

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: February 13, 2015

RE: STAFF BRIEFING

WEEK OF February 9, 2015

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held a regular meeting on Tuesday, February 10. The Board approved a resolution authorizing the purchase of radios for the Fire Department. Under Planning & Zoning, the Board heard a preliminary review of a request to construct an enclosed self-storage facility at 990 Skokie Boulevard. The applicant was referred to the Plan Commission for further review.

The next Regular Board of Trustees meeting will be February 24, 2015.

ARCHITECTURAL CONTROL COMMISSION

The Architectural Control Commission held a regular meeting on Thursday, February 12.

Signs. The ACC reviewed and recommended approval of the following signage as presented (unless otherwise noted):

- 1925 Cherry – Coldwell Banker (recommended approval with minor modifications)
- 1022 Waukegan – Domino's
- 1354 Shermer – American Legion (Awning and sign)
- 786 Skokie – Chipotle
- 788/790 Skokie – Sleepy's
- 792 Skokie – Zengeler Cleaners

1722 Chapel – Expired Permit. The ACC was briefed on the status of construction of 1722 Chapel Court. This involves the construction of a new single family home. The owner has now hired a new general contractor to take over the project. The ACC asked that a new (and realistic) construction schedule be presented at the next meeting for their consideration. The introduction of a new general contractor was viewed as a positive step.

Willow Crossing Planned Development. The ACC reviewed and recommended approval of the proposed building designs, colors, and materials, the design of the landscaping, including fences and retaining walls, and the design of the entryway signage, subject to the following:

- a) The Applicant shall comply with the monotony code restrictions for the proposed homes as presented to the ACC at the meeting;
- b) The homeowners association shall be responsible for maintenance of all landscape elements throughout the development, including the landscaping on individual lots; and
- c) The building heights shall be consistent with the heights in the table presented to the ACC.

Overall the Commission found the proposed development to be attractive and a welcomed addition to the community. The Plan Commission will review the development on February 17.

2012 International Residential Code (IRC). The ACC reviewed the proposed local amendments to the IRC. The Commission suggested some modifications to the standards related to when window well covers will be required. Following that discussion, the ACC unanimously recommended approval of the code. The IRC and other building-related codes will all be presented to the Village Board on March 24.

New Single Family Homes. The ACC reviewed and approved the elevations for five new single family homes:

- 2383 Asbury (R-4 District) - Davin Architects
- 1931 Butternut Lane (R-4 District) - Matthias Jans
- 2075 Greenview Road (R-3 District) - BK Architects
- 2075 Second Street (R-2 District) - Cliff Town
- 2015 Woodlawn Road (R-4 District) - Daniel Lesus

The next ACC meeting will be held on March 12.

OUTSIDE DEPARTMENT AIDED

Northbrook representatives responded to two Northern Illinois Police Alarm System (NIPAS) Emergency Services Team call-outs. On February 10, the Waukegan Police Department requested assistance in the execution of an arrest warrant for an aggravated armed robbery suspect. On February 11, the Carpentersville Police Department requested assistance with a warrant service.

LEADERSHIP NORTHBROOK LEARNS ABOUT PUBLIC SAFETY AND THE WATER PLANT

On Friday, February 13, about a dozen participants of the Northbrook Chamber's *Leadership Northbrook* program toured the Village's Police Department, Fire Department and Water Filtration Plant. Police Chief Wernick, Deputy Fire Chief Smeltzer and Water Plant Technical Supervisor Eugene Dabrowski welcomed the program participants to their respective facilities and provided information about their operations.



FIRE DEPARTMENT RESPONDS TO DUMPSTER FIRE NEXT TO BUILDING

At approximately 8:00am on Thursday, February 12, Northbrook Fire units responded to the 700 block of Landwehr Road for a dumpster fire next to a building. Upon arrival, crews encountered a 20-yard dumpster fire in the loading dock area. Crews were able to extinguish the fire prior to it reaching the building. One firefighter received minor injuries and was evaluated on the scene. The cause of the fire is currently under investigation.

FIRE DEPARTMENT RESPONDS TO RESIDENTIAL STRUCTURE FIRE

At approximately 9:00am on February 9, Northbrook Police and Fire responded to the 2200 block of Greenview Road for a residential fire. Upon arrival, crews encountered heavy smoke and fire coming from



the roof. All occupants were able to safely evacuate the home as crews extinguished the fire. No injuries were reported and the cause of the fire is currently under investigation.

Responding crews were able to establish a water supply without delay due to the fire hydrant being cleared of snow. Residents are reminded to clear snow away from hydrants on or near their property.



SKOKIE BOULEVARD SANITARY SEWER PROJECT

The pre-construction meeting for the Skokie Boulevard sanitary sewer project was held this week with the Village’s contractor, Bolder Construction. Work is scheduled to begin on Monday, March 2 and includes construction of a new sewer to ensure there is sufficient capacity in the system serving this corridor, and to eliminate deficiencies in the current pipe. Work is being coordinated with the Northshore770 project to minimize any impacts the Village’s construction may have on their project. Details of the construction will be provided prior to the start of the project.

WEEK OF February 16, 2015

MON.	2/16		President’s Day – Village Hall Closed for Clean-up Day
		6:30 p.m.	CRC Black History Month Subcommittee – Shermer Study
TUES.	2/17	7:30 p.m.	Committee of the Whole – Cancelled
		7:30 p.m.	Plan Commission – Board Room
WED.	2/18	9:00 a.m.	Rescheduled Fire Pension Meeting – Shermer Study
		11:00 a.m.	Police Pension meeting – Heckman Conference Room
		7:00 p.m.	Youth Commission Quiz Bowl Rehearsal – Board Room
THURS.	2/19	7:00 p.m.	EQC – Cancelled
		7:00 p.m.	Sanders Prairie HO Association – Terrace Room
FRI.	2/20		No Meetings