

MEMORANDUM

TO: STAFF

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS**

FROM: Rich Nahrstadt, Village Manager

DATE: January 21, 2011

RE: STAFF BRIEFING

WEEK OF JANUARY 17, 2011

PLAN COMMISSION MEETING 1.18.11

On Tuesday, January 18, the Plan Commission reviewed a resolution recommending approval for a special permit to allow a trade contractor with outdoor storage at 310-340 Melvin Drive in the Sky Harbor Industrial Park. The Commission approved the resolution with a series of conditions, and an ordinance reflecting the Plan Commission recommendation for approval has been placed on the January 25 Board of Trustees agenda.

INSTALLATION OF NEW DOWNTOWN SIGNAGE CONTINUES

Installation of the first phase of new downtown directional signage by Public Works staff has been completed. Staff anticipates that the second phase of installation of Village produced signs, those that will be installed within the lots, will be completed late in the week of January 24. Early in the spring the Village will be installing signage in front of the West Commuter Parking Lot identifying it as an additional parking resource for the general public.

WINTER WEATHER UPDATE

The Village received 2 inches of snow, coupled with freezing rain, from a weather system that moved through the area on Monday, January 17 and Tuesday, January 18. Crews began full plow operations at 9:30am. Salting operations continued until 11:15pm that night and ice control crews were called back in at 3:00am on Tuesday morning to continue salting. In total, 236 tons of salt were used during this weather event and 139.75 hours of overtime were incurred.

MUTUAL AID TO WHEELING FOR HOUSE FIRE

Friday, January 14, Northbrook Engine and Ambulance 10 were called by the Wheeling Fire Department for a structure fire in a single family residence. Engine 10 was assigned to assist with a water supply, then to advance a 3rd hand line to the rear of the building while Ambulance 10 rendered aid to a woman who had fallen on the ice while being evacuated from a nearby home. Paid-On-Call personnel covered Station 10.

EAB UPDATE

Contractual removal of parkway Ash trees has been completed. The Public Works Department will continue to remove a small number of infested trees with in house staff. Staff submitted a grant this week to the Metropolitan Mayors Caucus seeking \$20,000 in funding for the planting of replacement trees. Residents with parkway Ash trees were notified by mail prior to trees being removed and have been notified that the trees will be replaced at no cost to them. Residents are also being given the opportunity to select the type of replacement tree that will be planted.

EARLY MORNING FIRE AT VEOLIA

On Saturday, January 15, around 3:00 a.m., the Fire Department responded to a report of four garbage trucks on fire in the rear lot at the Veolia transfer station on Shermer Road. In all, three trucks were totally lost and five others had heat damage in the tightly packed lot. Northbrook received assistance from Glenview and Northfield Fire Departments and Paid-On-Call members were called to staff reserve apparatus.

POC firefighters remained on the scene after the side of one garbage truck had to be cut open with a torch and the trash removed to fully extinguish the fire. Preliminary investigation points to a possible engine block heater on one of the trucks. Company representatives estimate \$750,000 in equipment loss.



MELVIN ROAD WATER MAIN BREAK

Crews received word of a water main break on Melvin Road the morning of Monday, January 17. The break affected businesses in the 200 and 300 blocks. After excavating the site, crews attempted to shut down that segment water main. After trying several combinations of valves that did not effectively shutdown this main, crews repaired the water main break without shutting it down. Repairs of the water main break were completed at approximately 5:00 p.m. on Monday evening. Pictures of the break are below.



WATER TOWER CONSTRUCTION UPDATE

Construction on the Huehl Road water tower continues. Steel for the tower has begun to be delivered (see picture below) and construction will begin to go vertical this month. In conjunction with the construction of the new water tower, staff is preparing design drawings and contract specifications to install a new fiber optic line between the Public Works Center and the new water tower. An April 1st bid advertisement is anticipated along with a May 1st tentative start date.



WEEK OF JANUARY 24, 2011

MON.	1/24	7:30 p.m.	Zoning Board of Appeals – Board Room
TUES.	1/25	7:30 a.m.	ICDC – Cancelled
		7:30 p.m.	Regular Board of Trustees Meeting – Board Room
WED.	1/26	7:00 p.m.	Rescheduled Youth Commission Meeting – Terrace Room
THURS.	1/27	7:30 a.m.	Foreign Fire Insurance Board Meeting – Station 11
		5:30 p.m.	Special Architectural Control Commission Meeting – Terrace Room
FRI.	1/28		No Meetings