

MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: January 22, 2016

SUBJECT: STAFF BRIEFING

WEEK of January 18, 2016

PLAN COMMISSION MEETING

The Northbrook Plan Commission held its regular meeting on Tuesday, January 19 and reviewed the following application:

- **DOCKET NO. 15-19: 1179-1275 SHERMER ROAD - JACOBS TOWNHOMES:** The Commission held its fourth public hearing on an amended application for zoning and subdivision relief for approval of a 72-unit townhome planned development. The Applicant presented a revised plan that reoriented units, increased the amount of green space and revised some parking and driveway plans as well as building elevations. After hearing public comment, the Commission discussed the plans, and the majority of Commission members felt the development is appropriate for the subject property. However, the Commission identified additional concerns regarding density and a number of other items related to parking, traffic flow and landscaping. The Commission continued the public hearing to Tuesday, February 2 to give the applicant additional time to work with the property's neighbors and respond to Commission comments.

The next Plan Commission meeting is scheduled for February 2.

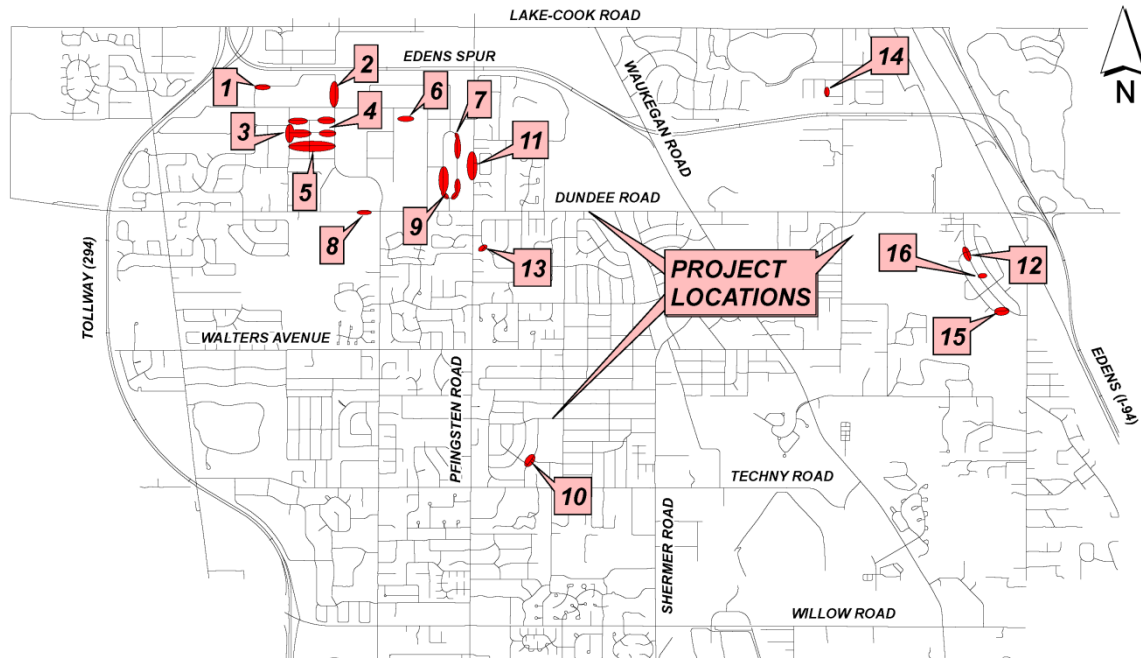
ENVIRONMENTAL QUALITY COMMISSION MEETING

The Environmental Quality Commission met on Thursday, January 21. The Commissioners discussed the Monarch Butterfly project and their plans to promote milkweed plantings in the Village. The Commission continued to research the certifications necessary to be part of an updated green building initiative ordinance. The next meeting of the Environmental Quality Commission is scheduled for Thursday, February 18.

SANITARY SEWER LINING

The Village's contractor began work on the Sanitary Sewer Lining Program this week by cleaning the mains that will be lined as indicated on the map below. The lining work does not require any excavation, and there will be minimal service disruption to residents and businesses while work is occurring. While sewer lining is being performed, residents and businesses are requested to refrain from activities that generate excessive amounts of waste water, such as operating dish and clothes washers, for approximately 12 hours on the day of the lining. A door hanger is being distributed to affected homes and businesses prior to the lining taking place.

During the installation of the liner, residents may detect a “plastic” odor in the area. The odor should dissipate within a few hours. If residents notice an unusual smell in their home, or if the odor remains detectable outside for a prolonged period, please call the Public Works Department at 847/272-4711.



WATER MAIN BREAKS

Public Works Crews repaired four water main breaks this week. The breaks were located at 1238 Western, 3522 Prestwick, 2820 Koepke, and 3480 Bayberry. The picture shows crews working on the water main break at 2820 Koepke Road.



NICOR UPDATE

This week, Nicor completed installing the new gas mainline. The next step is to bring the rest of the newly installed mains online. There may be a smell of gas in the air for a short period of time during this process. Crews installed new services on Huckleberry Lane, Appletree Lane and Court and Hawthorne Lane.

Nicor will continue connecting new service lines to the new main next week starting on Shannon Road and continuing with the rest of the new mainline. Residents with questions on landscaping restoration should contact Nicor at 1-800-730-6114, ext. 4. Residents with questions about the project can contact Nicor at 630-816-5673.

POLICE DEPARTMENT ACTIVITY

On Thursday afternoon, Community Relations Supervisor Petka assisted school staff at Field Middle School with a safety presentation to two classes of sixth graders. The presentation focused on bicycle safety, use of seat belts and awareness of distracted drivers.

WINTER WEATHER OPERATIONS

On Wednesday, January 20, the Village received approximately 0.5 inches of snow. Public works crews began ice control operations at 3am on Wednesday with seven salt trucks out to treat all our streets. Ice control operations continued until approximately 9am.

NORTHBROOK TOWER 12 ASSISTS PROSPECT HEIGHTS WITH RESIDENTIAL STRUCTURE FIRE

On Saturday, January 16, at 1:00pm Northbrook Tower 12 responded to the 200 block of Kenilworth Avenue in Prospect Heights for the residential structure fire. Tower 12 was assigned to roof operations providing ventilation to the structure. Callback personnel provided coverage for Northbrook stations for the duration of the incident. The cause of the fire is currently under investigation.

FIRE DEPARTMENT ASSISTS NILES WITH HIGH RISE STRUCTURE FIRE

At 8:30am on Friday, January 15, the Niles Fire Department requested a Box Alarm assignment for the high rise fire in the 9700 block of Dee Road. Northbrook Ambulance 10 and Battalion 11 responded on the box alarm while call back personnel provided coverage for Northbrook stations. Ambulance 10 assisted with patient triage, and Battalion 11 was assigned to the staging area. In addition, three Northbrook fire investigators responded to the incident to assist in the investigation as to the cause of the fire.



ELEVATOR RESCUE OPERATIONS FOR FIREFIGHTERS



During this past week, firefighter training focused on emergency elevator rescues and firefighter operation and safety during fires in multi-story buildings. The training included classroom and on-site, hands-on components. The instructor, Brian Kazmierzak, is well known throughout the fire service nationally for his instructional presentations to firefighters. Brian discussed elevator rescue, elevator anatomy, various doors and alternative means of accessing trapped occupants. The class also satisfied OSHA requirements for *Lock Out Tag Out* procedures for safety.

WEEK OF January 25, 2016

MON.	1/25	7:30 p.m.	ZBA – Cancelled
TUES.	1/26	7:30 a.m.	ICDC Meeting - Cancelled
		7:30 p.m.	Regular Board Meeting - Board Room
WED.	1/27	11:45 a.m.	Northbrook Chamber – State of the Village Address w/Pres. Frum
		7:00 p.m.	Rescheduled Youth Commission – Terrace Room
THURS.	1/28	7:30 a.m.	Foreign Fire Insurance Board – Fire Headquarters Station 11
FRI.	1/29	11:00 a.m.	No Meetings