

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: December 11, 2015

RE: STAFF BRIEFING

WEEK OF December 7, 2015

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held a regular meeting on Tuesday, December 8. During this meeting, the Village Board held a public hearing on the proposed property tax levy for the upcoming fiscal year and subsequently approved the levy after closing the hearing. Additionally, the Village Board approved a resolution recognizing Police Telecommunicator Tara Kelley-Bertrand and congratulating her on her retirement as well as a number of items related to software maintenance agreements, purchasing radio equipment for the Police Department, two new liquor licenses for Fuddrucker's and Starbucks Coffee and a requested amendment to the affordable unit covenant for The Lodge of Northbrook. The Village Board also reviewed a request by Wiss, Janney, Elstner Associates, Inc. for support of a Cook County Class 6b classification for new construction at their facility on Pfingsten Road. The next Village Board meeting will be held on Tuesday, January 12.

PLANNING & ZONING COMMITTEE

On Tuesday, December 8, the Village Board's Planning & Zoning Committee continued to review the revised plans by Edward R. James Partners for the proposed Anets Woods planned development; a 34-unit detached single-family residential development located at the northeast corner of Voltz and Waukegan roads. The Committee heard a presentation from the applicant and comments from a number of nearby residents. The Committee did not have time to discuss the application and continued its discussion to Tuesday, December 15 at 3:30 p.m. in the Village Hall Board Room.

ARCHITECTURAL CONTROL COMMISSION MEETING

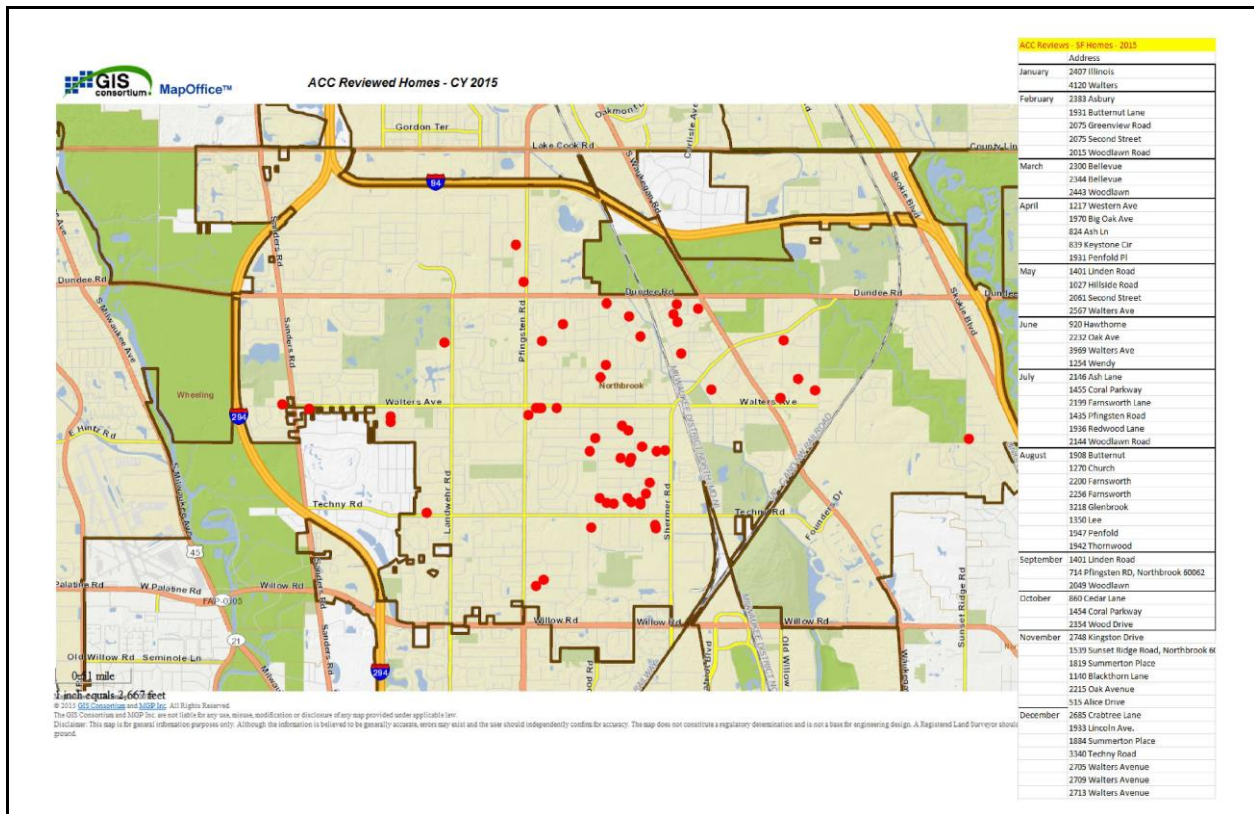
The Northbrook Architectural Control Commission (ACC) held their regular meeting on Thursday, December 10. The Commission considered the following matters:

- 1330 Shermer Road - @ Properties Wall Signs – The ACC recommended new wall signs for this tenant in the Village Green Center. The Village Board will consider this on January 12.
- 1344 Shermer Road – Consumers Credit Union Wall Sign – The Commission recommended replacement signs for the Premier Credit Union, which has undergone a name change. The Board will consider this sign request on January 12.
- Building Permit Extension Request – 3465 Techny Road (Synagogue) – The Commission approved a 12-month extension to the building permit for the synagogue under construction. Start of construction was delayed for over a year due to financing issues. The staff is to provide a status report after 6 months to make sure construction is on schedule.

The ACC also approved elevations for 7 New Single Family Homes:

- 1) 2685 Crabtree Lane (R-4 District)
- 2) 1933 Lincoln Ave. (R-5 District)
- 3) 1884 Summerton Place (R-4 District)
- 4) 3340 Techny Road (R-3 District – subject to annexation)
- 5) 2705 Walters Avenue (R-4 District)
- 6) 2709 Walters Avenue (R-4 District)
- 7) 2713 Walters Avenue (R-4 District)

The ACC reviewed a total of 56 new single-family homes in 2015, compared to 41 in 2014.



SHERMER ROAD OVERFLOW STORM SEWER PROJECT

Berger Excavating finished installing the junction chamber and subsequently connected the final segments of storm sewer on the east side of the Metra railroad. The remaining installation work on the W.W. Grainger property will continue through next week.

NICOR MAIN REPLACEMENT UPDATE

On Tuesday, December 8, Nicor completed all gas main work on Pflingsten Road. Nicor continued work on Shannon and Cherry during the remainder of the week and anticipates that service connections will begin next week. This work will start on Appletree, Crabtree, and Huckleberry. Final restoration of excavated areas will begin once all work has been completed. Residents with questions on landscaping restoration should contact Nicor at 1-800-730-6114, ext. 4. Residents with questions about the project can contact Nicor at 630-816-5673.

PARKWAY TREE TRIMMING UPDATE

Nels J. Johnson Tree Experts, the Village's contractor, continued work in the area bounded by Cherry, Walters, Western and Cedar this week and completed work on Illinois and Oak. Once work is completed in this area, crews will proceed to Maple, weather permitting.

CROSSING GUARD ANNUAL APPRECIATION CELEBRATION

On Tuesday, December 8, the Police Department held its annual appreciation luncheon for the Northbrook Schools Crossing Guards. Twenty-one guards attended the luncheon where they reviewed proper safety procedures for crossing children. Crossing Guard Victoria Willard was presented a certificate honoring her for ten years of service. The Village congratulates and thanks all the crossing guards for their service to the community.



NORTHBROOK FIRE CREWS RESPOND TO A VEHICLE FIRE

On December 9, at 3:30 pm, Northbrook Fire personnel were dispatched to the 2000 block of Canterbury Drive. Upon arrival, crews discovered a vehicle fire near a home and upgraded the call to a structure fire assignment due to the possibility of the fire extending beyond the vehicle. The fire was quickly extinguished with minor smoke and fire damage to the adjacent home. No injuries were reported, and the cause of the vehicle fire is currently under investigation.



NUTRITION IMPACTS THE WELLNESS AND PERFORMANCE OF FIREFIGHTERS

During the week of Monday, December 7, the Fire Department Division of Training & Safety hosted a lecture for all personnel on nutrition for performance and injury prevention. Presenter Phil Braush has worked as a strength and conditioning trainer for the Chicago Bears, Indianapolis Colts, the Cleveland Indians and other high-level athletic programs. In his program, Braush uses analogies of professional athletes' lifestyles to those of firefighters as "occupational athletes". He focused on the positive impacts of good nutritional choices in a number of areas, including overall health and wellness, injury prevention, and the long-term benefits of good nutrition on an individual's overall quality of life. The presentation received positive comments from the fire crews and attending guests.



WEEK OF December 14, 2015

MON.	12/14		No Meetings
TUES.	12/15	3:30 p.m.	Planning & Zoning Committee – Board Room
		5:00 p.m.	Special Rural Fire Protection District Meeting – Fire Station 11
		7:30 p.m.	Committee of the Whole – Cancelled
		7:30 p.m.	Plan Commission – Cancelled
WED.	12/16	7:00 p.m.	Youth Commission – Terrace Room
THURS.	12/17	7:00 p.m.	Environmental Quality Commission – Shermer Study
		7:00 p.m.	Cherry Lane Homeowner’s Association – Terrace Room
		7:00 p.m.	Sander’s Prairie Condo Association – Shermer Study
FRI.	12/18		No Meetings