation that sod be installed and the manufacturer’s stickers be removed from the windows. Failure to complete the permitted work will result in the issuance of a citation. On a voice vote the motion passed unanimously.

Design Review Permit – New Wall Signs for Basu Vietnamese Eatery (1361 Shermer Rd)

Swati Pandey presented the information regarding the sign request for a new restaurant at 1361 Shermer Road to the Commission. The applicant is proposing to install two identical new wall signs. One on the west elevation above the doors and the second on the north end of the building above the first floor windows close to the railroad tracks and Shermer Road. The proposed signs are in compliance with the Zoning Code requirements for size and height. The ACC is to consider if the size, material, color and mounting locations are acceptable.

Comments from the ACC included that the color looks appropriate with the building but members would like to see the south sign moved up higher over the door for better visibility and center it over the door. The north sign above the windows appears off center compared to the storefront windows. Members suggested moving the sign so it is centered above the windows and under the lights.

The Applicants stated that all of the suggestions were good ideas and they were acceptable.
A motion was made to approve the two wall signs with raising the sign over the door, and move the sign above the curved windows so it can be raised and centered in relation to the windows and under the existing lighting. The motion was made by Commissioner Schillaci and seconded by Commissioner Menn and all approved.

**Solar Permit Activity**
Mr. Poupard noted that since the Village has been working with SolSmart they have streamlined the building permit application. Also, the Village’s sustainability fellow Charmaine John was recently transferred to DPS and is now able to assist with energy initiatives. The Village is shooting for Silver level certification. SolSmart advised that certain zoning codes should be amended. Staff plans to send thank you notes to future green related building applicants.

**New Single Family Home Elevations**

a. 2300 Peachtree Ln (R-4 District) – Louis Banes Design/Build, architect
A motion was made and seconded to approve the elevation as submitted. The motion passed with all ayes.

**New Business**

Tom Poupard provided an update on the many initiatives his department will be taking on in 2020, including sustainability, the downtown and affordable housing. He stated that the plans have been submitted for the interior work at Northbrook Court. Demolition has started on the Macy’s. The canopies are changing, permits have come in for the first restaurant building. The grocery store is still not identified. The mall owners have said they are simplifying the residential design by removing the commercial element over the residential. The grocery store element will come back to the ACC.

**Old Business**
None

**Adjourn**
There being no further business, a motion was made by Commissioner Menn and seconded by Commissioner Urbanczyk to adjourn the meeting. On a voice vote, the motion was unanimously carried and the meeting adjourned at 6:20 pm.

Respectfully submitted,

*Colleen Brunner, Recorder*