

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: November 13, 2015

RE: STAFF BRIEFING

WEEK OF November 9, 2015

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held a regular meeting on Tuesday, November 10. During the President's Report, President Frum appointed Bruce Doughty as Chairman of the Community Relations Commission. The Board approved a number of resolutions and ordinances, including replacement windows for the Village Hall, a Local Public Agency Agreement for Federal participation with the Illinois Department of Transportation for participation in the Illinois Transportation Enhancement Program, repairs for a fire truck, a special permit for a banking drive-through facility and a front yard variation for Chase Bank at 2801 Dundee Road, and an amendment the Northbrook Zoning Code regarding standards and procedures for the Board of Trustees to review and authorize zoning relief.

Under Planning & Zoning, the Board approved a special permit for the Jewish Community Center at 300 Revere Drive and a special permit renewal for KH Kim Taekwondo at 3141 Dundee Road. The Board also heard two preliminary reviews including a request for a wall sign at 3455 Woodhead Drive, and a request for resubdivision and rezoning at 1500-1550 Skokie Boulevard, both of which were referred to the Plan Commission.

Under Administration & Finance, the Board approved the issuance of General Obligation Bonds, Series 2015B, of the Village of Northbrook, Illinois.

The next Regular Board of Trustees meeting will be December 8, 2015.

SPECIAL COMMITTEE OF THE WHOLE MEETING

At the November 10 Committee of the Whole meeting, Committee members reviewed the previous work completed by the Public Works Committee and expressed their support of the Water Fund Financial Plan. The Board also reviewed preliminary design options for the Central Business District streetscape design and roadway improvements.

POLICE NEWS

The Police Department welcomes new Telecommunicator Michael Mareci who will begin employment with the Village on Monday, November 16. Mike comes from the Itasca Police Department 911 Center bringing with him over fifteen years in telecommunicator experience. Please stop by and welcome Mike to the team.

On Friday, November 13, Community Relations personnel gave a presentation at Glenkirk regarding the proper use of dialing 911 in an emergency. Approximately sixty clients attended, as well as Glenkirk staff. Also on Friday, Community Relations Supervisor Petka and Animal Control Officer Manski presented a talk to a Daisy Girl Scout Group at St. Norbert's School discussing respecting authority and stranger danger.

FIRE DEPARTMENT TO ASSIST WITH HUNGER RESOURCE NETWORK

On Saturday, November 14, between 7:00 and 9:30am, the Northbrook Fire Department will help the Hunger Resource Network distribute 125,000 lbs. of frozen chicken leg-quarters to over 80 agencies in the Chicago land area. These agencies distribute the chicken to families in need. The event will be held in the Sunset Foods parking lot located at 1127 Church Street.



NORTHBROOK FIRE DEPARTMENT PARTNERS WITH PETSMART THIS HOLIDAY SEASON

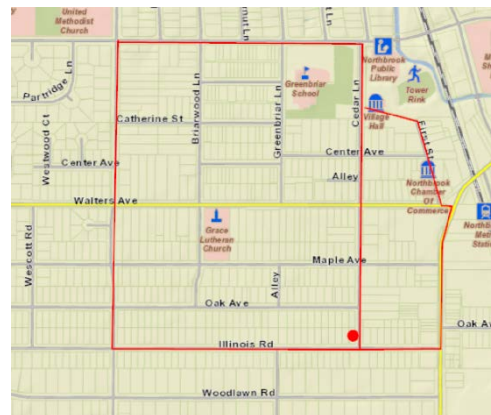
This holiday season PetSmart, of both Northbrook and Glenview, have a charity program for customers to donate stuffed animals to the Northbrook Fire Department. Stuffed animals Lucky the Cat and Chance the Dog are available for purchase at PetSmart for five dollars each. These stuffed animals will be given to children in need, either through the Toys for Tots program, or handed out by the Northbrook Fire Department at emergencies to provide comfort to children.

NICOR MAIN REPLACEMENT

This week underground utility work continued on Walters Avenue and should be complete by the end of next week. Following the completion of the project along Pfingsten and Walters, work will continue into the White Plains and Northbrook Knolls subdivisions. Once work is completed, Nicor will be restoring areas where they have excavated. Residents with questions on landscaping restoration should contact Nicor at 1-800-730-6114, ext. 4. Residents with questions about the project can contact Nicor at 630-816-5673.

PARKWAY TREE TRIMMING AND PLANTING PROGRAMS

The Village's contractor, Nels J. Johnson Tree Experts, will continue the Village's parkway tree trimming program in the area south of Cherry Lane to Walters and between Western Avenue and Cedar Lane (see map).



NORTHBROOK HOLIDAY LIGHTS

Earlier this week, the Village's contractor began checking and repairing the holiday lights on trees throughout the Central Business District. Village crews will be working to install holiday decorations on light poles throughout the downtown next week. The holiday lights will be on during the evenings generally between Thanksgiving and New Year's Day.

BICYCLE TASK FORCE MEETING

The Bicycle Task Force Committee met on Wednesday, November 11. The Committee adopted a selection chart designed to determine the strengths and weaknesses of bicycle related projects. Staff also briefed the Committee on the status of the Illinois Department of Transportation’s (IDOT) Illinois Transportation Enhancement Program (ITEP) bicycle signage and Skokie Valley Trail project.

SHERMER ROAD OVERFLOW STORM SEWER PROJECT

This week, Berger Excavating installed a 64" storm sewer underneath the railroad and prepared to connect to the new 72" storm sewer along Illinois Road. On Tuesday, November 17, Berger Excavating will be excavating for this connection. General site clean-up is also being performed on Illinois Road.

VETERANS DAY SERVICE

Members of the American Legion and the Veterans of Foreign Wars, along with residents, students, representatives from Northbrook Police and Fire Departments, and local Veterans and their families, gathered on Wednesday, November 11 at Northbrook Jr. High to remember all our Veterans, as well as those currently serving. President Frum, along with other local officials, addressed the audience and reflected on the meaning of the Veterans Day.



Following the presentation, there was a rifle salute by American Legion members Jason Pfeifer, Jeff Kaup and Joe Butzen, followed by the playing of Taps by GBN Trumpet Player Jake Mitchell.



WEEK OF November 16, 2015

SUN:	11/15	2-4pm	Northbrook 114 Birthday Celebration Open House – Historical Society
MON.	11/16		No Meetings
TUES.	11/17	6:30 p.m.	Administration & Finance Committee – Terrace Room
		7:30 p.m.	Plan Commission – Board Room - Cancelled
		7:30 p.m.	Committee of the Whole – Cancelled
WED.	11/18	9:00 am.	Fire Pension Board Meeting – Shermer Study
		7:30 p.m.	Youth Commission Meeting – Terrace Room
THURS.	11/19	6:30 p.m.	Stormwater Management – Public Works Center
		7:00 p.m.	Environmental Quality Commission – Shermer Study
FRI.	11/20		No Meetings