

## MEMORANDUM

**TO:** STAFF

**COPY:** VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** January 17, 2014

**RE:** STAFF BRIEFING

### WEEK OF January 13, 2014

#### BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held their regular meeting on Tuesday, January 14. Under Manager's report, Public Works Director Kelly Hamill provided an overview of the Village's response to the snowstorm. President Frum expressed her appreciation to Village staff for the excellent service to the community during the extreme weather conditions.

During the Consent Agenda, the Board passed the following resolutions: authorizing the purchase of a Police Department Vehicle; approving the Annual Motor Fuel Tax (MFT) program funding appropriation; approving the Annual Motor Fuel Tax (MFT) program intent to bond; approving a Motor Fuel Tax (MFT) appropriation for roadway improvements along Happ Road; approving the development concept plan and the tentative plat of subdivision, and providing conceptual approvals of certain special permit uses, variations, and waivers (Northshore 770 - 770 Skokie Boulevard); approving a new sign on the south elevation of Northbrook Court Mall – Arhaus; approving an agreement with Braniff Communications, Inc. for digital upgrade of outdoor warning siren system. The Board also passed ordinances reconvening the Joint Review Board, setting the date of the Public Hearing to consider amendments to the redevelopment plan and project, and reopening an Interested Parties Registry for the Dundee Road/Skokie Boulevard TIF District. Under Planning and Zoning, the Board sent the request to construct and operate a cell tower at 4350 Walters Avenue to the Plan Commission for review.

The next Regular Meeting of the Board of Trustees will be on Tuesday, January 28.

#### PLAN COMMISSION & STORMWATER MANAGEMENT COMMISSION WORKSHOP

The Northbrook Plan Commission and Stormwater Management Commission will be holding a special joint meeting on Tuesday, January 21, 2014 at 7:00pm in the Board Room of the Village Hall. The purpose of the meeting is to discuss how best to address storm drainage regulations and concerns on infill subdivision and development sites. The two commissions will receive a briefing on zoning and storm drainage basics and the standards applied to small lot subdivisions. The two commissions will then discuss how to promote best management practices, "low impact development" techniques and emerging "green infrastructure" measures. Given the workshop nature of the meeting, it will not be cable or video streamed on the website; however members of the public are welcome to attend to hear the deliberations.

TECHNY ROAD/PFINGSTEN ROAD IMPROVEMENTS PROJECT



On Thursday, Village Engineer Paul Kendzior, (pictured left) the design team (HLR, Inc.) and the construction management consultant (Primera) accepted the “Project of the Year” award for Environmental projects between \$5 Million to \$25 Million from the Suburban Branch of the APWA. The project included Phase 3 & 4 of the Techny Drain Stormwater Management Improvements and the reconstruction of Techny Road, between Second Street to Pfingsten Road. The project was completed a year ahead of schedule and with a savings of approximately \$190,000. The Village is proud to receive this award.

NEW POLICE OFFICER

Police Officer Scott Lubiak was sworn in Tuesday morning, January 14, by Clerk Debbie Ford. Scott was welcomed to the department by Trustee A. C. Buehler, BFPC Secretary Dennis Harrison, Village staff, police co-workers and members of the Lubiak family. Scott, having completed his academy training with Villa Park Police Department, will begin his ten weeks of Northbrook field training. Congratulations Scott.



CONCEALED CARRY FORUM

The Village was informed that State Representative Laura Fine, along with Brandon Nemec - Cook County State Attorney's Office and Mark Walsh - Illinois Council Against Handgun Violence, will present a Concealed Carry Forum on Wednesday, January 22 from 7to 8pm at the Glenview Police Station, 2500 E. Lake Ave., Glenview.

WEEK OF January 20, 2014

<b>MON.</b>	<b>1/20</b>		<b>Martin Luther King Jr.'s Birthday, Observed – Village Hall Open</b>
		7:00 p.m.	CRC Asian Heritage Subcommittee - YMCA
<b>TUES.</b>	<b>1/21</b>	7:30 p.m.	Joint Mtg. Plan Comm./Stormwater Management – Board Room
		7:30 p.m.	Committee of the Whole Meeting – <b>Cancelled</b>
<b>WED.</b>	<b>1/22</b>	7:00 p.m.	Rescheduled Youth Commission Meeting - Terrace Room
		7:00 p.m.	Concealed Carry Forum – Glenview Police Station- Glenview
<b>THURS.</b>	<b>1/23</b>	7:30 a.m.	Foreign Fire Insurance Board – Station 11
		9:00 a.m.	Fire Pension Board Meeting – Shermer Study
<b>FRI.</b>	<b>1/24</b>		<b>No Meetings</b>