



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: December 9, 2016

SUBJECT: STAFF BRIEFING

WEEK December 5, 2016

NORTHBROOK PLAN COMMISSION MEETING

On Tuesday, December 6, the Northbrook Plan Commission held its regular meeting, which included public hearings for two new applications.

The first public hearing was for an application filed on behalf of Northbrook Toyota and Equitable 1500 LLC seeking a resubdivision of three existing parcels located at 1500-1550 Skokie Boulevard. The Applicant is requesting to resubdivide the parcels to square them off into simpler lots for use by all parties involved.

While a majority of the Commission found the proposed relief to be appropriate for the properties, the Commission expressed concern over the fact that the Applicant continues to park cars for display on the grass along Skokie Boulevard (which is a Zoning Code violation), and the Applicant continues to unload/load cars onto car carrier semis in the middle of Skokie Boulevard, which the Police Department has requested they stop doing as part of the application. Ultimately, the Commission directed that the Applicant create a loading space plan for car carriers off of Skokie Boulevard, stop parking cars on the grass, and return with some revised documents. The public hearing was continued to Tuesday, January 17, 2017.

The second public hearing was for a request by Providence Farm to amend the zoning code and receive special permit approval to operate a sober living facility at 1620 Sunset Ridge Road. The Applicant is requesting to amend the Zoning Code to allow, by special permit, up to 11 residents in a transitional service facility in the R-1 and R-2 Single Family Residential zoning districts when located on a lot that is a minimum of two acres in size. Currently, the Zoning Code allows such use by right with up to four unrelated residents, and by special permit for up to no more than six residents.

There was a large public turnout of surrounding property owners speaking in opposition to the project with some members of the public speaking in support. Ultimately, the Plan Commission closed the public hearing and discussed the application, at which time a majority of the members expressed the position that a request for up to 11 residents was too many people for this location, with a concern placed on the number of cars that would be parked on site on a regular basis. The members of the Commission that were in support of the project requested that the Applicant return with additional information regarding the operations of similar facilities, the applicant's previous experience, and a more detailed business plan. The Commission continued the public hearing to Tuesday, January 17, 2017.

POLICE ACTIVITY

This week, the Police Department responded to three separate Major Crash Assistance Team (MCAT) call outs to provide assistance to the Wilmette, Winnetka and Glenview Police Departments. At each incident, the Department's MCAT representatives assisted with crash investigation.

On Thursday, December 8, Community Relations Supervisor Dan Petka addressed approximately 25 retired fathers at Divine Word and presented on the history of the Police Department and the Village. His presentation offered a behind-the-scenes look at police work and focused on topics such as police patrol functions and duties, criminal investigations, the emergency 911 Center, evidence collection, police canine techniques, animal control and defensive tactics.

VILLAGE EMPLOYEES ARE RECOGNIZED BY AMERICAN LEGION

On Sunday, December 4, Sons of the American Legion Post #791 presented their Outstanding Service Award to the 2016 recipients: Police Officer Matt Placek, Firefighter Tom Schaul and Mechanic Tom Schaefer.

This award recognizes outstanding public service, and the winners were selected due to their selfless dedication and commitment serving both the Village and the citizens of Northbrook. Each recipient received a \$100 donation in their name to a charity of their choosing.



Police Officer Matt Placek received the award due to his life-saving response to a report of a choking victim earlier this year. Placek performed the Heimlich maneuver several times on the victim and removed the obstruction. When paramedics arrived, they evaluated the victim and found that no transport was required. The Fire Department commended Placek for his knowledge of first aid and quick actions.

Firefighter Tom Schaul was recognized for his involvement in charitable organizations and volunteer efforts including charities such as St. Jude's, the Muscular Dystrophy Association, Northbrook Days, Camp I am Me (formerly Burn Camp), St. Baldrick's, and the Annual Randy Ruesch Motorcycle ride among other groups.

Public Works Mechanic Tom Schaefer was recognized for his 24 years of service to the Village of Northbrook. As a Certified Master Mechanic, Schaefer maintains a variety of vehicles, including first-responder vehicles (such as police squads) as well as snow and ice control equipment.

The Village congratulates each of this year's recipients.

NORTHBROOK FIRE DEPARTMENT HOSTS HIGH RISE FIRE EXERCISE

During the week of Monday, December 5, the Northbrook Fire Department hosted a full-scale exercise simulating a fire with rescues in a high-rise building. The focus of the training included interoperability, crew management, management of expanding incidents, water delivery to suppression efforts on upper floors, and victim search and rescue. Over 120 firefighters from several neighboring municipalities participated in the drill over three days.

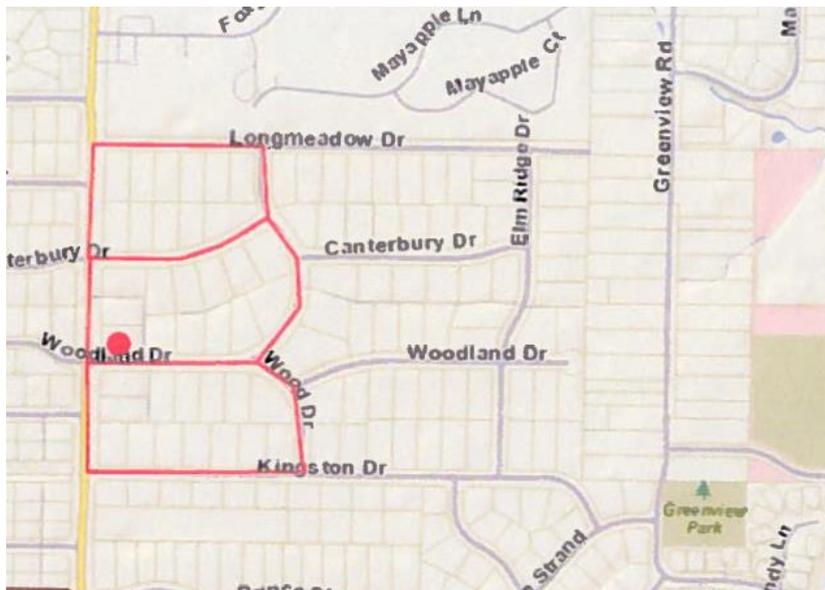


FAIR LANE STREAMBANK RESTORATION

This week, crews concluded work on the streambank rehabilitation project on Fair Lane for the winter season. The Metropolitan Water Reclamation District's (MWRD's) contractor will complete landscape restoration, the reinstallation of fences, and the replanting of removed trees in the spring.

PARKWAY TREE TRIMMING PROGRAM

Each year, the Village of Northbrook trims parkway trees using contractual assistance. Tree trimming helps to prevent unnecessary damage during storms and protects pedestrians and motorists from low hanging branches, promotes the health of the tree, and ensures that the tree is aesthetically pleasing. Trees are trimmed during their dormant periods, approximately between October and April, to minimize trauma to the tree.



This week, tree trimming continued in the neighborhoods bordered by Cobblewood Drive to the south, Greenwood Road to the east, Kingston Road to the north, and Pflingsten Road to the west. Once these streets are completed, trimming will begin to the northwest (see map for specific streets).

WINTER STORM – DECEMBER 4, 2016

On Sunday, December 4, Public Works crews responded to a winter weather event. Public Works crews began salting operations at 12:30pm and transitioned into full plow operations at 4:30pm. Snow and ice control operations concluded at approximately 9:30pm with the Village receiving 5.5 inches of snow and utilizing 128 tons of salt.

METRA TRAIN STATION HOURS EXTENDED FOR WINTER

Attention Commuters: Metra has extended station hours at the Northbrook station for the 2016/2017 winter season. The station will be open 24 hours a day during the winter months. The agent hours will continue to be 5am to 12:40pm, Monday through Friday during this time.

Week of December 12, 2016

SUN.	12/11	Noon-4pm	Youth Commission Civility Training – Board Room
MON.	12/12		No Meetings
TUES.	12/13	6:30 p.m.	Public Works Committee – Terrace Room
		7:30 p.m.	Regular Meeting of the Board of Trustees –Board Room
WED.	12/14	5:00 p.m.	Skokie Valley Trail Open House
THURS.	12/15	7:00 p.m.	EQC- Shermer Study
FRI.	12/16		No Meetings