

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: February 15, 2013

RE: STAFF BRIEFING

WEEK OF FEBRUARY 11, 2013

REGULAR BOARD OF TRUSTEES MEETING

The Board of Trustees held a regular meeting on Tuesday night. Under the Hear from the Audience portion of the meeting, a large number of individuals provided their opinions on Federal, State and local gun regulations. Under the President's Report, District Chief Patrick Crown was recognized for his 29 years of service to the Northbrook Fire Department and community. The Village-to-Village subcommittee, made up of members of both the Senior Services and Community Relations Commission, provided a report on the findings of their senior survey released last year. The Board and Commissions will work together to address those findings. The Board appointed members for both the Bicycle Task Force and Senior Services Commission.

During the Consent Agenda, the Board approved nine Resolutions including one for the purchase of 18 Panasonic CF-31 computers and related equipment for use in Public Safety vehicles as well as one for the purchase of a replacement ambulance and associated equipment for the Fire Department. Under the Planning and Zoning Committee report, the Board held a preliminary review on a request for construction of a four-story affordable independent senior living rental building at 300 Pointe Drive.

The Board will meet as a Committee of the Whole on Tuesday, February 19. The next regular meeting of the Board will be on Tuesday, February 26.

ARTS COMMISSION MEETING

The Arts Commission held a special meeting on Monday, February 11. This was a rescheduled meeting from the cancelled regular meeting on February 7. Commissioners reviewed several examples for a new Commission logo. The Commission reached consensus and will present a final version at their next regular meeting. Going forward, this new logo will be used for all of the upcoming Arts Commission events, including their marquee event, Art in the Park, which will be held on the Village Green July 13 & 14.

Commissioner's reviewed e a draft annual report which will be presented at a Village Board of Trustees Meeting in March. The report includes a synopsis of Arts Commission events throughout the year, profiles of Arts Commissioners and a review of the annual budget.

The next regular meeting of the Arts Commission is March 7, 2013.

SHERMER ROAD BRIDGE IN DOWNTOWN NORTHBROOK

To clarify what was reported in the *Northbrook Patch* earlier this week, the Shermer Road Bridge over the West Fork of the North Branch of the Chicago River in the Central Business District (i.e. downtown Northbrook – Meadow Road) was actually replaced in 1979. This replacement work included a new superstructure (bridge deck) and substructure (abutments). The article indicated that the bridge was constructed in 1923 and was last inspected in 2010. The bridge was actually inspected in 2012 and is safe for vehicular traffic. This most recent inspection report indicated that the existing superstructure (i.e. the bridge deck) has an approximate ten-year service life remaining due to some corrosion of the steel reinforcement on the underside of the pre-cast concrete deck. We have the replacement of the superstructure scheduled for FY 2015/16, well ahead of the remaining service life ending. No major work is needed to the abutments, which are in good condition.

INFRASTRUCTURE IMPROVEMENT PROJECTS

Public Works staff is working diligently to prepare for this year's infrastructure improvement projects. Staff is soliciting competitive bids for asphalt street resurfacing and the Sunny Acres and Ridge/Lee stormwater projects. The bid opening for the asphalt street resurfacing project is scheduled for February 19 and the Sunny Acres and Ridge/Lee project bid opening is scheduled for March 4. These projects have been included within the draft FY13/14 budget. The initial phases of these projects will begin in April, pending budget and contract approval.

Staff is also preparing a Request for Proposals (RFP) to further study the Wescott Park stormwater project and develop design alternatives. The RFP will be mailed to local consultants early next week.

EAST NORTHBROOK BIKE TRAIL SHELTER

The Public Works Department recently became aware of a makeshift shelter just south of the Park Drive entrance to the East Northbrook Bike Trail. On Wednesday, a crew dismantled and disposed of the materials. The photo illustrates the shelter as it stood before removal.



FIRE DEPARTMENT RESPONDS TO TWO FIRES

On Thursday morning, February 14, Firefighters responded to the 1800 block of South Lane for a reported roof fire.

Workers were on the scene hot patching a leak in the roof of the house when a small section of the hot tar caught fire. The workers put out the fire before the Fire Department arrived. Firefighters made sure the fire was out and did not extend into the building.

A few hours later Firefighters responded to the 800 block of Fair Lane for a report of a dryer fire (see picture). The occupant was using the stacked unit washer and dryer when he noticed smoke in the house a short time after starting up the dryer. The Fire Department extinguished the fire. The probable cause was lint build up which ignited and caused the wiring and components of the unit to burn.



NORTHBROOK FIRE DEPARTMENT CHEFS TAKE 1st and 2nd PLACE at YOUTH SERVICES CHILI COOK-OFF

Last weekend, on February 10, the Village of Northbrook Fire Department participated in a successful chili cook-off sponsored by the Youth Services of Glenview/Northbrook. After expenses, Youth Services netted approximately \$2,000 profit for their organization. The event included 168 paid chili tasters, food sales, and raffle prizes.

Lieutenant Dennis Ortlund, Firefighter Tom Schaul, and Firefighter Matt Vanderweel represented Northbrook Fire Stations 10, 11 & 12, respectively, and competed against five stations from Glenview. Trustee A.C. Buehler and Sunset's Ron Bernardi volunteered as two of the five judges. After the chili powder settled, Matt Vanderweel took 2nd place and Tom Schaul won 1st place! The five-judge panel included Trustee A.C. Buehler, Sunset's Ron Bernardi and Chef Jay Lovell from Lovell's Restaurant in Lake Forest. Glenview's entry from station 7 won the People's Choice award.

Entertainment included performances by Wireless Soul and the Chicago Highlanders Pipe Band, led by Northbrook Lieutenant Jeff Harris. Sunset Foods and Ron Bernardi donated \$50 gift cards to each station for chili ingredients and condiments. Additionally, the Northbrook Professional Firefighters Local 1894 donated several raffle prizes to the event. Going forward, there are plans are to make this an annual fundraiser event for the Youth Services organization.

WEEK OF FEBRUARY 18, 2013

MON.	2/18	PRESIDENTS' DAY - CLEAN UP DAY <i>Village Hall Closed to Public</i>	
TUES.	2/19	7:30 p.m.	Committee of the Whole - Terrace Room
		7:30 p.m.	Plan Commission - Board Room
WED.	2/20	5:30 p.m.	Re-scheduled Architectural Control Commission - Terrace Room
		7:00 p.m.	Youth Commission Quiz Bowl Rehearsal - Board Room
THURS.	2/21	7:00 p.m.	EQC - Terrace Room
FRI.	2/22	No Meetings	
SAT.	2/23		