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APPROVED
MINUTES OF THE REMOTE/WEBEX MEETING
ARCHITECTURAL CONTROL COMMISSION
VILLAGE OF NORTHBROOK
COOK COUNTY, ILLINOIS
March 11, 2021

ACC Commissioners present (7):

Cliff Town, Chairman
John Albrecht
F. Dirk Heidbrink
Wei Lei
Tony Schillaci
Chris Urbanczyk
David Menn

ACC Commissioners absent (0):

Others Present (0):

Village Staff Present:

Michaela Kohlstedt, Director of DPS
Swati Pandey, Senior Planner
Jackie Clawson, Building Official
Colleen Brunner, Recorder

Call to Order

Chairman Town announced that due to the COVID-19 pandemic and the Governor’s Executive Orders, this meeting is being held remotely. He called the remote meeting to order at 5:30 p.m.

Roll Call

Roll was called. A quorum was present.

Review of Minutes

A motion was made by member Menn and seconded by member Albrecht to approve the minutes from the February 11, 2021 meeting with the following change. Page 2, line 3- “not a big endorser of these” to “skeptical of certain”. On a voice vote, the motion to approve the amended minutes passed unanimously.

Public Comments Regarding Items Not on the Agenda - None

Update on Village Climate Action Plan and Planning Team Meetings

Michaela Kohlstedt, Director stated the team has met twice since the last ACC meeting. They finished the rating of the action items and assigned a lead agency and supporting entities to implement the items. The consultant will take the suggestions and create a draft action plan, which will be presented to

1 the Climate Action Plan participants on April 12th. Today, she sent the ACC an updated list of the action
2 items for them to read.

3
4 Member Albrecht stated that changes can only be made until March 19th and he would like the ACC to
5 take a close look at the list and add anything they find compelling.

6
7 Michaela Kohlstedt, Director stated that they are not able to make changes to the list but staff can bring
8 the ACC's recommendations back to the CAP sub teams.

9
10 Chairman Town stated the members will attempt to provide some feedback to Ms. Kohlstedt.

11
12 Member Albrecht also encouraged the members to watch the Sedak webinar and a link was provided.

13
14 **Design Review Permits- None**

15
16 **New Single Family Home Elevations**

- 17
18 a. 2028 Farnsworth Lane (R-4 District) – W.K. Olson Architects, Inc.
19 b. 1355 Rosemary Lane (R-2 District) – Kisarau Architect LLC

20
21 Member Menn made a motion, seconded by Member Heidbrink to approve the two single family home
22 elevations as presented. On a voice vote, the motion passed unanimously

23
24 **General Department Update**

25
26 Ms. Kohlstedt provided an update and stated that building permit and zoning activity has increased. The
27 draft budget was presented to the Board and it was well received. Department of Development and
28 Planning Services is adding a new position for a sustainability coordinator staff member.

29
30 **New Business- None**

31
32 **Old Business**

33 Heritage Oaks Golf Course (formerly Sportsman's) construction is on schedule. The restaurant will be
34 known as the Acorn.

35 Staff toured the new Techny Prairie Activity Center (TPAC) and ACC members may sign up for a tour with
36 the Northbrook Park District.

37 A demolition permit has been applied for at 916 Dundee- Green Acres County Club.

38 The 7-11 at Shermer / Waukegan has withdrawn their formal application.

39 The 7-11 at Shermer / Techny is also withdrawing the demolition and new building on the site. They will
40 restore the area and leave it vacant.

41
42 **Adjourn**

43
44 There being no further business, a motion was made by Member Heidbrink and seconded by member
45 Menn to adjourn the meeting. On a voice vote, the motion was unanimously carried and the meeting
46 adjourned at 6:55 pm.

47
48 Respectfully submitted,

1 Colleen Brunner