

## MEMORANDUM

**TO:** STAFF

**COPY:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
DEPARTMENT HEADS

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** January 27, 2012

**RE:** STAFF BRIEFING

### WEEK OF JANUARY 23, 2012

#### REGULAR BOARD OF TRUSTEES MEETING

The Board of Trustees held their regular meeting on January 24. The Fire Department had three recognitions. First, Deputy Ron Schinleber was recognized for his 38 years of dedicated service to the Fire Department and to the Village of Northbrook. Ron was presented with a Recognition Resolution by President Frum and was congratulated on his retirement.



Dr. Steven Valfer was recognized for his heroic efforts on the scene of a recent Northbrook Fire paramedic call. While at a local restaurant, a Northbrook resident suffered a heart attack and as a result lost consciousness. While the Northbrook ambulance crew was in route, Dr. Valfer responded immediately to the ill person and began administering CPR through chest compressions. Dr. Valfer was presented with a Citizen Recognition Resolution for his life saving efforts by the Village of Northbrook and with a "Heartsaver Hero Award" from the American Heart Association for his quick response and CPR efforts.



Three new Paid-on-Call firefighters were sworn in at the Village Hall meeting on the evening of January 24, 2012. Candidates Jordan Brandwein, Donald Miller and Patrick Monahan appeared before the Fire Chief, Village Board and Village Clerk and accepted and recited their oath as new Paid-On-Call Firefighters. The three new Paid-on-Call candidates began the NIPSTA Winter Academy on January 14, 2012.

On consent, the Board approved a Resolution for the purchase of 20 computers for use in Police squad cars and Fire ambulances, as well as a Resolution approving a contract with V3 Construction Group for riverbank stabilization work. During the Planning and Zoning Committee Report, the Board held a public comment session on the proposed landscape waste transfer station use request by Red's Garden Center. Residents commented on why they felt the use was not appropriate for the site, while the owner of the business explained why the use should be considered acceptable. The board voted to send the issue to the Plan Commission for consideration.

The Board also voted to annex into the Village the property now owned by the Park District at 180 Anets Drive. The property will be zoned IB Institutional Building to allow the applicant to use the site for parks and recreation purposes. The next Regular Board Meeting is scheduled for February 28, 2012.

### DRAFT DOWNTOWN PLAN AVAILABLE FOR PUBLIC REVIEW

A copy of the Northbrook Draft Downtown Area Plan is available for review at [www.northbrook.il.us/DowntownPlan](http://www.northbrook.il.us/DowntownPlan) and at the Northbrook Public Library reference desk. The draft plan is based on input from a public participation process which included involvement of a Steering Committee, interviews with community leaders, over 1,100 responses to a community survey, a community mapping tool, a web-site driven e-mail tool, and participation of community members in public meetings during a four-day charrette in October 2011.

If anyone has comments regarding the plan that they would like to share with the Downtown Plan Steering Committee, they should e-mail them to [david.schoon@northbrook.il.us](mailto:david.schoon@northbrook.il.us) or mail them to David Schoon, 1225 Cedar Lane, Northbrook, IL 60062.

The project consultant will review the Draft Plan with the Downtown Plan Steering Committee on Tuesday morning, January 31, at 7:30am in the Village Hall Board Room. For a copy of the agenda please visit [www.northbrook.il.us/DowntownPlanAgenda](http://www.northbrook.il.us/DowntownPlanAgenda) . The Jan. 31 meeting is open to the public. Once the Steering Committee finishes its review of the Draft Plan and makes its recommendation to the Village Board of Trustees, the Draft Plan will be presented to the Board of Trustees at a future meeting. Please visit [www.northbrook.il.us/DowntownPlan](http://www.northbrook.il.us/DowntownPlan) for meeting dates.

### NORTHBROOK YOUTH COMMISSION

The Youth Commission met on Wednesday of this week. The meeting was rescheduled from the regular meeting date of Wednesday, January 18, as last week was finals week at GBN. For the majority of the meeting, Commissioners discussed the upcoming 15<sup>th</sup> Annual Quiz Bowl scheduled for Thursday, February 23. Roles for the evening along with team set-up were planned out. Also discussed was the upcoming Youth Film Festival. This will be the 3<sup>rd</sup> annual festival and the tentative date for the event is Monday, June 11. This event will be presented in greater detail at the March meeting. The proposed Youth Forum will also be vetted during the March Commission meeting. The Commission is now considering a forum in which youth commission members, and potentially peer leaders from the High School, will meet with parents in the community to discuss what it is like to be a kid growing up in Northbrook.

The next meeting will be on February 22, 2012 (rescheduled from February 15) and will serve as the Quiz Bowl rehearsal.

### FIRE DEPARTMENT RESPONDS TO MULTIPLE VEHICLE ACCIDENTS

On January 24, the Fire Department paramedics treated and transported one of four people involved in two separate crashes within 100 feet and moments apart at the 500 block of Waukegan Road. Both collisions were rear-end type collisions, resulting in major damage to the vehicles but only minor injuries to the passengers involved. Both southbound lanes of Waukegan Road were closed for several minutes to prevent additional injuries to those involved and to the responders working among the two incidents spanning both lanes.

### RESIDENTIAL BURGLARIES

On Friday afternoon, January 20, unknown persons entered a residence in the 1800 block of Thornwood Lane by prying open a side window. Several rooms in the home were ransacked and several windows damaged from attempted entry.

Unknown person(s) entered a home under construction in the 2400 block of White Oak Drive and removed \$2,000 worth of copper construction material.

An attempted burglary was reported to an office suite in the 3100 block of Dundee Road on Monday, January 23. Entry was not gained; however, several suite doors had pry marks on them.

### WATER MAIN BREAKS

Public Works crews repaired five water main breaks this week. Breaks occurred on the 6-inch diameter water main in the 2300 block of Peachtree, 2400 block of Farnsworth, 2700 block of Appletree and 2300 block of Techny. Also on the 8-inch diameter main in the 1400 block of Sycamore (Walters Ave. water main). The following photos show the sequence in repairing the water main break on Walters Avenue.



### UPDATE FOR SHERMER ROAD BRIDGE OVER MIDDLE FORK CLOSURE

The Illinois Department of Transportation (IDOT) held a Pre-Construction meeting on Monday regarding their construction contract for the beam and deck replacement for the Shermer Road bridge over the Middle Fork. The contractor is Lorig Construction. The amount of the contract is approximately \$365,000. The bridge is located on the segment of Shermer Road that is between Lee and Dundee Roads. To complete the specified work the bridge will have to be closed. The anticipated date for the bridge closure is May 1, 2012. The bridge will be reopened by July 31, 2012. The detour route will be Dundee and Waukegan Roads. Electronic message boards will be provided 10-days in advance of the bridge closure.

**WEEK OF JANUARY 30, 2012**

<b>MON.</b>	<b>1/30</b>		No Meetings
<b>TUES.</b>	<b>1/31</b>	7:30 a.m.	Downtown Area Plan Steering Committee - Board Room
		7:00 p.m.	"Village to Village" Sub-committee of the CRC and SSC - Library
<b>WED.</b>	<b>2/1</b>		<b>No Meetings</b>
<b>THURS.</b>	<b>2/2</b>		<b><i>Groundhog Day</i></b>
		6:00 p.m.	Arts Commission Subcommittee Meeting - Terrace Room/
		7:00 p.m.	Arts Commission - Terrace Room
		7:00 p.m.	Community Relations Commission - Library, Civic Room
<b>FRI.</b>	<b>2/3</b>		<b>No Meetings</b>