



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: December 30, 2016

SUBJECT: STAFF BRIEFING

WEEK of December 26, 2016

AFTER HOLIDAY RECYCLING REMINDERS

- **Advanced Disposal Pickup:** Garbage pickup will be delayed by one day during the week of Monday, January 2. There is no pickup on Monday, and Friday customers will have pickup on Saturday.
- **Advanced Disposal Christmas Tree Collection:** Advanced Disposal will collect Christmas Trees from individual customers throughout the Village beginning the week of Monday, January 2. Collections will occur on each customer's pickup day. In order for a tree to be collected, customers must remove all plastic bags, ornaments and other non-organic materials prior to placing it curbside.
- **Christmas Lights Recycling:** The Village holds drop-off Christmas light recycling weekdays between the hours of 7:00 a.m. and 3:00 p.m. at the Maintenance Garage (1227 Cedar Lane) and 8:30 a.m. to 4:30 p.m. in the Village Hall lobby (1225 Cedar Lane). Bins will also be out during any electronics recycling collection days.
- **Electronics Recycling:** Did you get new electronics for the holidays? Recycle your old electronics! Electronics Recycling will be held on the first Tuesday of the month (January 3) from 7:00 a.m. to 3:00 p.m. and the first Saturday of the month (January 7) from 9:00 a.m. to Noon at the Fleet Maintenance Garage (1227 Cedar Lane). Staff will be available to assist, just drive around behind the Village Hall.

PROPERTY TAX APPEAL SEMINARS

The Northfield Township Assessor Patricia Damisch and Cook County Board of Review Commissioner Dan Patlak will be hosting two seminars on how to file a real estate tax valuation appeal for any residents of Northfield Township who may be interested in filing one. These seminars will be held on the following dates and times:

Tuesday, January 3, 2017
Glenview Public Library
1930 Glenview Road
Glenview, IL
6:00 p.m.

Monday, January 9, 2017
Northfield Community Center
401 Wagner Road
Northfield, IL
6:30 p.m.

If you have any questions or concerns, please feel free to contact the Cook County Board of Review at 312-603-3651. Staff is available to provide information on how the appeal process works and answer any questions. You may file an appeal online by visiting their website: www.cookcountyboardofreview.com.

WATER MAIN BREAKS ON LARRABEE LANE

On Sunday, December 25, a water main break occurred on the 1300 block of Larrabee Lane. The break was located on a 6-inch cast iron water main located under the roadway. Crews shut down service to 15 homes near the break between 1:30 and 4:30 p.m. in order to complete the repair. After work finished, a second break occurred 500 feet east of the first break. Due to the location of the break and its proximity to a storm sewer inlet, the water was contained within a small area. The second break was repaired on Monday, December 26 rather than interrupting water service again on Christmas Day to the homeowners in the area.

Week of January 2, 2017

SAT.	12/31		New Year's Eve
SUN.	1/1/2017		New Year's Day
MON.	1/2		Village Hall Closed New Year's Day Observed
TUES.	1/3	7 a.m.-3 p.m.	Electronics Recycling – Behind the Village Hall
WED.	1/4		No Meetings
THURS.	1/5	7:00 p.m.	Arts Commission – Canceled
		7:00 p.m.	Community Relations Commission – Rescheduled to 1-12-17
FRI.	1/6		No Meetings
SAT.	1/7	9am-Noon	Electronics Recycling – Behind the Village Hall