

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: February 7, 2014

RE: STAFF BRIEFING

WEEK OF February 3, 2014

PLAN COMMISSION

On February 4, the Plan Commission held a public hearing regarding a proposed 107' cell antenna tower on the Decoma Day Camp property at 4350 Walters Avenue. After hearing from the Applicant and about a half dozen members of the public, the Commission requested the Applicant provide additional information regarding (1) the need and benefit for installing an additional cell antenna in this area, (2) the possibility of using a shorter tower, (3) the possibility of locating the tower in an area on the site not requiring setback/yard variations, and (4) the sound generated by the proposed emergency generator. The Commission continued the public hearing to March 4.

ARTS COMMISSION MEETING

On Thursday evening, the Arts Commission met to continue planning for the annual Art in the Park event to be held on July 12 & 13. New ideas for the Art in the Park children's activity were presented and the Art in the Park budget was reviewed. The Commission provided an update on the popular 2-day Spring Workshops: Oil painting – March 29/30 and Watercolor painting – April 26/27 (currently has waiting list). To sign up for the Oil Painting workshop, call 847/498-1929. The YMCA proposed joint art exhibit ideas to be voted on during the next meeting.

The Commission also decided to change the regularly scheduled April meeting from April 3 to April 10 at 7pm, to coincide with the Art in the Park subcommittee meeting.

COMMUNITY RELATIONS COMMISSION MEETING

On Thursday evening, the Community Relations Commission held their regularly scheduled meeting to discuss and plan upcoming events. Preparations continue for the annual Black History Month event to be held on February 26. Publicity is being spread far and wide this year, in hopes of a great turnout. Visit www.northbrook.il.us/BlackHistoryMonth for details. Plans are underway for the Asian Heritage Celebration coming in May. Also, the Community Relations Commission has reached out to the Youth Commission to help plan a Prom Fashion Show, in support of Northbrook Citizens for Drug and Alcohol Awareness. That event is tentatively scheduled for April 4. If you have an interest in volunteering for event, please contact Jason Batalden at 847/664-4417.

The next regular meeting of the Community Relations Commission meeting is scheduled for March 6.

COMED TREE TRIMMING

Commonwealth Edison (ComEd) has been working over the past month to trim trees throughout the Village that are located near power lines. This work helps to prevent safety hazards and reduces the likelihood of a power outage during severe weather events. Earlier this week, the Village received notification that ComEd will be shifting their work to the southeast portion of the Village. Trimming work will be performed on all trees that interfere with electric wires running from pole to pole. Residents and businesses in the affected area have received notifications from ComEd informing them of the pending work. A copy of the postcard sent to residents by ComEd is provided below.

Dear Valued Customer:

ComEd is committed to providing safe, reliable electric service. Vegetation Management plays a large part in that commitment. ComEd's Vegetation Management Department has scheduled maintenance tree trimming in the surrounding area. This work is necessary because trees interfering with electric wires can damage equipment and cause service outages and safety hazards.

We will be trimming any tree or brush that interferes with electric wires running from pole to pole. Trimming may or may not be required on your property, but all trees that do require trimming will be maintained during this project. There is no need to respond to this notice, however, if you are not the property owners, please forward this notice to the owner.

Trimming is scheduled to start in the near future, and will be performed by a qualified line clearance contractor using qualified utility arborists. There is no charge for this professional service.

If you have any questions regarding this process, call **1-800-Edison-1** (1-800-334-7661) and ask to speak with a Vegetation Management Representative, or visit our website at **www.ComEd.com/trees**. You may also request a written copy of the dispute resolution process. Property owners may appeal planned vegetation management activities through ComEd or the Illinois Commerce Commission. To contact a Consumer Affairs Officer of the Illinois Commerce Commission call 1-800-524-0795. Maps of the affected areas are on file at your local municipal or county office.

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SNOW CREATES HAZARDOUS ROAD CONDITIONS ONCE AGAIN

Public Works crews cleared approximately 7" of snow, which began Tuesday evening and continued through Wednesday morning. This event marked our 24 snow and ice control event of the season.

The timing of this additional snow created difficult travel conditions for morning commuters. On Wednesday morning the Police Department initiated their "Traffic Crash/Snow Plan" to respond to the numerous morning rush fender-bender accidents. An officer was designated to manage accident reports in the lobby of the Police Department in order to free up patrol resources for more urgent matters. Between 8:00am and 10:00 am, the Police Department responded to 10 accident calls, and 7 calls for disabled vehicles. The Fire Department responded to 25 calls for service throughout the day, including this accident pictured on the Tri-State Tollway.



PUBLIC WORKS WINTER WEATHER OPERATIONS

In an average year, the Village receives 35-38 inches of snow over 19-20 snow and ice control events. Since November, there have been 24 snow and ice control events and the Village has received approximately 42 inches of snow. Throughout each of the events, Public Works crews work during and after the snow storm to ensure the roadways are safe for vehicular traffic. This work is done with approximately 30 pieces of equipment, with the goal of clearing all roadways within 4-6 hours after the end of the snow event.

Northbrook has traditionally been conservative with the amount of salt used during a snow and ice control event for budgetary and environmental purposes. The Village's salt contract obligations are being met and while we do not anticipate running out, crews have begun to mix sand with salt to ensure that there is enough salt for the remainder of the season. The sand provides traction while the sun works with the salt to melt any ice on the roadway. In addition, crews are working diligently to scrape snow from the roadway to ensure safe driving conditions.

Looking forward to this weekend, Public Works crews will be hauling snow out of the Central Business District and commuter parking lots beginning early Saturday morning. The forecast for Saturday is calling for 1-3 inches of snow to begin falling during the late morning and throughout the day on Saturday.

Residents are requested to remove their vehicles from the roadway during snowfalls to provide a clear path for the plow trucks. Vehicles parked on the street are a safety obstruction that will delay the removal of snow from Village roadways. Remember, Northbrook's on-street parking ban is in effect when there is 2" or more of snow. Cars parked on the street during a parking ban will be ticketed and towed. If your vehicle has become disabled, please call 847 564-2060 to inform the police. Parking on the street may resume after plowing operations have been completed.

Don't forget the Fire Hydrants! Residents are encouraged to clear snow around fire hydrants on or near their property to ensure that they are accessible during an emergency.

WEEK OF February 10, 2014

MON.	2/10		NO MEETINGS
TUES.	2/11	7:30 p.m.	Regular Board of Trustee Meeting - Board Room
WED.	2/12		Lincoln's Birthday
THURS.	2/13	5:30 p.m.	Architectural Control Commission – Terrace Room
FRI.	2/14		Valentine's Day
Mon.	2/17		President's Day- Village Hall Closed for Clean-up Day