

## MEMORANDUM

**TO:** STAFF

**COPY:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
DEPARTMENT HEADS

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** January 4, 2013

**RE:** STAFF BRIEFING

### WEEK OF DECEMBER 31, 2012

#### COMED IMPROVEMENTS

ComEd will be replacing failed underground cable along Doriann Drive, Hampton Lane, Highland Drive, and Vicki Lane in an effort to resolve recent power reliability issues. Work is expected to include directional boring of new cable to replace the existing cable that is failing. It is anticipated that construction will tentatively begin the week of January 14 and will be complete before spring. Restoration of any excavations will be completed after the winter weather has lifted. Residents affected by the improvements received notification letters from the Village.

#### COMMUNITY RELATIONS COMMISSION

The Community Relations Commission held a regular meeting on Thursday. The Commission discussed the CRC Award, which will be presented in April. Nominating materials have been sent out to local houses of worship, schools and civic organizations. The deadline for nominations is February 15. The Commission also discussed the upcoming Black History Month program. This year's event will be held on February 13, from 7 to 8:30pm in the ABC Room at the YMCA. The topic for 2013 is "The Black Experience in Chicago's North Suburbs." The program will include a diverse panel that will briefly discuss their experiences living in the north suburbs. Their comments will be followed by interactive discussion with the audience.

The next regular Commission meeting will be on February 7, 2013.

#### ELECTRICAL FIRE ON RUDOLPH DRIVE

At approximately 1:30pm on December 30, Fire crews responded to the 1200 block of Rudolph Drive for a reported electrical fire. Upon arrival, companies found smoke coming from the electrical panel and quickly isolated power to the specific apartment unit. The homeowner stated that they had a technician at their residence previously looking at the furnace. The resident was advised to call a qualified electrical contractor for repairs and damage was estimated at approximately \$5,000.

#### POLICE ACTIVITY

During the time period of November 23, 2012 through December 31, 2012, the Holiday Detail was activated at Northbrook Court Mall and the Village Square shopping center. Many of the crimes that occurred during the time of this detail were complex financial crimes that demanded a calculated response in order to be successful in suppressing criminal efforts. A coordinated team effort produced and allowed for the sharing of intelligence between the Police Department and the retail businesses, improved loss prevention, and strengthened mall security. As a result, Police were able to execute 12 arrests and investigated more than thirty incidents. The annual holiday detail utilized predominantly on-duty personnel. It was very successful.

The following incidents and arrests occurred during the Holiday Detail:

Nature	Incidents	Arrests
Identity Theft/CC Fraud	6	4
Retail Theft / Theft	14	8
Burglary to or Theft from Vehicle	2	0
Domestic	1	0
Suspicious Subjects	3	0
Suspicious Circumstance	3	0
Unwanted Subject	1	0
Intoxication	1	0

Two burglaries to construction trailers were reported to the police this week. One, which occurred over a period of time during the holidays, was to a trailer parked in the 3000 block of MacArthur. The trailer had various construction tools removed. The second trailer, parked in the 400 block of Huehl Road, occurred early Wednesday morning, January 2. The trailer had been broken into, but it appeared nothing had been taken. All scenes were processed by Evidence Technicians.

**BEST WISHES TO FIRE DEPARTMENT DISTRICT CHIEF PATRICK CROWN**

After 26 years of service, District Chief Patrick Crown retired from the Fire Department effective December 31, 2012. District Chief Crown served in the position of Paid on Call Firefighter, Firefighter/ Paramedic, Lieutenant, Captain, and District Chief. District Chief Crown served as the Fire Department Safety Chair and was also responsible for the maintenance and repairs of the three Fire Stations. District Chief Crown is also very active in Northbrook Civic and other local organizations.

On behalf of the Northbrook Fire Department, we wish Pat and his Family the best in their future endeavors!

**WEEK OF JANUARY 7, 2013**

**MON. 1/7**

**Orthodox Christmas**

**TUES. 1/8** 7:00 p.m. Regular Meeting of the Board of Trustees - Board Room

**WED. 1/9** 7:30 a.m. Joint Meeting of the ICDC & EDC - Board Room

7:00 p.m. Bicycle Task Force - **Cancelled & Rescheduled to 1-16-13**

**THURS. 1/10** 7:30 a.m. Foreign Fire Insurance Board - Station 11

5:00 p.m. Rural Fire Protection Meeting - Station 11

5:30 p.m. Architectural Control Commission - Terrace Room

7:00 p.m. Sr. Services Commission - Terrace Room