

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: November 1, 2013

RE: STAFF BRIEFING

WEEK OF OCTOBER 28, 2013

COMMUNITY AND SUSTAINABILITY COMMITTEE MEETING

On Tuesday, October 29, the Community and Sustainability Committee met to discuss the Strategic Sustainability Plan that was jointly developed by the Village of Northbrook and the Northbrook Park District. Staff walked through the plan, which has goals and strategies focused in five general areas: Energy, Material Management, Natural Resources, Community Development and Transportation. The Committee reviewed the plan and made comments about the goals, directing staff to make minor changes. It was discussed that the Committee would recommend that the full Board accept the plan at the November 12, 2013 Regular Meeting of the Board of Trustees.

The Committee also discussed a staff report developed following the 2013 4th of July events that were jointly planned and executed by the Village and Park District. Overall, the report highlighted that the 2013 events went very well; and that much was learned by staff in both organizations to help the process in subsequent years. Staff recommendations from both the Village and Park District were to maintain the structure used in 2013, and that a new Intergovernmental Agreement (IGA) be developed to help guide the planning of the events in future years. The Committee agreed and directed staff to work with the Park District to develop a new IGA to be considered at a future meeting.

PLAN COMMISSION MEETING - WALMART

On October 30, the Northbrook Plan Commission held its fifth meeting on the proposed Walmart. There were approximately 110 members of the public present. After hearing the Applicants' closing statement, the Commission closed the public hearing and then each Commission member provided their own individual comments on the Applicants' requested zoning and subdivision relief.

While some Commission members found the rezoning of the property to the C-5 Commercial Boulevard District to be inconsistent with the Comprehensive Plan and objected to the proposal, others found a major retail use to be in keeping with the Comprehensive Plan. Nonetheless, those who indicated that a rezoning would be acceptable still had significant concerns regarding the proposed building in terms of its size, setback from Skokie Boulevard, and architectural design.

All Plan Commission members expressed concerns regarding additional traffic and supported efforts by the Village to be proactive in addressing traffic concerns and formulating a comprehensive solution to the traffic issues along the Skokie Boulevard corridor. After hearing Commission members' remarks, the Applicants requested that the Commission continue the public hearing in order to provide them time to evaluate the Commission's remarks and to determine how they may be able to respond to the Commission members' concerns.

The Plan Commission continued the public hearing on this request to **Wednesday, December 2 at 7:30 p.m.** **This hearing will be held at the Northbrook Junior High School (1475 Maple Avenue), located on the southwest corner of Maple Avenue and Waukegan Road.** At that meeting, the Plan Commission is scheduled to hear the Applicants' response to Commission members' comments and to ask follow-up questions. Should the Applicant submit significant revisions, as determined by the Commission, ***the Commission may reopen the public comment portion of the public hearing*** to allow the public to comment on only those proposed revisions. Whether or not the Commission reopens the public hearing, the Village will continue to accept written comments, whether they are letters or e-mails. For more information on how to comment on this application please visit www.northbrook.il.us/1000skokie.

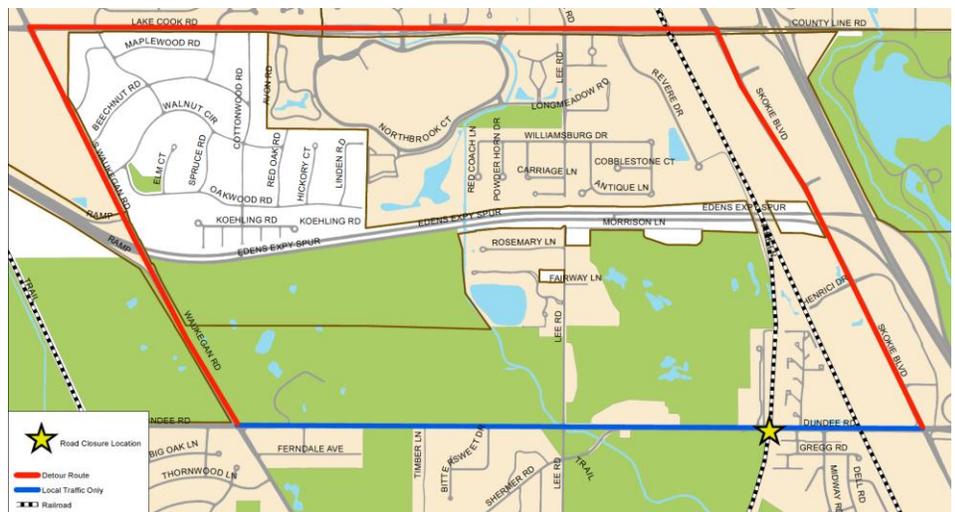
The December 2 meeting will not be streamed live on the web or cablecast live, but will be available the following day on-line from the project website at www.northbrook.il.us/1000skokie by 7:00 p.m. and will be replayed on the Village's cable channel, NCTV, the following Thursday and Saturday at 9am and 7pm. (AT&T U-Verse customers may view NCTV- Channel 17 by accessing Channel 99 and search Northbrook. If you are interested in additional information regarding other proposed and recently approved projects along Skokie Boulevard, please visit the following webpage www.northbrook.il.us/skokieboulevard.

ASSISTANT VILLAGE MANAGER KIRALY HEADED TO GLENCOE AS NEXT VILLAGE MANAGER

It was announced on Friday that Assistant Village Manager Phil Kiraly has been selected to be the next Village Manager for the Village of Glencoe. Phil was unanimously selected by the Glencoe Village Board from a pool of over 100 applicants. While I am certainly very happy for Phil, we will no doubt miss him and his contributions to the organization. Phil will assume his new position on December 2, 2013.

DUNDEE ROAD CLOSURE AT UPRR CROSSING – NOVEMBER 2-8

Beginning at 5:00 a.m. on Saturday, November 2 and continuing through Friday, November 8, Dundee Road at the Union Pacific Railroad crossing near the Fire Station will be closed while the Union Pacific Railroad replaces the rubberized track crossing materials and adjusts the rail elevations to provide a safer ride for motorists. While construction is underway, traffic through the work zone will be restricted. Local traffic will still be able to access driveways on either side of the construction zone. The detour route for the Dundee Road closure will be Waukegan Road, Lake-Cook Road, and Skokie Boulevard (see map). Last week, the Village placed electronic sign message boards on Dundee Road to inform motorists of the upcoming work. Additionally, information on this closure is on the front page of the Village's website, www.northbrook.il.us, and Facebook page, <https://www.facebook.com/NorthbrookIllinois>



PROGRESS BEING MADE ON OLD WILLOW ROAD SPORTS COMPLEX

Construction activity is continuing at the new sports complex on Old Willow Road. Inspection activity has been increasing as the work on the building is now in full swing, following the completion of utility work and major site improvements. Some photos of the site taken this week are shown at left.



COLLECTION OF UNUSED PRESCRIPTION DRUGS

On Saturday, October 26, the Police Department in conjunction with the DEA, held another unused prescription drug collection campaign. Over the past year, the Save a Star collection box in the Police Department lobby has accumulated nearly 713 pounds of unused prescription drugs. All allowed items were delivered to a facility in Indianapolis for destruction. This program continues to grow in popularity, as the amount collected increases each year. The Save a Star collection box is available to residents 24 hours a day, 7 days a week at the Northbrook Police Department.

NORTHBROOK TO PARTICIPATE IN COOK COUNTY HAZARD MITIGATION PLAN

The Cook County Department of Homeland Security and Emergency Management (DHSEM) is leading the effort to develop a Multiple Jurisdictional All Hazards Mitigation Plan (HMP) for Cook County. The Village of Northbrook recently submitted their jurisdictional annex profile, and is considered a Planning Partner. By being included in the HMP, Northbrook will be eligible for pre-disaster mitigation grant funding from FEMA.

POLICE DEPARTMENT ACTIVITY

The Department is investigating two reports of burglary to motor vehicles occurring in the parking lot at J. Alexander's on the evening of October 29. Items taken from the vehicles included cell phones and related equipment, a laptop, cash, credit cards, identification papers and prescription drugs. Another burglary to a motor vehicle was reported to the Police via a 911 call from a resident in the 2300 block of Castilian on Wednesday, October 30. The resident was awakened by her barking dogs and observed a subject leaving her driveway where her unlocked vehicle was parked. Police units searched the area and the scene was processed by an Evidence Technician. Residents are reminded to remove valuables from their vehicles and to keep them locked, even while parked in driveways.

COMED ROAD SHOW

President Frum and staff attended ComEd's Road Show for municipal officials in Highland Park on Thursday, October 31st. ComEd had on display components of their smart grid infrastructure, including smart meters, automated switching devices, as well as information on their communication enhancements such as outage maps, text updates during outages, and their mobile phone app. Residents have access to these

communication tools through their smart phones, computers, and tablets and can use them to stay informed during an outage. The outage map is accessible to all customers at: <https://www.comed.com/layouts/comedsp/OutageMap.aspx> and more information on their communication enhancements is available at: <https://www.comed.com/CUSTOMER-SERVICE/Pages/default.aspx>.

PEDESTRIAN SIGNAGE ENHANCEMENTS

On Wednesday, the Public Works Department installed new pedestrian signage at the intersection of Cherry and Greenbriar Lanes to enhance the visibility of pedestrians in the crosswalk. The new signs include two flashing pedestrian signs that are activated by a push button and an in-street sign to remind motorists to stop for pedestrians in the crosswalk (see photo). The flashing signs are solar powered and communicate with each other via a wireless connection. When one sign is activated, both will flash for approximately 30 seconds. The Public Works Department will be exploring the possibility of installing similar enhancements at other uncontrolled intersections in the Central Business District.



SHERMER ROAD RAILROAD BRIDGE REPLACEMENT

This weekend, the Union Pacific Railroad (UPRR) will install the new rail bridge and its component parts onto their permanent foundations. The new bridge has been assembled on temporary foundations on the south side of the rail line. Setting the new bridge in place requires UPRR teams to work 24/7 for these three days, arriving on site the morning of November 2 and departing the evening of November 4. During these times, there will be no freight trains on the line, but there will be work trains delivering project materials, causing some noise, including the sounding of train horns.

WEEK OF NOVEMBER 4, 2013

SUN.	11/3		DAYLIGHT SAVINGS TIME ENDS
MON.	11/4		No Meetings
TUES.	11/5	7:00 p.m.	Plan Commission – Board Room
WED.	11/6		No Meetings
THURS.	11/7	7:00 p.m.	Arts Commission – Terrace Room
		7:00 p.m.	Community Relations Commission – Northbrook Public Library
FRI.	11/8		No Meetings