

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: December 20, 2013

RE: STAFF BRIEFING

WEEK OF December 16, 2013

PLAN COMMISSION MEETING

On Tuesday, December 17, 2013 the Plan Commission conducted its regular meeting and unanimously approved a text amendment to the Zoning Code to allow an additional wall sign to be installed on the south façade of Northbrook Court mall. This item will go to the Board of Trustees on January 14 at which time the Board will hold a public meeting, as required by the Zoning Code, to consider the request for the specific proposed wall sign for *Arhaus* on the south façade of the mall building.

In addition to the text amendment, the Commission also conducted the third public hearing on Docket No. 13-15, an application for a three-lot subdivision located at 3525 Walters, just east of the Coral Manor Subdivision. The Applicant presented a revised schematic plan that addressed some of the neighbors' concerns. The Plan Commission found the revised plan to be appropriate and encouraged the applicant to proceed forward with the engineering of the plan. The Plan Commission continued the public hearing to February 18, 2014 and directed staff to return with a resolution recommending approval of the three-lot subdivision.

ADMINISTRATION & FINANCE COMMITTEE MEETING

On December 17, the Administration and Finance Committee met to review the Applicant's request for tax increment financing (TIF) for improvements associated with the NorthShore 770 mixed use development. The Committee recommended:

- Through the use of TIF financing, the Village should provide the Applicant up to \$4.9 million in the form of a "pay as you go" developer note at a taxable market interest rate, not to exceed 6.5%, to be secured by 100% of TIF increment generated by only the retail component of the development.
- The Dundee Road/Skokie Boulevard Redevelopment Plan and Project should be amended to accommodate the developer's proposed request.
- Given that the proposed dual left turn lanes on Dundee Road benefit more than the proposed project, the potential construction of these dual left turn lanes should be funded by the Village through a combination of (a) TIF financing, (b) grants from the State or federal government, or (c) the Village's general bonding capacity.

In addition to the above recommendation, the Committee suggested that President Frum send a letter to the Park District inquiring about its response to the Applicant's request to waive a portion of the Park District impact fees.

YOUTH COMMISSION VISITS LAKE COOK HEALTH CARE CENTER

On Thursday evening, in lieu of their regular December meeting, the Youth Commission ventured out to the Lake Cook Health Care Center, a residential rehabilitation and nursing center located on Skokie Boulevard in Northbrook, to spread some holiday cheer. Youth Commission members shared treats, made arts and crafts and sang some favorite holiday carols with the residents. This year, Youth Commission member Andy Han treated everyone to a few holiday songs on his violin. The Lake Cook Health Care Center holiday visit is open to any who would like to join. In fact, this year's eleven pipers piping have indicated that they are already booked for another event next year. Interested in joining in for next year? Call Jason at 847/664-4417.

The next regular meeting of the Youth Commission is scheduled for January 15, 2014.

FIRE DEPARTMENT RESPONDS TO FATAL ACCIDENT ON EDENS SPUR

At approximately 3:00am on December 20, 2013 crews responded to the vehicle accident at the 25 mile marker of the Edens Spur. Upon arrival crews found a single vehicle that had left the roadway striking a bridge column and rolling over. The single occupant of the vehicle did not survive the accident and no other vehicles were involved. Northbrook crews were assisted by Deerfield Fire Department. The accident is under investigation by the Illinois State Police.



PAID-ON-CALL FIREFIGHTER / PARAMEDIC BRIAN WASHBURN STEPS DOWN

After eight years of service to the Fire Department and the Village of Northbrook Brian Washburn has submitted his resignation effective January 1, 2013. Brian was an integral part of the Paid on Call program as he coordinated many of the public education and social events involving the Fire Department. Brian currently works full time for the Lincolnshire/Riverwoods Fire Department and we are hoping to still see him on occasion during mutual aid calls. Brian will be missed and we wish him the best with his future endeavors.

POLICE DEPARTMENT NEWS

The Police Department, under the coordination of Commander Harry Bekiaris, held a charity competitive shoot to raise money for a worthwhile charity. Each officer who joined in the shoot made a donation to this year's selected charity, the Wounded Warrior Project. Approximately \$200.00 was collected and donated. Thanks to everyone who participated.

Officer Eric Gustason graduated Friday, December 20, from the Suburban Law Enforcement Academy (SLEA). Eric will return to Northbrook to complete his twelve weeks of Field Training. Congratulations and welcome back Officer Gustason.

The Village collected over 350 toys for the annual Toys for Tots program. Thank You Northbrook residents and businesses for your generosity.

POLICE ACTIVITY

A visitor at The Five Seasons Country Club had a credit card removed from her wallet which was located in her possibly unlocked vehicle on Tuesday, December 17. She was not aware of the missing credit card until notified by merchants that charges had recently been made.

Northbrook representatives responded to a NORTAF Major Crash Assistance Team callout on Tuesday evening to investigate a single vehicle auto accident. The sole occupant/driver was ejected from the vehicle, transported to St. Francis Hospital and remains in critical condition. The cause of the accident is under investigation.

UPDATED STATUS FOR DUNDEE ROAD BOX CULVERT REPLACEMENT PROJECT

Village Engineer Paul Kendzior was just informed by the Illinois Department of Transportation (IDOT) that the box culvert replacement project that carries Dundee Road traffic over the Middle Fork (between Lee and Shermer Roads) has once again been pushed back. Originally scheduled for construction in late summer of 2014, the project will be advertised for competitive contractor bids between January and March 2015. Construction would most likely begin in late spring or early summer of 2015. Dundee Road is still anticipated to be entirely closed at the culvert crossing during construction, which is anticipated to be for a 3-month period.

TECHNY ROAD/PFINGSTEN ROAD IMPROVEMENTS PROJECT WINS AWARD

The Village was informed this week that the Techny Road/Pfingsten Road Improvements project has been selected by the American Public Works Association (APWA) Chicago Suburban Branch as the "Environment - \$5 Mil. To \$25 Mil." Project of the Year. The project included the installation of just over one mile of storm relief sewer pipe ranging in size from 7-feet in diameter to 4-feet in diameter, a traffic management and detour plan, the reconstruction of one mile of roadway, over 20,425 cubic yards of trench backfill, over 80 new utility structures (manholes), a new/modernized traffic signal at the Techny Road/Pfingsten Road intersection, 15,380 tons of asphalt, 10 miles of temporary/permanent pavement markings, new roadway signage and 3.75 acres of lawn restoration with topsoil/sod.



The project was completed at a final construction cost of \$5,073,312.00, approximately \$188,000.00 under the original construction contract price. The Village's overall project construction cost was only \$2,346,287.00 due to a partnership with the Cook County Department of Transportation & Highways (CCDoTH) to complete the Techny Road work as part of a Jurisdictional Transfer. The CCDoTH funded all pavement reconstruction, lawn restoration, the traffic signal and a pro-rated share of the relief sewer. The Village will now own and maintain this segment of Techny Road. The project was completed a year ahead of schedule (with the exception of the permanent signal at the Techny/Pfingsten intersection)

due to an aggressive construction schedule implemented by the project team and not losing any work days due to in climate weather conditions. Special recognition is extended to our design consultants HLR, Inc., the contractor Berger Excavating, our Resident Engineer (Primera Consultants), the CCDoTH, Staff Project Liaison Mike Bukolt and Village Engineer Paul Kendzior.

WATER MAIN REPAIRS

Since Friday, December 13, Public Works crews have repaired five water main breaks, a leaking fire hydrant, and a residential service line. Water main breaks occurred on 600 block of Gregg Road, 1100 block of Antique Lane, the 2700 block of Oak Avenue, 1200 block of Candlewood Hill Road, and the corner of Greenview Road and The Strand. While repairing the leaking fire hydrant on the 3800 block of Bordeaux Drive, crews damaged two unmarked underground electric lines causing approximately 40 homes to lose power for six hours while ComEd worked to make repairs. The photo depicts the location of the water main break repair on Antique Lane along with some of the nearby utilities that the crew had to work around.



As is common during this time of year, the temperature fluctuations and the ground’s freeze/thaw cycle may contribute to an increase in main breaks. Residents who observe a water main break are asked to call the Public Works Department during regular business hours (Monday through Friday, 7:00 a.m. to 3:00 p.m.) at 847/272-4711 and the Police Department outside of those hours at 847/564-2060.

WINTER WEATHER

On the morning of December 14 and the evening of Monday, December 16, Public Works crews were called in to perform ice control operations as the village received a total of two inches of snow over the two days.

Looking forward, the forecast is currently calling for rain through 5:00 pm Friday and the possibility of freezing rain late Saturday night, turning into snow Sunday morning with a total accumulation anticipated to be between 1 and 3 inches. Salt trucks were deployed mid-afternoon on Friday to preempt any freezing on the roadways. Public Works staff, in conjunction with Police Department patrol officers, will be monitoring road conditions throughout the weekend and respond as needed.

WEEK OF December 23, 2013

MON.	12/23	7:00 p.m.	ZBA - Cancelled
TUES.	12/24	7:30 a.m.	ICDC – Cancelled
		Noon	Village Hall Closes for Christmas
		7:30 p.m.	Board of Trustees Regular Meeting - Cancelled
WED.	12/25		Christmas – Village Hall Closed

THURS.	12/26		No Meetings
FRI.	12/27		No Meetings
MON.	12/30		No Meetings
TUES.	12/31	Noon	Village Hall Closes on New Year's Eve
WED.	1/1		New Year Day – Village Hall Closed