

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: December 5, 2014

RE: STAFF BRIEFING

WEEK OF December 1, 2014

COMMUNITY RELATIONS COMMISSION

On Wednesday, December 3, the Community Relations Commission held its Annual Clergy Luncheon at the Northbrook Police Department. After opening remarks from Chair Ray Wehr, attendees were addressed by President Frum and various Village staff. The roundtable presentations focused on crime trends and public safety, counseling services, community demographics, planning activities, and Village-wide communication initiatives such as Northbrook Notify and the online service request system, GoRequest.



On Thursday, December 4, the Community Relations Commission held their regularly scheduled meeting to discuss upcoming initiatives. The Northbrook Cares subcommittee announced that it may have a new website developer to assist in launching the site. *Northbrook Cares* is a Village initiative designed to identify and connect our youth and families facing crisis, with local support resources. If anyone has web development experience and would be interested in volunteering to assist with this project, please contact Community Relations Commission Liaison Michael Strong at 847-664-4058. Preparations continue for the February Black History Month program. The Commission also discussed 2015 plans for the annual Asian-Pacific American Heritage Festival, which will take place in May. The Flamingo Fridays and Welcome to Northbrook subcommittees met and decided that the 2015 event will take place on Friday evening, May 15 at the Village Hall campus. The next CRC Commission meeting will be on January 8, 2015.

BLOOD DRIVE IS A HUGE SUCCESS!

On Sunday, November 30, the Northbrook Fire Department hosted their first Blood Donation and Bone Marrow Registry at Fire Station #11. The Department partnered with Life Source and Heartland Animal shelter to host the event, which allowed them to collect over 50 blood donors, over 30 Bone marrow registries, and monetary donations for the animal shelter. The event was a huge success and the Department is looking forward to hosting the event again in the spring.



NORTHBROOK ASSISTS NORTHFIELD WITH VERTICAL RESCUE

At approximately 2:00pm, on December 1, Northbrook Tower 12 and Rescue 12 were requested to the 100 block of Regentwood Road in Northfield to assist in rescuing an unresponsive individual from a tree. The individual who was performing tree trimming became unresponsive for unknown reasons while working approximately 15 feet off the ground. Utilizing Northbrook's Tower Ladder and rigging, personnel were able to lower the victim down to an awaiting ambulance, where he was transported to a local hospital in critical condition.



NORTHBROOK UNITS RESPOND TO ROOF FIRE AT FURNITURE STORE

At approximately 3:30pm, on December 3, the Northbrook Fire Department responded to the 1000 block of Skokie Blvd for a reported roof fire. Upon arrival, crews found heavy fire and smoke showing from the roof of an occupied furniture store. Crews immediately evacuated workers from the roof and evacuated the occupants of the store, who were unaware of the fire above them. Northbrook received assistance on the scene and for station coverage from Northfield, Winnetka, Glencoe, Glenview, Lincolnshire, Highland Park, Deerfield, Prospect Heights, Wheeling, and Highwood. The store incurred water and smoke damage. The majority of the fire damage was contained to the roof area. No injuries were reported and initial reports indicate roofing work as the cause of the fire.



POLICE DEPARTMENT ACTIVITY

Northbrook Police Officer Stephan Pozniak will be awarded the Officer of the Year Award from the Sons of the American Legion on Sunday, December 7, 2014. Steve has served as Northbrook's representative on the North Regional Major Crimes Task Force (NORTAF) as a Forensic Specialist since 2012. Northbrook is a long-standing, supporting member of NORTAF and the Village commends Officer Pozniak for being honored with the Officer of the Year Award.

On Tuesday, December 2, the Police Department made an arrest of an adult male charged with identity theft. The subject's suspicious activity was reported by store owners to Northbrook Court security who then called police to investigate.

VILLAGE PROCEEDING WITH PLANS TO DEMOLISH UNCOMPLETED HOME AT 4050 PAMELLA

On Friday, November 21, 2014 Judge Jeffrey Warnick signed an order authorizing the Village to demolish the uncompleted single family home at 4050 Pamella Lane in Northbrook. Construction started on the home addition in 2008; however, little construction activity has occurred since 2009. In 2010, the bank began foreclosure action against the property owners and that process is still ongoing. Following the expiration of the building permit, the Village commenced code enforcement efforts to have the building completed. The court action follows two years of court activity on this case.

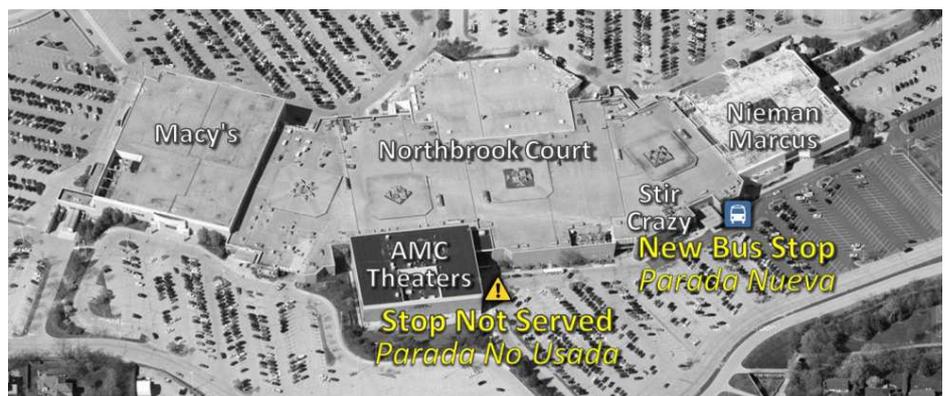
Following the court order to demolish the structure, the Northbrook Department of Development & Planning Services issued a Request for Proposals from qualified contractors to demolish the structure. The proposals will be opened the afternoon of December 5. It is hoped that many of the materials in the



home can be recycled. The successful bidder will then apply for the Cook County demolition permit and make sure all of the utilities are properly disconnected. Tree protection measures will also be put in place. Demolition of the structure cannot occur until the County issues a demolition permit. We hope to have the structure demolished within four weeks. Under the terms of the court order, the Village will be able to recover the costs associated with the demolition activity by placing a primary lien on the property.

PACE RELOCATING BUS STOP LOCATION AT NORTHBROOK COURT EFFECTIVE DECEMBER 10, 2014

The Village has received notification from PACE that the bus stop location at Northbrook Court will change effective December 10, 2014. Buses will no longer be stopping at AMC Theaters. The new bus stop location will serve the mall entrance next to Stir Crazy (see picture). This change effects PACE routes 213, 422, 471, and 626. Questions can be directed to the RTA Travel Information Center at (312)836-7000.



WEEK OF December 8, 2014

MON.	12/8		No Meetings
TUES.	12/9	7:30 a.m.	ICDC – Terrace Room
		7:30 p.m.	Board of Trustees Regular Meeting – Board Room
WED.	12/10		No Meetings
THURS.	12/11	5:00 p.m.	Rural Fire Protection District – Station 11
FRI.	12/12		No Meetings