

MEMORANDUM

TO: STAFF

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS**

FROM: Richard Nahrstadt, Village Manager

DATE: December 2, 2011

RE: STAFF BRIEFING

WEEK OF NOVEMBER 28, 2011

SPECIAL BOARD OF TRUSTEES MEETING

The Board met in a Special Board of Trustees meeting on Tuesday. During the President's Report, the Melodeers Chorus was recognized for their award-winning achievements at the International Chorus Competition in Houston, Texas. Also, December was proclaimed "Drunk & Drugged Driving Prevention" month in the Village of Northbrook. Representatives from ComEd presented a report on the steps they will be taking in the next year to improve their system reliability within the Village.

Under the Planning & Zoning Committee report, Staff reviewed the Plan Commission recommendation for the application for a Sports Center Located at 1850, 1864, 1868, and 1870 Old Willow Road. The Board also approved an extension of the tentative plat approval and rezoning for the Pine Knolls Subdivision; however, the Board did note their disappointment with the developers for the removal of the majority of trees on the property. Three (3) preliminary reviews were presented with the most extensive discussion on a proposed Assisted Senior Living Facility at 1000 Sunset Ridge. Some concerns the Board voiced regarding this project were density, parking and potential strain on emergency services.

During the Communications & Legislation report, the Board directed staff to prepare approval documents for the December Board meeting authorizing that a question on electrical aggregation be placed in Referendum form on the March 20, 2012 ballot.

The next regular meeting of the Board will be on December 13, 2011. This will be the final meeting during calendar year 2011 as the December 27 meeting has been cancelled.

COMMUNITY RELATIONS COMMISSION

The Asian Heritage Celebration sub-committee reported that the 2012 event will take place at the North Suburban YMCA. As the event has become more popular, it has outgrown the space made available by the Northbrook Public Library. The Annual Clergy Association Luncheon will take place in the Board Room of Village on December 7 at 11:30am. Civic leaders and clergy have been invited to meet and dialogue about their community. Other CRC events that have been placed on the calendar include: Black History Month Event – February 18, 2012; Asian Heritage Event - May 6, 2012 (revised); Welcome to Northbrook/Flamingo Friday Kickoff – May 18, 2012.

The next regular meeting of the CRC is scheduled for January 5, 2012.

ARTS COMMISSION

The Arts Commission held a regular meeting on Thursday night. Prior to the full Commission meeting, the Art in the Park Subcommittee met to discuss the 2012 festival and details of the contract with Erin Melloy of EM Events LLC. At a prior Commission meeting, commissioners unanimously moved to retain Erin Melloy for the 2012 event. During the full Commission meeting, a motion was made to approve a \$750 donation to the Northbrook Community Choir in order to help support a large choral event planned for March 10, 2012. This

event had been discussed in detail during November's meeting. Updates were also provided on several other Commission initiatives:

- Northbrook Originals: The artwork has been juried and preparations are going smoothly for the event which opens on January 3. This all-Northbrook artist show is hosted at the Library throughout the month of January with a participating artist's reception to be held on Thursday, January 5.
- Spring Workshops: Two of the workshops have already been scheduled. Subcommittee members are looking a third workshop in May with artist David Jamison.
- Studio Tour Event: Subcommittee members are looking at changing this event, making it true art happening in Northbrook. This will be discussed in further detail at later meetings.

The next meeting of the Commission will be on January 5, 2012.

RESIDENTIAL BURGLARIES

A resident in the 1900 block of Western Avenue returned home on Thursday, December 1, at approximately 3:45pm and found her front door had been pried open. Burglars removed several pieces of jewelry approximately value of \$30,000.

On Tuesday, November 29, a resident in the 2800 block of Woodmere Drive returned home from vacation to find her home had been burglarized. Police responded and determined that unknown persons had pried open a rear exterior door to gain entry. Phone and alarm lines had been cut at the outside box. Items taken from the home included jewelry, a fur coat, sterling silverware, and antique figurines.

Canvasses were conducted of the areas which revealed nothing unusual occurring. Both scenes were processed for evidence.

BURGLARY TO MOTOR VEHICLE

Over the evening of Wednesday, November 30, unknown persons smashed the driver's side window of a vehicle and removed personal identification paperwork, currency, clothing items and electronic equipment from inside the vehicle parked in the 2500 block of Brian Drive. The Investigations unit is working on all cases.

NORTAF MCAT CALL-OUT

Early Wednesday morning, November 30th, Northbrook MCAT representatives responded to Glenview's request to investigate a fatal vehicle crash occurring eastbound Willow Road at Patriot Drive. The vehicle hit a traffic control post. The single male driver was found dead at the scene. MCAT investigators are determining if the victim died as a result of the crash or of an unknown medical condition.

NORTHBROOK P.O.C. ASSISTS GLENVIEW POLICE DEPARTMENT

Early Wednesday morning a single car accident occurred on Willow Road at Patriot Boulevard. Glenview Police requested use of Northbrook Fire Department's Light Truck. Northbrook Paid on Call responded to Glenview's request.

CAR FIRE ON TRI-STATE

On Wednesday, November 23, firefighters responded to a car fire on the Northbound Tri State at Dundee Road. Upon arrival they encountered a vehicle with the front end engulfed in flames. Crews deployed a hand line and extinguished the fire. No injuries were sustained from the incident. Shortly after, incident control was transferred from Northbrook to the Illinois State Police.

VEHICLE ACCIDENT ON TRI-STATE

On the evening of Wednesday, November 23, the Glenview Fire Department requested additional ambulances from Northbrook and Niles to assist with a multiple-patient two-car vehicle accident on the Tri-State Tollway. Northbrook ambulance crew responded and transported two patients with non-life threatening injuries to an area hospital for further treatment.

GOOD SAMARITAN ASSISTS RESIDENT

Recently, a Good Samaritan helped out on the scene of an emergency situation. While at a local restaurant, a Northbrook resident suffered a heart attack and as a result lost consciousness. While the Northbrook Ambulance Crew was in route, a local doctor responded immediately to the ill person and began administering CPR through chest compressions. Upon arrival, the crew took over treatment and transported the patient to a local hospital where he made a full recovery after a short stay. Northbrook Fire Department is now taking steps to recognize the Good Samaritan for his valiant efforts in this emergency situation.

WEEK OF DECEMBER 5, 2011

MON.	12/5		No Meetings
TUES.	12/6	7:30 p.m.	Plan Commission Meeting – Cancelled
WED.	12/7	11:30 a.m.	Annual Clergy Luncheon
		11:45 a.m.	Chamber of Commerce State of the Village Meeting
THURS.	12/8	5:30 p.m.	Architectural Control Commission – Cancelled
FRI.	12/9		No Meetings