

# MEMORANDUM VILLAGE OF NORTHBROOK

**TO:** Staff

**COPY:** Village President & Board of Trustees – Department Heads

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** November 23, 2016

**SUBJECT:** STAFF BRIEFING

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## **WEEK November 21, 2016**

### **HOLIDAY SCHEDULES**

Village administrative offices will be closed Thursday and Friday, November 24 and 25, in observance of the Thanksgiving holiday. Please note: garbage pick-up will be delayed by one day for Thursday and Friday customers this week.

### **YARD WASTE COLLECTION PROGRAM EXTENDED UNTIL DECEMBER 9 ON YOUR PICK UP DAY**

Due to the later-than-normal leaf fall this year, Advanced Disposal will extend collections for the yard waste program through the week of Monday, December 5. As a reminder, yard waste must be placed in biodegradable bags with yard waste stickers attached or in a 32-gallon can marked yard waste with the sticker attached to the handle. Pickups occur on each customer's regular pickup day.

### **SHOP & DINE IN NORTHBROOK THIS HOLIDAY SEASON**

The Village and the Northbrook Chamber of Commerce are once again partnering to promote Northbrook as a great destination for holiday shopping and dining. This year, TV viewers will again see some familiar Northbrook shopping and dining locations in a 30-second commercial that highlights the Northbrook shopping experience. The commercial will run on Comcast Xfinity and AT&T U-Verse along the North Shore from Barrington to Evanston. In addition to catching the commercial on your TV, you may also catch it watching TV programming on your mobile devices as well as on a variety of websites.

Check out the Shopping and Dining Guide at [www.liveshopdinenorthbrook.com](http://www.liveshopdinenorthbrook.com), request one from the Chamber at 847/498-5555, or pick one up at the Chamber of Commerce or the Village Hall during business hours.

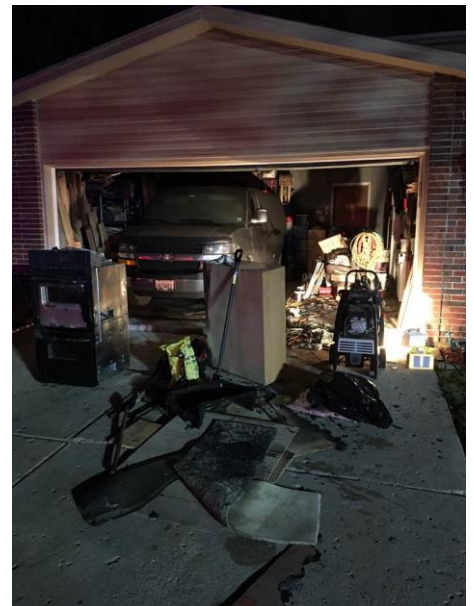
### **POLICE MCAT RESPONSE**

On Sunday, November 20, the Evanston Police Department requested a Major Case Assistance Team (MCAT) response at the intersection of Pitner Avenue and Nathaniel Place for a single vehicle crash involving a pedestrian fatality. Northbrook's representatives responded to assist Evanston with the investigation.

### TWO EARLY MORNING HOUSE FIRES REPORTED

On Tuesday, November 22, at 3:00am, the Northbrook Fire Department responded to a mutual aid call from the Village of Winnetka for assistance with a house fire on the 400 block on Sheridan Road. The fire was controlled by firefighters and limited to a single room. There were no injuries.

The Department received a second fire report at 5:30am for a Northbrook property on the 3800 block of Medford Circle. The occupant reported smelling smoke in the house. The Department responded, located the fire and confined it to the garage. There were no injuries. The cause of both fires is under investigation.



### FAIR LANE STREAMBANK RESTORATION

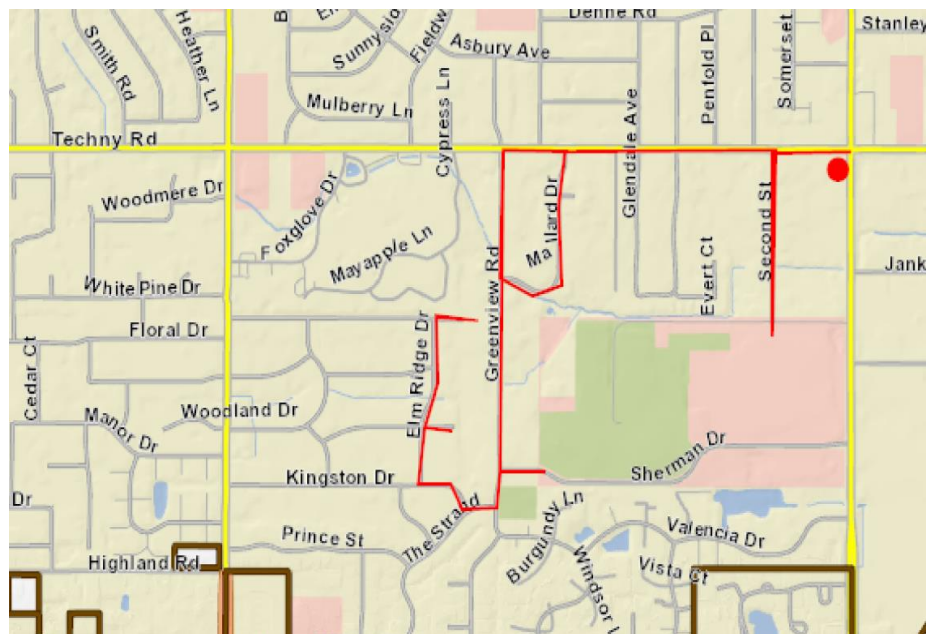
As part of a streambank rehabilitation project, the Metropolitan Water Reclamation District of Chicago (MWRD) has contracted with Pan-Oceanic Engineering to remove large trees, install a block retaining wall and restore landscaping along the West Fork of the North Branch of the Chicago River near 844-850 Fair Lane. This week, MWRD's contractor completed the installation of the block retention wall. Next week, work will continue on backfilling the trench used for this work and final landscape restoration.

### DUNDEE ROAD INTERSECTION IMPROVEMENTS

This week, the Illinois Department of Transportation (IDOT) continued to prepare the construction areas at Dundee and Pfingsten and Dundee and Landwehr for the winter season. Sidewalk restoration on the south side of Dundee near Pfingsten has been completed and work continues on the southbound turn lane from Dundee onto Pfingsten. All entrances to Dunsten shopping center are now open.

### PARKWAY TREE TRIMMING PROGRAM

On Monday, November 28, the Village's contractor, Nels J. Johnson Tree Experts, will begin the Village's parkway tree trimming program near Techny Road between Shermer Road and Pfingsten Road (see map to the right). Each year, approximately 1,700 parkway trees are trimmed to prevent unnecessary damage during storms, protect pedestrians and motorists from low hanging branches, promote the health of parkway trees, and ensure that trees are aesthetically pleasing. Trimming work is done in accordance with professional standards and is scheduled for the dormant season to avoid unnecessary damage or trauma to the tree.



**WEEK OF November 28, 2016**

<b>MON.</b>	<b>11/28</b>	7:30 p.m.	ZBA - <b>Canceled</b>
<b>TUES.</b>	<b>11/29</b>	7:00 p.m.	CRC Subcommittee Celebration of Cultures - Library
<b>WED.</b>	<b>11/30</b>		<b>No Meetings</b>
<b>THURS.</b>	<b>12/1</b>	7:00 p.m.	Arts Commission – Terrace Room
		7:00 p.m.	Community Relations Commission –Library
<b>FRI.</b>	<b>12/2</b>		<b>No Meetings</b>