

## MEMORANDUM

**TO: STAFF**

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS**

**FROM: Richard Nahrstadt, Village Manager**

**DATE: December 19, 2014**

**RE: STAFF BRIEFING**

### WEEK OF December 15, 2014

#### YOUTH COMMISSION MEETING

The Youth Commission held their monthly meeting on Wednesday, December 17. The Commissioners discussed the availability of mentoring and “study buddy” options for students in Northbrook. In the coming months, the Commission will be exploring ways to facilitate participation.

The Commission continued planning the 2015 Quiz Bowl event for junior high school students. The event is scheduled for Thursday, February 26, at 5pm in the Board Room at Village Hall. Maple School will be returning as the defending champions. We look forward to another exciting academic battle!

In lieu of this year’s holiday visit, a spring event for the residents at Lake Cook Terrace Nursing Center has been tentatively scheduled for March 18. The Commission would welcome anyone who would like to participate in this activity.

If you know any students who would like to get involved in the community by serving on the Youth Commission, please forward any candidate information to staff liaison Jason Batalden via e-mail at [jason.batalden@northbrook.il.us](mailto:jason.batalden@northbrook.il.us).

The next regular meeting of the Youth Commission is scheduled for January 28.

#### CARBON MONOXIDE DETECTOR ALERTS FAMILY TO DANGEROUS ENVIRONMENT

On Tuesday, December 16, at approximately 6:00am, Northbrook Fire units responded to the 3000 block of Robincrest Drive. The occupants of the residence were awakened by a carbon monoxide (CO) detector and called 911 after evacuating the residence. Fire crews found high levels of CO and determined the source to be a faulty appliance. The appliance was shut down and the residents were advised to contact an authorized service technician.

#### POLICE AND FIRE DEPARTMENTS RESPOND TO REPORT OF SMOKE IN APARTMENT BUILDING

On Thursday, December 18, at approximately 3:30am, Northbrook Police and Fire units responded to the 100 block of Point Drive. Upon arrival, Police reported smoke coming from the building and the alarm was upgraded. Assistance was received from Deerfield, Lincolnshire, Wheeling, and Glenview Fire Departments. Crews were able to isolate the source of the smoke to a third floor HVAC unit. The HVAC unit was shut down and occupants were able to return to their apartments after the building was ventilated. No injuries were reported and the cause of the HVAC malfunction is under investigation.

### POLICE DEPARTMENT ACTIVITY

Police are investigating a residential burglary which occurred on Monday afternoon, December 15, in the 1700 block of Tudor Lane. Unknown persons pried open the front door of an apartment, rummaged through the rooms, and removed jewelry items. The neighborhood was canvassed and the scene processed for evidence.

A purse left in an unlocked vehicle parked in the 4100 block of Lake Cook Road on Tuesday evening, December 16, was ransacked and the contents strewn about the inside of the vehicle. Currency, credit cards and identification papers were taken.

An investigation was conducted by the Northbrook Police Department after information was received from the National Center for Missing and Exploited Children regarding uploads of child pornography to a cloud storage service. On December 16, a search warrant was executed on the 3900 block of Dundee Road. Norman Eisenberg was charged with one count Possession of Child Pornography. Eisenberg appeared in bond court on December 17 and was released on \$75,000 bond with Electronic Home Monitoring. The next court date is January 13, 2015 at 10:30 am at the Second Municipal District Courthouse in Skokie.

### POLICE DEPARTMENT NEWS

On Sunday, December 14, Chief Wernick made a presentation at Temple Beth El for approximately thirty members of their Men's Club. He spoke on recent crime trends, cautioned the members on the ever increasing incidents of identity theft, made suggestions on how to protect one's identity and accounts, and answered questions from the attendees.

Police Officer James Friel graduated Friday, December 19, from the Suburban Law Enforcement Academy at the College of DuPage in Glen Ellyn. Jamie will return to Northbrook to complete his twelve weeks of Field Training. Congratulations to Officer Friel!

The Village collected over 450 toys for the annual Toys for Tots program. Thank you to those who generously donated!!

### CROSSING GUARD ANNUAL APPRECIATION CELEBRATION

On Wednesday, December 17, the Police Department held their annual appreciation luncheon for the Northbrook's school crossing guards. Twenty eight guards attended the



luncheon where they reviewed proper safety procedures for crossing children. Crossing Guard Duane Menart announced his retirement after serving as a crossing guard for ten years. Thank you to all our crossing guards for the service provided to the community.

### SANDERS ROAD-LINDENWOOD LANE TRAFFIC SIGNAL

As part of the recently completed resurfacing project on Sanders Road that was administered by the Cook County Department of Transportation & Highways (CCDoTH), the temporary traffic signal at the intersection with Lindenwood Lane is being replaced with a permanent installation. The signal was activated Friday morning. The Village and the CCDoTH will share in the cost for the new signal installation, with the Village's share anticipated to be \$127,000. The signal incorporates the traditional magnetic loop detection in the pavement as opposed to the previous camera activated type which was part of the previous signal that caused a multitude of problems.



### WATER MAIN REPAIRS

On Friday, December 12, crews repaired a break of a 12-inch water main on the 3400 block of Walters Avenue. This repair required a water shut-off that affected 12 residential properties on Walters Avenue and Coral Parkway. Residents were notified via a hand delivered letter prior to the start of the work. The photo depicts the crew performing an inspection of the repair before the hole was refilled.



On Saturday, December 20, Public Works crews will be working to repair a leaking 8-inch cast iron water main on the 3000 block of Commercial Avenue. The water outage is expected to affect 27 properties and is anticipated to last approximately 5 hours. Public Works staff coordinated with nearby businesses to schedule the repair at a time that minimally affects those who depend on water to run their operation. All of the businesses have received a hand delivered notification informing them of the upcoming work.

Early next week, crews will be working to repair a leaking 12-inch cast iron water main near the intersection of Techny Road and Pfingsten Road. One of the eight properties affected is Stanley Field Junior High. The repair has been scheduled for early next week while students are on winter break.

### COMMUNITY RATING SYSTEM (CRS)

Since 1998, the Village has participated in the National Flood Insurance Program's (NFIP) Community Rating System (CRS). Village participation in the CRS results in a rate reduction on the flood insurance premiums that are paid by residents who carry such policies. Earlier this week, staff was informed that the Village would be retaining its Class 7 rating for the next four years. This rating results in a 15% rate reduction for flood insurance policies within the Village.

**NOMINATIONS BEING SOUGHT FOR ANNUAL COMMUNITY RELATIONS COMMISSION AWARD**

Nominations are being accepted for the annual Community Relations Commission Award Program. This program commends individuals who live or work in Northbrook and have initiated, implemented, participated in, or otherwise engaged in an activity or lifestyle which reflects the values and the mission of the Commission.

The Commission encourages you to nominate all candidates who may be an appropriate recipient. Nomination forms and guidelines can be found on the Village website at [www.northbrook.il.us/crcaward](http://www.northbrook.il.us/crcaward).

Nominations are due Monday, February 16, 2015. If you have questions regarding the program, please contact the Community Relations Commission staff liaison at 847/664-4010.

**WEEK OF December 22, 2014**

|               |              |           |  |
|---------------|--------------|-----------|--|
| <b>MON.</b>   | <b>12/22</b> | 7:00 p.m. | ZBA - <b>Cancelled</b>                               |
| <b>TUES.</b>  | <b>12/23</b> | 7:30 a.m. | ICDC – <b>Cancelled</b>                              |
|               |              | 7:30 p.m. | Board of Trustees Regular Meeting – <b>Cancelled</b> |
| <b>WED.</b>   | <b>12/24</b> | Noon      | <b><i>Village Hall Closes for the Day</i></b>        |
| <b>THURS.</b> | <b>12/25</b> |           | <b>Christmas Day – Village Hall Closed</b>           |
| <b>FRI.</b>   | <b>12/26</b> |           | <b>Kwanzaa begins</b>                                |