

MEMORANDUM

TO: STAFF

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS**

FROM: Richard Nahrstadt, Village Manager

DATE: February 24, 2012

RE: STAFF BRIEFING

WEEK OF FEBRUARY 20, 2012

COMMITTEE OF THE WHOLE MEETING

At the February 21, Committee of the Whole meeting, the Board of Trustees reviewed the Draft Downtown Plan and major recommendations of the Downtown Plan Steering Committee. Several trustees expressed their opposition to the use of eminent domain (which is *not* an element of the plan but was discussed by the Committee) and the use of TIF financing for the redevelopment of targeted redevelopment sites; however, there was general support for such items as the proposed Zoning Code amendments regarding height and bulk, further studying the Shermerville Commons concept, better entryway and directional signage, and actively assisting downtown property owners fill commercial space with retailers. Suggested next steps for the Downtown Plan will be presented at the March 13 Regular Board meeting.

POLICE ACTIVITY

A burglary was reported to police on Monday afternoon, February 20, in the 800 block of Cedar Lane. The resident was out of town and relatives were checking on the home. Jewelry and silver coins were removed.

A patron of Northbrook Court had his vehicle broken into on Wednesday afternoon, February 22. Three fur coats were removed from inside the vehicle which had the passenger side door lock broken.

The Investigations Division has been assigned these cases.

FIRE DEPARTMENT PERSONNEL ATTEND THE ANNUAL MABAS COMMAND CONFERENCE

Chief Mark Nolan, Captain Tim Smeltzer, and Lieutenant Dave Schweihs attended the annual MABAS Command Conference held on February 20-23, in Peoria. Captain Smeltzer and Lieutenant Schweihs attended the special teams' committee meetings for Technical Rescue Team (TRT) and Water Rescue which help plan special operations for the year. Some of the significant topics discussed at the conference included:

- MABAS and Illinois National Guard – Sustaining an Operation
- Congressional Funding Outlook 2012
- Experiences during the New Zealand Earthquake
- IDOT and Illinois Tollway Authority Incident Command Integration
- Improvised Nuclear Devices & Urban Areas (What can the first responder expect?)
- Changes with National Weather Service Watches and Warnings
- Joplin Tornado (Lessons Learned)

The knowledge and information gathered from these topics help our members prepare for significant events that may impact our community.

GREEN ACRES COUNTRY CLUB APPLICATION FOR PADDLE COURTS

On February 24, the Village received a letter from Green Acres Country Club withdrawing its formal application to consolidate and rezone two residential parcels along Dundee Road into the existing country club property. The Board reviewed the Applicant's preliminary request in January. Since then the Applicant had submitted a formal application to proceed forward with the plan. The Applicant has withdrawn this request and now plans to pursue the installation of paddle courts on their current property to the east of the main parking lot. This paddle court configuration was approved several years ago when the Applicant received Village approval for the building addition and reconfiguration of the entrance.

WATER MAIN BREAK UPDATE

The Public Works Department repaired water main breaks in the 4500 of block Lindenwood Lane and the 2100 block of Crabtree Lane. The Village's emergency contractor, Layla Construction, repaired two breaks in the 1700 block of Silver Pine as Public Works crews and equipment were conducting snow plowing operations. Lastly, the Sanders Court development experienced a break on the private main that serves the majority of the shopping center. Public Works assisted the contractor with water shut offs to help prevent flooding of stores and offices.



1700 block of Silver Pine

The Public Works Department also has four water main breaks that will be scheduled for repair next week. Those breaks include the 3000 block of White Pine, the 2900 block of Dundee, the 2600 block of Walters Avenue, and Waukegan Road near Jeffrey Lane.

Historically December, January, and February are the months when the Village sees its most water main breaks. To date during this fiscal year, the Public Works Department has repaired 80 water main breaks while last fiscal year, the Village had repaired 104 water main breaks by the end of February. Water main breaks can be caused by one or a confluence of factors including cold or exceptionally dry weather causing the ground to shift, a weak spot in the water main, a pressure fluctuation in the system, or even how the water main was handled before it was installed (material handling procedures were not as careful 50-60 years ago as they are today).

WATER VALVE REPLACEMENT

On Wednesday, February 22, Public Works crews worked to repair a water valve at the intersection of Peachtree and Ash Lanes. The repairs required shutting off water to 30 homes. The residents were notified in advance of the work.



Old Valve



New Valve

SANITARY SEWER REPAIRS

Public Works repaired a sanitary sewer in the intersection of Cherry and Briarwood Lanes. The sanitary sewer there had settled causing a failure in a joint. To complete the work, crews had to close Briarwood Lane, between Chestnut and Crabtree, and reduce Cherry Lane to one lane with flaggers controlling traffic. Repairs were begun at 9:00am, after Greenbriar and Westmoor schools had started, and were completed by 2:30pm. Staff notified the schools so they could alert the parents in advance.

WINTER WEATHER OPERATIONS

The Village experienced its fourth measurable snow that began on Thursday and continued through Friday, February 24. Crews began at 2:00pm on Thursday and transitioned into a full plow by 2:00am. The heavy wet snow slowed plow drivers, resulting in plowing cycle time taking longer than normal. However, as of noon on Friday the Village had received approximately 4.5 inches of snow and all streets had been plowed once with crews going through routes a second time to salt and clear any snow bonded to pavement.

WEEK OF FEBRUARY 27, 2012

MON.	2/27	9am-5pm	EARLY VOTING - BOARD ROOM (through March15)
		10:30am	Arts Commission Music Subcommittee – Historical Society
		7:30 p.m.	ZBA Meeting - Cancelled
TUES.	2/28	9am-5pm	Early Voting - Board Room
		7:30a.m.	ICDC - Terrace Room
		3:30 p.m.	Arts Commission Art in the Park Subcommittee – Terrace Room
		6:00 p.m.	Communications & Legislation Committee - Terrace Room
		7:30 p.m.	Regular Meeting of the Board of Trustees - Board Room
WED.	2/ 29	9am-5pm	Early Voting - Board Room
		9:30 a.m.	Fire Pension Board Meeting - Terrace Room
THURS.	3/1	9am-5pm	Early Voting - Board Room
		7:00 p.m.	Arts Commission - Terrace Room
		7:00 p.m.	Community Relations Commission - Library Civic Room
FRI.	3/2	9am-5pm	Early Voting - Board Room
SAT.	3/3	9:00 a.m.	Admin. & Finance Committee Budget Workshop-Terrace Room