

## MEMORANDUM

**TO: STAFF**

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES  
DEPARTMENT HEADS**

**FROM: Richard Nahrstadt, Village Manager**

**DATE: February 17, 2012**

**RE: STAFF BRIEFING**

### WEEK OF FEBRUARY 13, 2012

#### COMED IMPROVEMENTS

ComEd's contractor, Intren, will be performing overhead cable replacement to increase the reliability of the electrical infrastructure in the areas of Maple Avenue, Oak Avenue, Illinois Road, and Woodlawn Road between Shermer Road and Wescott Road and the areas bordered by Big Oak Lane, Kiest Avenue, Meadow Road, and Keystone Avenue. Work is scheduled to begin the week of February 20, 2012 and is expected to be completed by April 30, 2012, during which time residents may see workers working along the power lines in the front and/or rear of their home. On Friday (today) residents in those areas were notified of the planned work by the Village's Northbrook Notify system.

#### ENVIRONMENTAL QUALITY COMMISSION

The EQC held their monthly meeting on Thursday, February 16. Chairman Reynolds shared with the group that he attended the February 8 North Branch Watershed meeting regarding the Willow Festival area of the river. Stabilization work has been completed by Lake County, which may lead to an opportunity for the community to construct a bike and walking path along that section of the river.

Liaison Kaup gave an update on the electrical aggregation referendum, which will appear on ballots this March. The group then discussed the Illinois Green Infrastructure Grant (IGIG) program that is now offered by the Metropolitan Water Reclamation District. The program offers grant funding to add environmental best practices aspects to new stormwater infrastructure improvements projects, and may be a great opportunity for the Stormwater Management Commission and the EQC to consider when the subcommittee is formed to discuss the Master Plan. Chairman Reynolds will reach out to the Chairman of the Stormwater Management Commission next week to begin this Board mandated process.

Liaison Kaup updated the Commission on the status of the ongoing Sustainability Plan effort between the Northbrook Park District and the Village. Staff, along with Trustee Israel and Chairman Reynolds will conduct interviews of the four finalist firms who have submitted proposals for the project on February 27. Finally, the group discussed their participation in this year's Earth and Arbor Day event on April 21. The Commission will have a booth, in addition to the over 50 other vendors, and will provide an informational brochure on the Commission's accomplishments from this past year. The next scheduled EQC meeting is set for March 15.

#### POLICE ACTIVITY

Three people were cited during the week for drug possession or drug paraphernalia.

Unknown person(s) siphoned fuel from the underground tank using some type of high capacity pump at the CITGO Gas Station on Dundee Road during the early morning hours of Tuesday, February 14. Station owners reported a sudden loss alarm, which was not relayed to the Police, on the underground diesel tank activated at 3:00 in the morning. A total of 211 gallons of gas was siphoned.

### RESIDENTIAL BURGLARIES

Three burglaries to homes were reported this week and are being investigated. The burglaries occurred in the 1400 block of Wescott Road, 2900 block of Shannon Road and 1900 block of Big Oak Lane. Jewelry was removed from all three homes. Entrance was made to all homes through an unlocked or broken window/door.

### NORTHBROOK FIRE DEPARTMENT PROVIDES MUTIAL AID TO PARK RIDGE

On Sunday morning, February 12, Northbrook Truck 12 was requested by Park Ridge to assist with a fire in a four story condominium building. The fire started on the fourth floor and extended into the roof. Truck 12 was assigned to placing ground ladders in the rear of the building. Call back personnel were used to cover Station 12 (See photo at right courtesy of Tim Olk).



### NORTHBROOK FIRE DEPARTMENT DIVE TEAM HOSTS DIVISION 3 DRILL

On Thursday, February 16, the Northbrook Dive Team hosted an Ice Dive for



Division III Departments (see photo at left). The drill was held at Lake Weldon on the Underwriters Laboratories property. In light of warm temperatures, 27 divers from six neighboring communities were able to dive under the ice. The deteriorating ice conditions proved to be favorable for training, as these conditions emulate a first response situation for individuals who have fallen through the ice. Divers completed a series of skill stations utilizing cutting devises and navigation skills. These skills were put to use later in the week when four Grayslake children fell through thin ice.

### MILD WINTER WEATHER MEANS STREET SWEEPERS ARE OUT

With the mild winter weather, the Village's street sweepers will be out earlier than normal to sweep Village streets and help keep debris out of gutters and our storm sewers.

### WATER MAIN WORK SCHEDULED FOR NEXT WEEK

ATS, the Village's leak locator, has pinpointed a water main break in the 2900 block of Dundee Road. Repairing the break on the 8 inch diameter ductile iron water main will require the closure of the west bound curb lane and shutting water off to the Dunsten Shopping Center, the Cambridge Subdivision, and one home. Staff is currently working with the businesses in the shopping center to schedule the repairs for next week to minimize the disruption of their operations. Notice of the repairs and road closure will be put on the Village's website, posted on Facebook, and sent out via Northbrook Notify.

Crews will also be working to fix a broken valve at the corner of Peachtree and Ash next week. Repairs to this valve and installing a valve vault will necessitate the Village shutting off water to approximately 30 homes. Residents impacted by this work will be notified in advance with an outage notice letter.

### SANITARY SEWER WORK

Public Works is preparing to repair the 8-inch sanitary sewer in the intersection of Cherry Lane and Briarwood that has a failed joint. To repair this sewer, Public Works crews will be excavating in east bound Cherry Lane. We will be scheduling this work for end of next week or the beginning of the week of February 27. Since the work will require a lane closure in the 2200 and 2300 blocks of Cherry Lane and the closure of Briarwood Lane between Chestnut Street and Crabtree Lane, work will be started after 9:00am to minimize the impact on Greenbriar and Westmoor Schools. Once the work date is set, information will be posted on the Village's website, sent out via Northbrook Notify, and communicated to the two schools.

**TRAFFIC SIGNAL IMPROVEMENTS**

The Public Works Department mailed out bids for pedestrian signal improvements at the intersections of Maria Avenue/Pfingsten Road, Waukegan Road/Founders Drive, and Sunset Ridge Road/Skokie Boulevard. The improvements include the installation of pedestrian crossing signals in areas where sidewalk extensions were installed as part of the infrastructure initiative that was completed in late 2010. Bids were also mailed out for improvements to the traffic signals at the intersection of Shermer and Meadow Roads. The scope of work for this bid includes the installation of a left turn arrow and restriping of the intersection.

**WATER MAIN BREAKS**

The Public Works Department has repaired seven water main breaks this week and will be completing their eighth repair on Country Lane Friday, February 17. Breaks occurred on the 6-inch diameter cast iron water mains in the 1400 block of Linden Lane, the 2700 block of Canterbury drive, and the 3200 block of Prestwick Lane. Breaks on the 8-inch diameter cast iron mains in the 3000 block of Keystone Road and the 2700 block of Walters were also repaired. Lastly Public Works crews also assisted the 900 Skokie Boulevard property with a water shut down so that their contractor could fix a break on their 8-inch diameter service.



Walters Avenue Water Main Break



Pfingsten/Canterbury Road Water Main Break



Waukegan Road Water Main Break



White Mountain Water Main Break

**WEEK OF FEBRUARY 20, 2012**

<b>SAT.</b>	<b>2/18</b>	1:00-4:00pm	<b>Black History Month Celebration - Northbrook Public Library</b>
<b>MON.</b>	<b>2/20</b>		<b><i>President's Day - <u>Clean-up-Day</u> - Village Hall Closed to Public</i></b>
<b>TUES.</b>	<b>2/21</b>	7:30 p.m.	Committee of the Whole - Board Room
		7:30 p.m.	Plan Commission - <b>Cancelled</b>
<b>WED.</b>	<b>2/22</b>		<b><i>Ash Wednesday</i></b>
<b>THURS.</b>	<b>2/23</b>	7:30 a.m.	Special Foreign Fire Insurance Board Meeting - Station 11
		5:00 p.m.	Youth Commission Quiz Bowl - Bd. Room, Tower Room, Shermer Study
<b>FRI.</b>	<b>2/24</b>		No Meetings
<b>MON.</b>	<b>2/27</b>	9am-5pm	<b>EARLY VOTING - BOARD ROOM (through March 15)</b>