Approved Minutes of a Regular Meeting of the
Senior Services Commission
Village of Northbrook
July 11, 2019

The meeting was called to order at 7:00 p.m. at Crestwood Senior Housing Apartments. Present were Chairman Rosenberg and Members Caldwell, Lefkow, Malin, Moore, Stern, Whitmore. Also present were Assistant Director of Finance Betsy Garibaldi, (R&M) Representative Jaworski, Manager Dave Vaicaitis, and Recorder Anetsberger.

Guests
Meri Shea, Recreation Manager - Northbrook Park District

Review and Approval of Minutes
A correction on P. 2, Line 14-15 should state “Member Lefkow questioned...”. A correction on P. 3, Line 28-29 should read “Member Lefkow asked that on Friday, May 17th, members from the Senior Services Commission will be in attendance be provided with copies of the Senior Services brochure...”. A motion to approve the minutes of the May 9, 2019 meeting with corrections was made by Member Lefkow and seconded by Member Whitmore. The motion was approved by voice vote.

Chairman’s Report
Chairman Rosenberg began by stating that he attended a second meeting of the Metropolitan Mayors Caucus – Age – Friendly Communities. Materials from that meeting were available at tonight’s meeting on a table for anyone to view. A presentation was made by AARP. Chairman Rosenberg stated that the Village of Northbrook is ahead or equal to the other Villages represented at the meeting. Chairman Rosenberg shared that in 1950 the average live-to age was only 68 years, about 15 % of the population. In 2013 the average live-to age rose to 79. Today the average live-to age is 85 years, or about 24% of the population. The next meeting is scheduled for the month of September. Chairman Rosenberg and Village Liaison Garibaldi will attend.

Manager’s Report
Manager Vaicaitis reported that there are two vacant apartments to rent in July and that he has vetted one candidate and has another waiting to be vetted.

The public restroom remodeling project was completed on May 31st.

The access control system has been installed and completed for the five access doors into the building. The FOB’s are currently being distributed to the residents. All residents are scheduled to have their FOB’s by July 12th. The Medco keys will no longer work on the building doors by the end of July. Please see Manager Vaicaitis if any tenant needs assistance with using the new FOBs.

The fire safety draft has been completed. It has received initial approval. The Fire Marshall will review the draft and offer commentary. Manager Vaicaitis will post the evacuation plan and posters in the A, B and C buildings once it has been approved.
The recycling bins have been removed from the second and third floor of the C-Building. They have been relocated to the first floor trash room.

**Budget and Finance**

1) Review of April, 2019 Financial Report
There were no comments or questions. A motion was made by Member Caldwell and seconded by Member Stern to approve the April, 2019 financial report. On voice vote, the motion passed.

There were no comments or questions. A motion was made by Member Whitmore and seconded by Member Moore to approve the May, 2019 financial report. On voice vote, the motion passed.

**Old Business**

1) Update on programming at Crestwood Place:
Member Moore will bring in professionals on July 29, 2019 that will help Crestwood residents select programming that would be paid for with funds appropriated within the budget. An activities committee will be created to help to look at the programs that the residents have interest in. Member Moore stated that a lot of the activities offered are very affordable. She hopes to mobilize the residents and have them meet on a regular basis.

2) Status of installation of an additional intercom in the lobby for Crestwood residents to utilize instead of opening the door to strangers:
Manager Vaicaitis stated that the new intercom inside the main entrance is equipped with an operating box and instructions that are posted above it. The visitors’ side has a box with instructions posted above it in the vestibule. Residents do not have to open the door. The unit works like a doorbell; the visitor initiates the conversation.

3) Update on Installation of New Security System:
Manager Vaicaitis provided information in the preceding paragraph.

**New Business**

1) Consider recommendation to purchase artwork:
Member Lefkow stated that there is a provision in the budget to purchase additional art pictures. Member Lefkow solicited bids from four local vendors. Three vendors replied; H. Marion - $400 per picture, Corporate Artworks - $295 per picture, Corporate Art Group - $200 per picture. The prior purchase of 12 pieces of art was made from Corporate Art Group at a cost of $200 per picture for a total cost of $2400 with hanging and security included. Member Lefkow stated that the residents seemed very pleased with the prior purchases and it was a favorable experience to work with Corporate Art Works. Corporate Art Works was the lowest bidder. Member Lefkow stated that twenty new pictures would be selected and images would be brought to Crestwood Place where residents could vote for their favorites. The votes would be tallied and twelve new pictures at a cost of $200 each with hanging and security would be purchased for a total expenditure of $2400. A motion was made by Member Lefkow and seconded by Member Stern to purchase twelve art pictures from
Corporate Art Works at a cost of $200 each which includes hanging and security for a total cost of $2400 for Crestwood Place Public Areas. The motion passed.

2) Round Table meeting on 7/17/19 at 2 PM at the Weinberg Center:
Member Whitmore will attend the July 17, 2019 Senior Services Round Table Discussion to be held at the Weinberg Center and report back.

The Senior Services Commission will be represented at Northbrook Court on July 13, 2019 and host a display with valuable information for the public.

Hear from the Audience
Meri Shea, Recreation Manager for the Northbrook Park District, stated that Sue Schmittroth offered Crestwood residents a coloring workshop and a water color workshop. Ms. Schmittroth will offer another workshop, title unknown at this time. Ms. Shea announced that the Park District is offering a trip to see the musical “Annie” at the Fireside Theatre. If anyone is interested, please connect with Ms. Shea for more details.

Crestwood residents were invited to voice their concerns or present any questions to the Commission.
A resident stated that she found human waste in the B corridor on a prior Saturday. Manager Vaicaitis stated that he was made aware of the fact. He stated he has made contact with the resident. Manager Vaicaitis stated that the tenant has a health issue. The tenant is on a ten-day violation of lease warning and that he must correct the problem or management will move forward with lease termination action. Manager Vaicaitis stated that the resident is not the first to have been involved in this type of situation.

A resident stated that another resident is using multiple washers and dryers at the same time making it difficult for others to do their laundry. Manager Vaicaitis stated that he will discuss the matter with that tenant.

A resident thanked the Commission for the new lever door handles throughout the building, but requested that the two doors leading to the basement storage area receive new door handles. The two doors currently have round knobs. A total of four door handles would be needed. Manager Vaicaitis will look into the cost.

A resident thanked Manager Vaicaitis and the Commission for having the recycling bins in the C Building and hallways removed.

A resident stated that she thought some of the downspouts needed painting and the canopy by the front door was peeling. Manager Vaicaitis will investigate the issue.

A resident stated that there is no emergency phone available in the activity room. The resident stated that cell phone coverage was spotty in the room and asked if a 911 connection could be installed.

Member Malin asked about the details of the parking lot restoration project in September. Manager Vaicaitis stated that because it was a Public Works project, he did not have the
details at this time. The Commission and Manager Vaicaitis will ask for details. Residents are concerned that parking will be tight during the resurfacing project.

A resident asked for information on the train station. The Commission stated that they had no information on the logistics of the train station.

Many residents complimented Manager Vaicaitis on the duties that he performs. They stated he does excellent work and is very well organized.

Adjourn
A motion was made by Member Stern and seconded by Member Caldwell to adjourn the meeting at 7:38 p.m. The motion carried by voice vote.

/s/S. Anetsberger
Recorder