

MEMORANDUM

TO: STAFF

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS**

FROM: Richard Nahrstadt, Village Manager

DATE: December 9, 2011

RE: STAFF BRIEFING

WEEK OF DECEMBER 5, 2011

SUSTAINABILITY PLAN

As part of Northbrook's ongoing effort to share services and costs with other organizations through intergovernmental agreements, Village and Park District staff have published a Request for Qualifications (RFQ) for consultant services to develop a Sustainability Plan. The Plan's purpose is to identify the essential elements of community sustainability, and provide comprehensive analysis and guidelines for the operation of Village and Park District activities. The Plan will include measurable indicators and planning principles for the physical environment, built environment, purchasing, and transportation. Once respondents submit their qualifications, a subcommittee will choose three or four candidates that will be invited to submit a proposal for the Plan. Staff will then present the concept of drafting and implementing the Plan to the Board as a part of the budget process.

NORTHBROOK COMMUNITY NETWORK MEETING – MEETING WITH THE MEDIA

The quarterly Northbrook Community Network (NCN) meeting was held at the Village Hall on Thursday morning, December 8. The meeting, organized by NCDAA's Marcia Doniger, included representatives from the school districts, social service agencies, Historical Society, Library, Farmer's Market, Community Relations Commission, NCDAA, LINKS, Family Service Center, GBN, Northbrook Associates of the Art Institute, Northbrook Garden Club and interested residents. The featured speakers included Northbrook Star Managing Editor Marc Alberts, TribLocal Reporter Jeff Danna and Northbrook Patch Editor Jenny Fisher. Each of the media representatives reviewed their media outlets, provided media tips to the attendees and explained how to post stories. The group discussed the evolution of communications from print to social media. Communications Manager Cheryl Fayne-dePersio shared ideas and suggestions on how to craft press releases and submit information for the Village Newsletter and NCTV.

MOTORIST KILLED AFTER EDENS SPUR ACCIDENT

A 40-year-old Chicago man died after his vehicle was struck by a second car shortly before 6:00pm Saturday night in the westbound lanes of the Edens Expressway Spur near Waukegan Road. The man's car was described as "across the lanes," or perpendicular to oncoming traffic, according to the woman who was driving the second car which struck the victims car. An "Emergency and Authorized Vehicle only" access turn-a-round was located in the immediate area of the crash; however, it is unclear if the turn-a-round was a factor in the accident. Truck 12 and two (2) fire engines were requested to the scene to assist with extrication of the trapped motorist. Two (2) Northbrook ambulances provided care and transported the two (2) motorists to local area hospitals, one(1) in good condition with non-life-threatening injuries and the other, with critical injuries, was pronounced dead at the hospital. A Deerfield Fire Engine assisted Northbrook Tower 12 with patient extrication. Northbrook's Light Truck 10 assisted Illinois State Police by illuminating the area for the next two (2) hours during the accident investigation.



NORTAF MCAT CALL OUTS

Northbrook representatives responded to investigate two (2) call-outs this week.

On Tuesday, December 6, at approximately 6pm, a vehicle versus pedestrian crash occurred on Willow Road in Northfield, 1700 Block of Northfield Terrace. A vehicle struck a man who witnesses reported suddenly stepped into traffic and turned his back to the approaching vehicle. The victim died later that evening. Witness testimony and evidence at the victim's condo suspect suicide. Northbrook Fire's Light Truck 10, with two Paid on Call members, assisted MCAT and the Northfield Police by providing lighting at the scene. Fire was released from the scene at approximately midnight. MCAT continues to investigate the incident.

A second MCAT call out on Wednesday evening, December 7, at 5pm, involved a three-car crash in the 2300 block of Pflingsten Road in Northbrook. One of the vehicles was a police squad car. The Officer was taken to the hospital, treated and released. One other driver was taken to the hospital and held overnight for observation.

RESIDENTIAL BURGLARIES

On Sunday, December 4, a residence in the 3000 block of Pawtucket Road was broken into by the prying open of a living room window. Numerous items of jewelry were taken.

An attempted residential burglary was investigated on Wednesday, December 7, at approximately 5:30pm. Unknown persons had pried open the main entrance security doors at the condominium complex at 800 Midway Road. An unauthorized person knocked on a resident's door, which caused alarm to the resident who notified Police. Through canvassing of the units, it appeared that entry had not been gained to any unit.

BURGLARIES TO MOTOR VEHICLES

Nine burglaries to vehicles were reported this week. Evidence Technicians processed all burglary scenes and conducted canvasses of the areas.

VILLAGE ANGEL FUND

A monetary donation was recently made from the Village's Angel Fund to the Northfield Township Food Pantry on behalf of the Village. Village and occasional volunteer donors support the Angel Fund, coordinated by the Police Counseling Services Unit. The Northfield Township Food Pantry provides food and grocery store cards to Township residents who are in need of additional assistance in this economy. As one can understand, the number of families using the pantry has dramatically increased. Benefactors of this fund must reside within the Village and this year's contribution of \$2,610 to the pantry was able to assist ninety adults, eighty-one children— a total 65 Northbrook families. The pantry Supervisor sent a thank you note to the Police Department thanking the Village for this much needed, generous donation.

NORTHBROOK EAST STORMWATER MANAGEMENT FACILITY

Design and engineering of the Northbrook East Stormwater Project continues to move forward. The Village will hold a second informational meeting with the neighborhood in January 2012 to provide additional information to residents of the area on alternative sites and methods of detention. Following the informational meeting with the residents of the Northbrook East area, staff will present a report to the Village Board outlining the issues and request direction as to whether bids should be solicited for the construction of the project. If bids are solicited in early 2012, the detention facility could be constructed by the end of the summer.

ANNUAL SANITARY SEWER LINING PROGRAM

The 2011/12 sewer lining program has been completed and roughly 9,000 linear feet of sewer in the Northbrook Knolls and Sunset Fields subdivision was lined. The Village of Northbrook contracts for the lining of its sewers on an annual basis and has done so for a period of 30 years. Sewer lining is done as a cost effective method of repairing sewers that have shown signs of serious root infiltration, cracking, or joint degradation that could cause blockages in the Village's sewers. Additional information on the storm sewer lining program is available on the Village's website at www.northbrook.il.us/SewerLining

PARKWAY TREE TRIMMING PROGRAM

The Village's parkway tree trimming program for 2011/12 is underway. The Village trims parkway trees to prevent unnecessary damage during storms and protect pedestrians and motorists from low hanging branches, promote the health of the tree, and lastly, to ensure that trees are aesthetically pleasing. Trees are trimmed during their dormant periods, between October and April, to minimize trauma to the tree. The contractor is currently trimming north of Cherry Lane, between Western Avenue and Pfingsten Road, and has trimmed 500 parkway trees this season.

NORTHBROOK VILLAGE GREEN FIELD HONORED AS BASEBALL FIELD OF THE YEAR

The Sports Turf Managers Association (STMA) has selected the Village Green Field as the 2011 Schools and Parks Baseball Field of the Year. The field was judged on playability and appearance, use of innovative solutions, effective use of budget, and the development and implementation of a comprehensive agronomic (soil management) program. The Northbrook Park District field was named the best in its class. The Village Green Field has been the home of Northbrook Baseball (Little League) since the 1950s and is also used for softball, fall soccer, Memorial Day celebrations, Art in the Park, Earth Day and Northbrook Days. Only 11 ball fields in the country received a prestigious STMA Award this year, including Ryan Field at Northwestern University. Congratulations to the Northbrook Park District Athletic Field Crew and Parks Department!

WEEK OF DECEMBER 12, 2011

MON.	12/12	7:00 p.m.	Civic Awards Presentation - Board Room
TUES.	12/13	7:30 p.m.	Regular Meeting of the Board of Trustees - Board Room
WED.	12/14	7:00 p.m.	Bicycle Task Force - Cancelled
		7:00 p.m.	Youth Commission Holiday Party - Lake Cook Health Center
THURS.	12/15	6:30 p.m.	Stormwater Management Commission - Public Works Center
		7:00 p.m.	Environmental Quality Commission - Cancelled
FRI.	12/16		No Meetings