

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: November 6, 2015

RE: STAFF BRIEFING

WEEK OF November 2, 2015

PLAN COMMISSION MEETING

The Northbrook Plan Commission held its regular meeting on Tuesday, November 3, and reviewed the following application:

- **DOCKET NO. 15-19: 1179-1275 SHERMER ROAD - JACOBS TOWNHOMES:** The Commission held its second public hearing on an amended application for zoning and subdivision relief for approval of a 73-unit townhome planned development. The Applicant presented a revised plan that reduced the number of units by three, reoriented townhomes along the south property line and increased the amount of open space. The Commission heard from eleven members of the public. Eight spoke objecting to the proposal and three spoke in support of the project. When discussing the proposal, Commission members continued to state that a townhome development is appropriate for the Subject Property but felt the Applicant did not adequately address the concerns Commission members expressed at the September 29, 2015 meeting. Commission members expressed concerns regarding the development's density, lack of open space, and the buffer along the south property line. Some Commissioners expressed the opinion that for this project to work along Shermer Road, it needs to be coordinated with streetscape improvements within the right-of-way. The Commission members also asked the Applicant to work more cooperatively with the neighbors. The Commission continued the public hearing to Tuesday, December 1, to give the Applicant time to work with the neighbors and respond to the Commission's concerns.

The next regular meeting of the Plan Commission is scheduled for November 17.

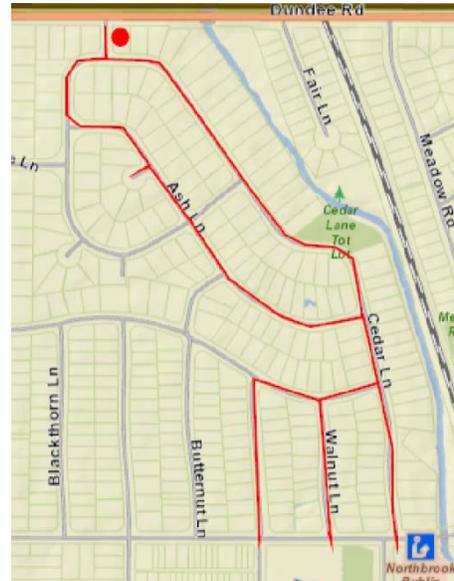
NICOR MAIN REPLACEMENT

During this past week, Nicor's contractors completed underground utility locating work on Walters Avenue up to the intersection at Pfungsten Road. Staff anticipates that work on Walters will be completed by the end of next week. Following the completion of the project along Pfungsten and Walters, work will continue into the White Plains and Northbrook Knolls subdivisions.

Once work is completed, Nicor will be restoring areas where they have excavated. Residents with questions on landscaping restoration should contact Nicor at 1-800-730-6114, ext. 4. Residents with questions about the project can contact Nicor at 630-816-5673.

PARKWAY TREE TRIMMING AND PLANTING PROGRAMS

The Village's contractor, Nels J. Johnson Tree Experts, will continue the Village's parkway tree trimming program in the area north of Cherry Lane between Western Avenue and Cedar Lane (see map). Crews completed the Fall Tree Planting program this week and will begin mulching next week.



NIPSTA TRAINING

This week, the Public Works Department assisted the Northeastern Illinois Public Safety Training Academy (NIPSTA) by providing equipment and a staff member to help with a trench-rescue training class for firefighters. Public Works provided its vacuum truck to help with a mock extrication from a collapsed trench.

STREET SWEEPING

Public Works crews completed the third street sweeping of the entire Village. Public Works will continue to have a street sweeper out each weekday through the remainder of the fall leaf season. Residents are reminded that placing the leaves in the street is prohibited. Information on landscape waste and leaf collection is available from Advanced Disposal here:

<http://www.advanceddisposal.com/il/northbrook/northbrook-collection/guideline/northbrook-il>

SHERMER ROAD OVERFLOW STORM SEWER PROJECT

This week, the Village's tunneling contractor, L.J. Keefe, completed the installation of casing pipe under the railroad. During the tunneling portion of the project, there were no disruptions to commuter or freight rail traffic. Berger Excavating will continue work on the storm sewer pipe under the railroad next week.

NORTHBROOK HOLIDAY LIGHTS

Next week, the Village's contractor, Kinnucan, will begin the installation of holiday lights in the Village. Public Works crews will also be working to set up holiday decorations including, garland and wreaths on light poles.

SNOW AND ICE CONTROL OPERATIONS

As winter approaches, Public Works has been preparing for the coming season. In addition to placing its first order for salt, staff has calibrated and checked the salt spreaders and plow equipment to ensure it is ready when the snow starts to fall. Additionally, Public Works recently held its annual snow and ice control meeting for plow drivers to review policies and procedures as well as any changes in the plowing routes.

NORTHBROOK ASSISTS WHEELING WITH FIRE IN COMMERCIAL BUILDING

At 7:00pm, on November 2, Northbrook Ambulance 10 and Tower 12 responded to the 100 Block of Hintz Road in Wheeling for a fire in the building. A10 assisted with fire operations and Tower 12 remained in staging. Callback personnel covered Northbrook stations during the incident.

NORTHBROOK PARAMEDICS DELIVER BABY

On November 2, at approximately 10:00pm, Northbrook Police and Fire responded to the 700 block of Lexington Ct. for a woman in labor. While in route to a local hospital, paramedics assisted with the delivery of the baby. Both mother and child arrived at the hospital in stable condition, with the father not too far behind.

AQUARIUM FIRE SENDS THREE TO LOCAL HOSPITAL

On November 4, at 2:00pm, Northbrook Police and Fire responded to the 3000 block of Cherry Lane for the reported structure fire. Upon arrival, Police extinguished a fire contained to the cover of an aquarium. Fire crews ventilated the house and confirmed there was no extension of the fire into the remainder of the house. Two Police Officers and the resident of the home were transported to a local hospital in stable condition due to smoke inhalation. All three patients were treated and released. The cause of the fire is currently under investigation.

VETERANS DAY MEMORIAL SERVICE IN NORTHBROOK

Remember our Veterans, as well as those currently serving, at this year’s Veterans Day Memorial Service on Wednesday, November 11 at 10:30am at Northbrook Jr. High, 1475 Maple Avenue. The American Legion and the Veterans of Foreign Wars invite all to assemble in the Northbrook Jr. High gym for a service complete with Color Guard, Rifle Salute and a special performance by the Northbrook Jr. High Wind Ensemble. The band will perform a very special tribute to all five branches of the Armed Forces. All are encouraged to come out and thank our Veterans.

District 28 will be live-streaming the Veterans Day ceremony for community members. To view the performance live at 10:30am, visit www.district28.net

WEEK OF November 9, 2015

MON.	11/9		No Meetings
TUES.	11/10	7:30 a.m.	Ad Hoc Labor Relations Committee - Terrace Room
		6:30 p.m.	Special Committee of the Whole - Terrace Room
		7:30p.m.	Regular Meeting of the Board of Trustees - Board Room
WED.	11/11		Veterans Day 
		10:30 a.m.	Veterans Day Memorial Service – Northbrook Jr High
THURS.	11/12	5:30 p.m.	Architectural Control Commission – Terrace Room
		7:00 p.m.	Rescheduled Arts Commission – Shermer Study
		7:00 p.m.	Community Relations Commission – Library
		7:00 p.m.	Senior Services Commission – Terrace Room
FRI.	11/13		No Meetings