



# MEMORANDUM VILLAGE OF NORTHBROOK

**TO:** Staff

**COPY:** Village President & Board of Trustees – Department Heads

**FROM:** Richard Nahrstadt, Village Manager

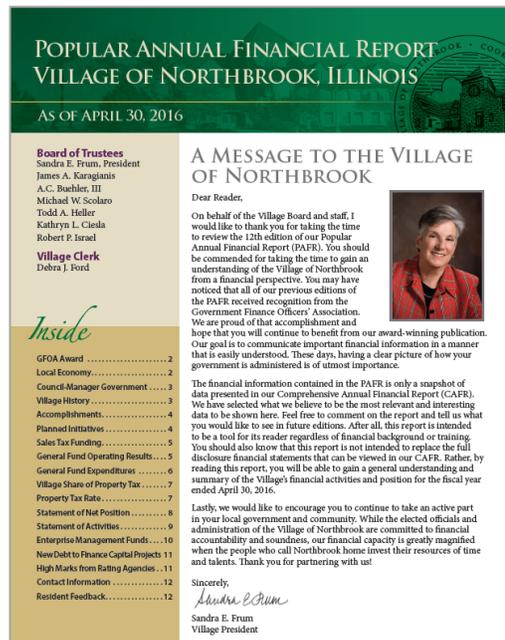
**DATE:** November 11, 2016

**SUBJECT:** STAFF BRIEFING

## WEEK November 7, 2016

### UNDERSTANDING VILLAGE FINANCES

This week, we released the 12th edition of our Popular Annual Financial Report (PAFR). The financial information contained in the PAFR is only a snapshot of data presented in our Comprehensive Annual Financial Report (CAFR). This report is intended to be a tool for its reader, regardless of financial background or training. We have selected what we believe to be the most relevant and interesting data. By reviewing this report, readers will be able to gain a general understanding and summary of the Village’s financial activities and position for the May 1, 2015 - April 30, 2016 fiscal year. To review a copy of the report, visit [www.northbrook.il.us/PAFR](http://www.northbrook.il.us/PAFR) or pick up a copy at the Village Hall during business hours.



### FIRE DEPARTMENT ASSISTS STUDY BUDDY PROGRAM



On Monday, November 7, Northbrook Firefighters attended Youth Services of Glenview/Northbrook’s Study Buddy program. This program focuses on pairing high school age and adult volunteers with a child to help with their homework and is open to residents of Northbrook, Glenview and the surrounding area. Fire Chief Jose Torres, Deputy Chief Dan Quinn and Paid on Call Firefighters Sean Seno and Michael Velissaris attended the event. The Fire Department provided pizzas before engaging with the students in study groups. Later in the program, Firefighter Seno donned his turnout gear to demonstrate the protective equipment used by

firefighters. To learn more about Youth Services of Glenview/Northbrook, visit their website at the following link: <http://www.ysgn.org/>.

### WESCOTT PARK PROJECT UPDATE AND RIBBON CUTTING CEREMONY

Work continued on the Wescott Park Project this week. The Village's contractor completed the placement of sod across the park site as well as the final installation of shrubs and the last section of sidewalk along the north side of the Park. A ribbon-cutting ceremony will be held on Tuesday, November 15, at 10am at the park to celebrate the completion of the project. Representatives from the Village of Northbrook, Northbrook Park District, Wescott School and the Metropolitan Water Reclamation District of Greater Chicago will celebrate with a ribbon cutting. Students from Wescott School will sing as part of the ceremony. The ceremony is open to the public. (In case of rain, the ceremony will take place in the Village Hall Board Room.)

### NORTHBROOK EAST STORMWATER PROJECT

Work continues on the Northbrook East stormwater project. This week, crews patched the bike path and sidewalk. Next week, the contractor will continue work on overlaying the bike path pavement, grading the ditch along Sunset Ridge Road, installing plants in the bottom of the basin and final restoration of resident yards. For more information on the project, please visit the project website at: [www.northbrookeaststormproject.com](http://www.northbrookeaststormproject.com).

### FAIR LANE STREAMBANK RESTORATION

This week, the Metropolitan Water Reclamation District of Chicago's (MWRD) contractor completed the removal of the temporary reinforcement blocks along the riverbank. Crews began installing the first layer of permanent blocks and will be completed p in the upcoming weeks.

### HOLIDAY LIGHTING

The Village's contractor, Kinnucan Tree Experts began installing holiday lights on trees throughout the Central Business District this week. The holiday lights will be turned on the Wednesday before Thanksgiving. Next week, Village crews will begin the installation of holiday banners in the downtown and garland on light poles throughout the Central Business District.



### LOCAL ARTISTS DISPLAY WORK DURING PUBLIC STUDIO TOUR

This past Saturday, November 5, the Northbrook Arts Commission presented art lovers with a chance to see local artists' works as part of a Northbrook Artist's Studio Tour. A variety of media was on display, ranging from ceramics, to oil paintings and photography. This event marked the 11<sup>th</sup> Northbrook Artists' Studio Tour, and the commission looks forward to conducting a similar tour again in 2017.

**VETERANS DAY SERVICE**

Members of the American Legion and the Veterans of Foreign Wars, along with residents, students, representatives from Northbrook Police and Fire Departments, Boy Scouts and local Veterans and their families, gathered on Friday, November 11, at Northbrook Jr. High to remember all our Veterans, as well as those currently serving. President Frum, along with other local officials, reflected on the meaning of Veterans Day and an Armed Forces spokesperson addressed the audience about the story of the Civic Air Patrol Cadet program. As part of the presentation, the Northbrook Jr. High Wind Ensemble performed a tribute to the Armed Forces.



Following the presentation, there was a rifle salute by American Legion members, followed by a moving rendition of "Echo Taps" by two GBN Trumpet Players.



**WEEK OF November 14, 2016**

<b>MON.</b>	<b>11/14</b>		<b>No Meetings</b>
<b>TUES.</b>	<b>11/15</b>	10:00 a.m.	Ribbon Cutting - Wescott Park, <i>(Village Hall Board Rm, if rain)</i>
		6:00 p.m.	Administration and Finance Committee Terrace Room
		7:30 p.m.	Special Regular Meeting of the Board of Trustees – Board Room
		7:30 p.m.	Committee of the Whole – <b>Canceled</b>
		7:30 p.m.	Plan Commission <b>Canceled</b>
<b>WED.</b>	<b>11/16</b>	7:00 p.m.	Youth Commission – Terrace Room
		7:00 p.m.	CRC Northbrook Cares Subcommittee – Shermer Study
<b>THURS.</b>	<b>11/17</b>	5:30 p.m.	Stormwater Management – Public Works Center
		7:00 p.m.	EQC – Shermer Study
<b>FRI.</b>	<b>11/18</b>		<b>No Meetings</b>