

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: November 25, 2015

RE: STAFF BRIEFING

WEEK OF November 23, 2015

NOVEMBER 20-21 STORM RESPONSE

Between Friday afternoon, November 20 and the evening of Saturday, November 21, the Village received approximately 8 inches of snow. Public Works crews began snow and ice control at 10:00pm on Friday, November 20, with plowing operations continuing until 9:30pm on Saturday. Due to the heavy snowfall, the forestry crew worked on responding to downed limbs throughout this week. A crew has also been working on repairing mailboxes damaged during the snow plowing operations.

NICOR MAIN REPLACEMENT

This week, Nicor completed gas main installations on Crabtree Lane and Huckleberry Lane as well as Walters between Pflingsten and Brookside Lane. Next week, Nicor expects to complete work on Cherry Lane, from Pflingsten Road to Western Avenue; Crestwood Drive; Shannon Road, from Crestwood Drive to Adelaide Drive; Walters Avenue, from Brookside Lane to Western Avenue; and Western Avenue, from Walters Avenue to Cherry Lane. Once work is completed, Nicor will be restoring areas where they have excavated. Residents with questions on landscaping restoration should contact Nicor at 1-800-730-6114, ext. 4. Residents with questions about the project can contact Nicor at 630-816-5673.

SHERMER ROAD OVERFLOW STORM SEWER PROJECT

This week, Berger Excavating installed approximately 300 feet of 72-inch storm sewer through the parking lot of W.W. Grainger. Due to the inclement weather over the past weekend, the installation of the junction chamber near Illinois Street and Lorenz Road will be re-scheduled for Tuesday, December 1.

WESTSCOTT PARK STORMWATER MANAGEMENT PROJECT

The Village is currently receiving contractor bids for the Westcott Park Stormwater Management Project. The proposed stormwater management project (Master Stormwater Plan Project # 1) consists of constructing a large underground detention vault, with sewer and inlet improvements, at Westcott Park. Construction should occur in 2016. The current construction estimate for the project is approximately \$10.5 million. Prior to construction, a project informational meeting will be held with all stakeholders, including residents, to explain the project and the impacts of construction. A sign will also be placed at the site describing the project.

NEWS FROM NORTHBROOK FIRE DEPARTMENT

The Sons of the American Legion Squadron #791 recently announced this year's Northbrook Firefighter of the Year. I would like to recognize those nominated for this prestigious award:

- Fire Apparatus Engineer Thomas Schaul was nominated by District Chief Daniel Quinn
- Fire Fighter/Paramedic James Czarnota was nominated by Lieutenant Clifford Woodbury
- Fire Apparatus Engineer Jeffery Wagoner was nominated by Lieutenant Jim Bullock

All of the nominees have significantly contributed to the Northbrook Fire Department over the last year and continue to serve with the highest level of professionalism. This year, the Sons of the American Legion Squadron #791 chose FAE Jeffrey Wagoner as the Firefighter of the Year for 2015. FAE Wagoner distinguished himself by unselfishly giving of his time and talents in making our fire stations more livable, functional and comfortable, among many other undertakings and duties.

FAE Wagoner will be recognized at a ceremony sponsored by the Sons of the American Legion Squadron #791 on December 6.

Please help me congratulate all of the nominees and the winner of this year's award, FAE Wagoner. Congratulations, Jeff, on a job well done!



THE NORTHBROOK SHOPPING ELF FACEBOOK CAMPAIGN



Facebook users can search for the "Northbrook Shopping Elf" on Facebook and follow Nicki, the Northbrook Shopping Elf, as she promotes local merchants, special sales, dining options and other special promotions in the community during the holiday season. For information on shopping and dining opportunities in Northbrook, visit www.liveshopdinenorthbrook.com.

If you are a Northbrook business that wishes to promote your business through the campaign, please contact Nancy Gerstein with Creative Marketing Associates (CMA) at nancy@cmacreative.com. CMA is coordinating the campaign on behalf of the Chamber and the Village of Northbrook.

TOYS FOR TOTS COLLECTION

The Village has once again partnered with the Marine Toys for Tots Foundation! Please visit a collection center at the Police Department, any of the Northbrook Fire Departments or the Village Hall during business hours to drop off a new unwrapped toy by December 18. All are encouraged to help make the holidays special for those in need. Your donation will be greatly appreciated.



VILLAGE HALL CLOSED FOR THANKSGIVING; ADVANCED WASTE COLLECTION DELAYED ONE DAY

On Thursday, November 26 and Friday, November 27, Village offices will be closed in observance of the Thanksgiving holiday. Residents needing non-emergency assistance may contact the Northbrook Police Department at 847/564-2060 (non-emergency number). Residents should call 9-1-1 only for emergencies.

Advanced Disposal customers are reminded that pick-ups on Thursday and Friday will be delayed one day due to the holiday. Customers may contact Advanced at 847/272-4145 with any questions or concerns.

WED. 11/25 7:00 p.m. Interfaith Community Service – Temple Beth El

THURS. 11/26 Thanksgiving Day – Village Hall closed

FRI. 11/27 Day after Thanksgiving – Village Hall closed



WEEK OF November 30, 2015

MON. 11/30 No Meetings

TUES. 12/1 7:30 p.m. Plan Commission – Board Room

WED. 12/2 7:00 p.m. CRC Subcommittee Meeting – Terrace Room

THURS. 12/3 7:00 p.m. Arts Commission – Terrace Room

7:00 p.m. Community Relations Commission - Library

FRI. 12/4 No Meetings

SUN. 12/6 Hanukkah begins at Sundown