

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: February 28, 2014

RE: STAFF BRIEFING

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held their regular meeting on Tuesday, February 25. During the Consent Agenda, the Board passed a resolution approving an agreement to prepare a Capital Maintenance Plan for Crestwood Place and an agreement with Huff and Huff, Inc., for Environmental Engineering Services.

The next Regular Meeting of the Board of Trustees will be held on Tuesday, March 11 immediately following the Budget Workshop scheduled for 6:15pm that evening.

JOINT REVIEW BOARD

On February 27, the Joint Review Board (JRB) met to review and discuss the proposed amendments to the Dundee Road/Skokie Boulevard Redevelopment Plan and TIF Ordinances. In attendance were representatives from the Village, Park District, School District 225, School District 28, and the public member of the JRB. The JRB voted unanimously to recommend the proposed changes to the Village Board. A public hearing on the proposed amendments will be held on Tuesday, March 11.

INDUSTRIAL & COMMERCIAL DEVELOPMENT COMMISSION

At its regular meeting on February 25, the Industrial and Commercial Development Commission reviewed the tax increment financing (TIF) request for the NorthShore 770 project and the proposed TIF Plan amendments. After a presentation by staff and response to questions by the Applicant, the Commission recommended, by a 10-0 vote (one member abstaining), its support of the Administration and Finance Committee's December 17, 2013 recommendations regarding the NorthShore 770 developer's TIF request and TIF Plan amendments.

YOUTH COMMISSION QUIZ BOWL

On Thursday evening, 8th graders from Field Middle School, Maple Junior High, Northbrook Junior High, Wood Oaks Junior High, and St. Norbert's came together for an evening of fun and scholastic competition. The team from Maple Junior High unseated the reigning champion for its first win since 2006. While there was a bit of confusion about the location of the Parthenon, all of our students proved more than worthy of being considered academic champs. Congratulations and thanks to all who participated. The event is currently being aired on NCTV Cable Channel 17 at 8am and 4pm on Monday, Tuesday and Thursday thru Saturdays and 4pm on Sundays and Wednesdays. U-Verse subscribers may view NCTV on channel 99 and search Northbrook – NCTV.



NORTHBROOK FEATURED ON KOREAN TELEVISION

On Friday, President Frum and Community Relations Chairman Ray Wehr were interviewed about Northbrook for MBC Chicago Channel 24.5. The interviews will be featured as part of the Korean channel's My Town series expected to air in late March or early April. Pictured is President Sandy Frum with MBC interviewer Danny Chang, a former GBN student.



CONGRATULATIONS

Northbrook Police Communications Supervisor Jim Schmerschneider will be retiring from the department on March 4th after serving the Village for thirty-seven and a half years. Jim began his career as a dispatcher and was responsible for the creation and implementation of our Enhanced 9-1-1 system throughout the entire Village. Best wishes to Jim on his well-earned retirement.

WINTER WEATHER PREPARATION

The forecast is currently calling for the possibility of snow throughout the weekend with a total accumulation ranging from 2-6 inches.

Throughout this week, Public Works crews have been preparing by spraying deicing fluid along select priority routes. When applied, the fluid appears in stripes along the pavement and is intended to help prevent snow and ice from binding to the roadway. The photo shows the deicing material after it was laid on Cherry Lane.

Crews worked Friday to load trucks with salt and fuel and also perform equipment inspections. These proactive steps prior to the snow event help improve response times by having equipment ready to go once crews are called in and help reduce lost plow time for equipment repairs. Public Works will be working with the Police Department to monitor the roadways, and crews will be deployed as conditions warrant.



DAMAGED GAS MAIN CLOSES PORTION OF WAUKEGAN ROAD

Today, Friday, February 28, at approximately 11:30am, a private contractor damaged a gas main near the intersection of Waukegan Road and Founders Drive. Waukegan Road had to be closed in both directions from Founders Drive to Voltz Road through the evening rush hour while Nicor worked on the repair. Motorists were notified via Shadow Traffic, Facebook and Northbrook Notify email, to use an alternate route and to avoid the area until the road was open. Public Works and the Police Department worked with IDOT on detour routes and posting information for motorists

NORTHBROOK ASSISTS WINNETKA WITH BOX ALARM STRUCTURE FIRE

At approximately 9:00pm on February 26, Northbrook Battalion Chief 11 and Engine 11 responded to the 900 Block of Pine Street in Winnetka for the Box Alarm structure fire. Upon arrival crews faced heavy fire conditions and extreme cold temperatures. Northbrook Engine 11 provided water supply and served as the Rapid Intervention Team while Battalion 11 assisted with fire ground operations. Northbrook stations were covered by call back personnel.

EIGHT YEAR OLD LEADS POLICE TO HIT AND RUN OFFENDER

After dropping off a student at GBN, a vehicle crash occurred in the driveway exiting the school. The parties involved agreed to relocate to a spot out of traffic. The offending vehicle did not relocate to the agreed upon spot, instead leaving the scene. A passenger, an eight year old male in the struck vehicle, noted the license plate of the offending vehicle and was able to deliver this and other vehicle information to the Police. The offender was located and issued a citation for failure to provide information after a crash. A court date has been set. The eight year old was commended by the Police Department for his astuteness and composure to note the license plate number, especially after being involved in an emotional experience such as an accident.

POLICE ACTIVITY

Patrol assisted Northbrook Court Security with a retail theft case from Neiman Marcus on Thursday evening, February 27. Three female subjects were observed by Loss Prevention employees selecting items from a rack nearest the outside exit. The subjects left the store with the items. Northbrook Court Security attempted to stop the females outside where two ran away and one female was detained. Items totaling \$7,700 were recovered. The female subject was charged with a felony charge of retail theft and appeared in bond court Friday morning.

Police are investigating a burglary to a home in the 2200 block of Scott Road. The homeowners were notified by their alarm company of the alarm activation and responded to their home prior to calling Police. Police were then summoned to check the residence and found a back patio door had been smashed. While it appeared rooms had been compromised, nothing appeared to have been taken. The Investigations Unit will continue the investigation.

SANITARY SEWER LINING PROJECT

The Village's contractor, Michels, lined sewers on Church Street and Lawrence Lane this week. They also cleaned the sewers on Keystone Avenue and Shermer Road in preparation for lining in the coming week. Sewers on Angle Avenue, Milton Avenue, Keystone Avenue, and Shermer Road will be lined next week unless the weather forces this work to be pushed back. Work on Shermer Road will be conducted during a non-rush hour period, mid-day and will have minimal impact on traffic.

Sewer lining is a process where a liner is installed into the Village's sewer mains in an effort to seal the pipe and extend its useful life. This work does not require any excavation and provides only minimal service disruption to residents and businesses. While sewer lining is being performed, residents and businesses are requested to refrain from activities that generate excessive amounts of waste water such as operating dish and clothes washers for approximately 12 hours on the day of the lining. Residents and businesses affected by the project are sent a notification letter and a door hanger is distributed prior to the lining taking place. Additional information on the Village's sanitary sewer lining program is available on our website at: <http://www.northbrook.il.us/index.aspx?page=482>.

FORKLIFT TRAINING

On Friday, members of the Public Works Department took place in a forklift training refresher course. The training was put on by the Intergovernmental Risk Management Agency (IRMA) at no direct cost to the Village and included classroom and hands on components to ensure that staff has the knowledge to operate a forklift in a safe manner. The photo depicts the forklift being used during the practical exercise.



SIGN AND TRAFFIC CONTROL TRUCK DEMONSTRATION

On Friday, members of the Morton Grove Public Works Department visited the Northbrook Public Works Center to view a demonstration of Northbrook’s sign and traffic control truck. The Village of Morton Grove is evaluating the purchase of a similar truck and wanted to see how Northbrook’s staff uses the vehicle. The Public Works sign and traffic control truck is equipped with the tools necessary to install, repair, and replace signs throughout the Village.

WEEK OF March 3, 2014

MON.	3/3	9am-5pm	Early Voting Starts – Board Room
TUES.	3/4	9am-5pm	Early Voting – Board Room
		7:30 p.m.	Plan Commission – Board Room
WED.	3/5	9am-5pm	Early Voting – Board Room
THURS.	3/6	9am-5pm	Early Voting – Board Room
		7:00 p.m.	Senior Services Commission – Terrace Room
		7:00 p.m.	Arts Commission – DPS Conference Room
		7:00 p.m.	Community Relations Commission – Police Headquarters
FRI.	3/7	9am-5pm	Early Voting – Board Room
SAT.	3/8	9am-5pm	Early Voting – Board Room