

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: December 6, 2013

RE: STAFF BRIEFING

WEEK OF December 2, 2013

PLAN COMMISSION

At its December 3 meeting, the Commission considered the following applications.

- Docket No. 13-15: 2315 Catherine – Three Lot Subdivision. The Plan Commission adopted a resolution recommending approval of a combined tentative and final plat with variations for a two-lot subdivision.
- Docket No. 13-19: 1515 Lake Cook Road – Arhaus Signage. The Plan Commission held a public hearing on a request for a text amendment to the C-4 Regional Shopping District sign regulations to allow additional wall signage on Northbrook Court Mall. After no one from the public spoke, the Plan Commission briefly discussed the item and directed staff to prepare a resolution recommending approval of the application

The next Commission meeting is scheduled for December 17.

COMMUNITY RELATIONS COMMISSION MEETING

On Wednesday, December 4, the Commission held the Annual Clergy Luncheon in the Village Hall Board Room. After opening remarks from CRC Chair Ray Wehr, attendees were addressed by President Frum and Village staff with information on recent development initiatives, counseling services, public safety, and changes to Village-wide communication initiatives such as Northbrook Notify.

On Thursday evening, the Community Relations Commission held their regularly scheduled meeting to debrief recent events and discuss upcoming initiatives. Preparations continue for the Black History Month event on February 26 at the YMCA. The commission is also compiling information for an update to the "Community Resource Guide". Also on Thursday evening, the Youth Forum Sub-Committee of the CRC met to discuss progress with the "Northbrook Cares" website. Currently, the sub-committee is working with potential website developers suggested by the Chamber of Commerce to establish a scope of work and funding needs. If anyone is aware of people with website development skills who would be willing to donate time to this worthy cause, please contact staff liaison Jason Batalden at 847 664-4417. The next regular Community Relations Commission meeting is scheduled for January 2, 2014.

BICYCLE TASK FORCE

On Wednesday, December 4, the Bike Task Force held its rescheduled bi-monthly meeting. The Task Force discussed the Cook County Forest Preserve's (CCFP) Draft Master Plan for recreational uses of their facilities. The focus of this topic was centered on access to the Des Plaines River Trail from Sanders Road; the Task

Force hopes to work with CCFP to improve access at this location. Chairman Henning shared information via a teleconference regarding the Bike Sharing Program currently being operated by Divvy Bikes in the City of Chicago. Divvy Bikes is interested in extending this program to the Chicago Suburbs and explained how such a program would be operated by the company in our community. The information shared was for informational purposes only and not a recommendation to move forward with such a program at this time. Other items discussed included the potential for an interactive bicycle map on the Village website and a review of the annual work program to plan for projects in 2014.

FIREARM CONCEALED CARRY ACT – PUBLIC ACT 098-0063

The Police Department hosted a meeting on Friday morning, December 6, regarding the Firearm Concealed Carry Law. In addition to Village staff, members from the Park District, Library and School District representatives attended. Specifically discussed was signage (sample at right) on prohibitive places, i.e. government properties and schools. A list of Frequently Asked Questions can be found at the following web site: <http://www.isp.state.il.us/firearms/ccw/ccw-faq.cfm>



POLICE ACTIVITY

Over the Thanksgiving holiday weekend, unknown persons attempted to remove a door hinge from the front door of the Northbrook Animal Clinic on Dundee Road while the office was closed. Entry was not gained.

Police are also investigating an attempted burglary in the 1600 block of Seton Road. The homeowner returned home to find his front door slightly ajar. Further investigation revealed there may have been an attempted burglary.

The condominiums located at 3900, 4000 and 4050 Dundee Road had their laundry room doors pried open and quarters to the association's washing and drying machines were removed.

A resident reported to the Police Department that on Wednesday, December 4, while shopping at Dominick's, unknown persons entered her unlocked vehicle parked in the lot and removed her handicap placard. Her GPS and change visibly insight were not removed.

Evidence Technicians processed all scenes, and the cases were assigned to the Investigations Unit.

Northbrook's representative to NORTAF's Major Crash Assistance Team responded to a fatal single vehicle crash in the 3800 block of Dempster Street in Skokie early Friday morning. The driver of the vehicle was killed as his car left the road and struck a tree. The investigation as to the cause of the crash is being investigated.

WILLOW ROAD BETWEEN SHERMER AND PATRIOT IS OPEN

The project to remove/replace two box culverts on Willow Road, between Shermer Road and Patriot Boulevard, has been substantially completed and Willow Road is now back open to two lanes in each direction between Shermer and Patriot. In addition, the temporary traffic signals at the Shermer and Patriot intersections were removed. There will only be very limited lane closures during the day time, as a few remaining landscape/restoration work and "punch list" items are being completed.

HOUSE FIRE 2100 BLOCK OF BRENTWOOD RD

On Friday, November 29 at 1:30 pm, Northbrook firefighters extinguished a fire in the basement furnace room in a house in the 2100 block of Brentwood Road. There were no injuries. The damage is estimated to be around \$100,000. In addition to the house fire there were also three unrelated ambulance calls at the same time. Northbrook received mutual aid assistance from the Glenview, Lincolnshire-Riverwoods, North Main, and Highwood Fire Departments.

CENTRAL BUSINESS DISTRICT BRICK MAINTENANCE

This week, the Village’s contractor, Midwest Brickpavers, completed resetting sections of brick paver sidewalk that had settled along Shermer and Meadow Roads, as well as the bricks located in the bump outs along Cherry Lane. The purpose of this project was to remove any potential trip hazards that may have existed due to the natural settling of the brick sidewalk. Midwest Brickpavers will return in the spring to conduct a cleaning of the brick paver crosswalks in the Central Business District.

COUNTY TO DRAFT PLAN TO PREPARE FOR IMPACTS OF NATURAL HAZARDS

A coalition of Cook County cities, villages and agencies are creating a comprehensive hazard mitigation plan to prepare for natural disasters and their impact. The plan is to reduce the county’s vulnerabilities to natural hazards, such as floods, snowstorms and tornadoes, to protect the health, safety, welfare and economies of communities in Cook County. This is done by identifying cost-effective strategies to lessen the impacts of natural hazards. This process will be overseen by a steering committee made up of elected officials, including Village President Sandy Frum; first responders; public and private utilities; and aid organizations from participating municipalities in Cook County.

Residents are invited to learn about Cook County's vulnerability to natural hazards during public meetings at the following locations. Dec. 9 at Homewood Village Hall, 2020 Chestnut Road; **Dec. 11 at Northbrook Village Hall, 1225 Cedar Lane;** and Dec. 12 at Westchester Village Hall, 10300 W. Roosevelt Road. Computer workstations will show which natural hazards pose the greatest potential threat to lives and property. All meetings are scheduled for 6 to 8:30pm.

For more information, visit www.cookcountyhomelandsecurity.org/hazard-mitigation-plan
Members of the public who have questions or want to provide comments, may visit www.cookcountyhomelandsecurity.org/public-comments

DONATION APPRECIATED

As is tradition, the Village’s Angel Fund, coordinated by the Police Department’s Counseling Services Unit, donated approximately \$3,500 in grocery store gift cards to help Northbrook residents who struggle to provide food for themselves and their families to celebrate the holiday season. The Northfield Township Food Pantry distributes the gift cards to nearly 700 local families who are eligible to visit the pantry each month. The pantry, whose motto is “Hunger is Unacceptable in our Community”, appreciates the Village’s donation.

WEEK OF December 9, 2013

MON.	12/9	NO MEETINGS
TUES.	12/10 7:30 p.m.	Board of Trustees Regular Meeting – Board Room
WED.	12/11 5:30 p.m.	Re-Scheduled Electrical Commission – Terrace Room

	6-8:30 p.m.	Cook County Hazard Mitigation Plan Public Meeting– Board Room
THURS.	12/12	9:00 a.m. Special Meeting Bd. of Fire & Police Commissioners – Police Dept.
	5:00 p.m.	Rural Fire Protection District Meeting – Station 11
	5:30 p.m.	Architectural Control Commission – Terrace Room
FRI.	12/13	No Meetings