

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: February 6, 2015

RE: STAFF BRIEFING

WEEK OF February 2, 2015

FEBRUARY 3 PLAN COMMISSION MEETING

The Northbrook Plan Commission held their regular meeting on Tuesday, February 3. The following is a summary of the agenda items discussed:

- DOCKET NO. 14-13: DUNKIN DONUTS DRIVE-THROUGH FACILITY - 2775 DUNDEE ROAD. The Plan Commission unanimously approved Resolution 15-PC-1 recommending approval of the application involving a special permit and variations for a drive-through coffee shop. The Plan Commission could not reach consensus on the appropriate hours of operation so they deferred that topic to the Board of Trustees. The Applicant is seeking approval for a 24-hour facility. The Board is scheduled to review the matter on February 24.
- DOCKET NO. 14-17: METRO SELF-STORAGE - 2121 SHERMER ROAD. The Commission unanimously approved Resolution No. 15-PC-2, recommending approval of a request for a self-storage facility. The Board is scheduled to review the request on February 24.
- DOCKET NO. 14-14: 3000, 3040, 3080 WILLOW ROAD - WILLOW CROSSING. The public hearing on this request was cancelled at the request of the Applicant due to a public notice issue. The new public hearing will be held on February 24.

FEBRUARY 5 COMMUNITY RELATIONS COMMISSION MEETING

The Community Relations Commission held their regular meeting on Thursday, February 5 to discuss and plan the upcoming Black History Month event and the biannual Interfaith Sunday event. All are invited to attend the free Black History Month program on Saturday, February 21 and meet the Jackie Robinson West Little League champions! Visit www.northbrook.il.us/BlackHistoryMonth for more details.

Please also be sure to save the date for these additional Northbrook Community Relations Commission events:

- April 19, 2015 – Interfaith Sunday Walk
- May 3, 2015 – Asian Heritage Celebration
- May 15, 2015 – Flamingo Friday/Welcome to Northbrook Event

If you have an interest in volunteering for any of these events, or would like additional information, please contact Michael Strong at 847/664-4058.

The next regular meeting of the Community Relations Commission meeting is scheduled for March 5.

SCHOOL LOCKDOWN DRILL

This week, School Liaison Officers and Community Relations Supervisor Petka observed a school safety lockdown drill at the North Shore Academy Elementary School. The Police Department representatives provided feedback on the drill, discussed the reasons for lockdowns and what may be expected in terms of police response. Such mock lockdown drills are held periodically with all schools in Northbrook.

COMMUNITY RELATIONS

On Tuesday, February 3, Community Relations Supervisor Petka and Community Relations Officer Jaegers gave a presentation on “driving under the influence” to approximately 38 eighth grade students at Solomon Schechter. This presentation was in conjunction with a related class the students were taking. The students were advised of the consequences of driving under the influence and given the opportunity to try on the impaired lense glasses while going through field sobriety tests. The teachers, administrators and students were quite impressed with the presentation and hopefully this will have a positive effect on the students when they begin to drive.

NORTHBROOK ASSISTS HIGHLAND PARK WITH STRUCTURE FIRE

At approximately 9:30pm on Thursday, January 30, Northbrook Engine 11 responded to the 600 block of Melody Lane in Highland Park for a residential structure fire. The crew from Engine 11 was initially assigned as the Rapid Intervention Team (RIT) and assisted with salvage operations. No injuries were reported and the cause of the fire is currently under investigation. Northbrook station 11 was covered by callback personnel during the incident.

WINTER WEATHER OPERATIONS

Public Works crews are continuing to clean-up from the blizzard that moved through the area on February 1, leaving 19 inches of snow behind in Northbrook. Public Works crews were called in to begin salting at 11:00pm on Saturday, January 31 and the Department transitioned to a full plowing operation at 5:00am on Sunday, February 1. Plowing operations continued around the clock until the afternoon of Monday, February 2. The Village also conducted a salting operation Tuesday, February 3 as another storm brought an additional 1.5 inches of snow during the evening rush hour.



Throughout the week, Public Works Crews have been clearing curb lines of snow (pictured top right), clearing Village plowed sidewalks, removing piles of snow that create sight line obstructions, and digging out hydrants (pictured bottom right). Residents are encouraged to help by clearing snow from sidewalks and around hydrants adjacent to their homes.



Over the weekend, crews will be removing snow from the Central Business District and continue clearing Village plowed sidewalks. This work is anticipated to be complete by the middle of next week.

WEEK OF February 9, 2015

MON.	2/9		No Meetings
TUES.	2/10	7:30 a.m.	Foreign Fire Insurance Board Meeting – Station 11
		6:30 p.m.	CRC Black History Month Subcommittee – North Suburban YMCA
		7:30 p.m.	Regular Board of Trustee Meeting – Board Room
WED.	2/11	9:00 a.m.	Fire Pension Board Meeting – Cancelled, rescheduled to 2/18
THURS.	2/12	5:30 p.m.	Architectural Control Commission – Terrace Room
		7:00 p.m.	CRC Interfaith Sunday Subcommittee – Tower Room
FRI.	2/13		No Meetings
SAT.	2/14		<i>Valentine's Day</i>
MON.	2/16		President's Day – <i>Village Hall Closed for Clean-up Day</i>