



# MEMORANDUM VILLAGE OF NORTHBROOK

**TO:** Staff

**COPY:** Village President & Board of Trustees – Department Heads

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** March 3, 2017

**SUBJECT:** STAFF BRIEFING

---

## WEEK OF February 27, 2017

### BOARD OF TRUSTEES REGULAR MEETING

On Tuesday, February 28, the Board of Trustees held its regular meeting. During the President's Report, the Village Board approved a resolution recognizing Peggy Holecek for being named the 2016 National High School Girls Tennis Coach of the Year by the National Federation of State High School Associations. Under the consent agenda, the Village Board approved several resolutions and ordinances for items including contracts for construction and construction oversight for the Central Business District Infrastructure and Streetscape Improvement project and an extension of a contract for legislative management.

Under Planning and Zoning, the Village Board conducted a preliminary review of a proposed seven-lot single-family subdivision at 2600 Dundee Road and 759 Greenwood Avenue. The Board referred the application to the Plan Commission for review. The next regular Village Board meeting will be held on Tuesday, March 14, at 7:30 p.m.

### COMMUNITY RELATIONS COMMISSION MEETING

The Community Relations Commission held its regular meeting on Thursday, March 2. At the meeting, the Commission heard a presentation on the Fire Department from Chief Jose Torres and Deputy Chief Dan Quinn and reports from each of the Commission's subcommittees. The group also discussed plans for an upcoming meeting with social service agencies and the Celebration of Cultures event, which will be held on Sunday, April 23, at the North Suburban YMCA. The Commission's next regular meeting will be held on Thursday, April 6, at 7 p.m. at Northbrook Public Library.

### POLICE DEPARTMENT ACTIVITY

On Wednesday, March 1, at 3:45 p.m., Northbrook Major Crash Assistance Team representatives responded to assist with a pedestrian vs motor vehicle crash in Evanston. The pedestrian was transported to Evanston Hospital with life threatening injuries.

### NORTHBROOK UNITS RESPOND TO FATAL ACCIDENT ON EDENS

On Sunday, February 26, at 2:00 p.m., Northbrook Fire units responded to the southbound Edens expressway at Tower Road for a single vehicle accident. Upon arrival, crews found a vehicle that struck the bridge embankment. The single occupant died as a result of the accident. Northbrook units remained on the scene for approximately three hours while State Police conducted a death investigation. The cause of the accident is currently under investigation. Northbrook call back personal covered Northbrook Fire Stations during the incident.



PARKWAY TREE TRIMMING PROGRAM

Each year, the Village of Northbrook trims parkway trees using contractual assistance. Trees are trimmed to prevent unnecessary damage during storms and protect pedestrians and motorists from low hanging branches, promote the health of the tree, and lastly ensure that the tree is aesthetically pleasing. Trees are trimmed during their dormant period during the winter months to minimize trauma to the tree. This week, crews completed work on Cherry Lane and Bar Harbor Terrace. The final portion of tree trimming will begin on Fieldwood Drive, Techny Road, Cypress Lane and Asbury Avenue. A total of 1,656 trees have been trimmed as part of the program thus far.

LONE TREE WATER MAIN PROJECT

This week, the Village’s contractor began preparations for the Lone Tree water main replacement project and completed the construction layout of the work site. The contractor also installed tree protection, pruned trees, and began concrete saw cutting on Tamarind Drive. Water main installation work will begin the week of Monday, March 6.

LEE ROAD RECONSTRUCTION PROJECT

Beginning next month, the Village will be reconstructing and converting Lee Road from concrete to asphalt. Lee Road currently consists of four concrete lanes, which have significantly deteriorated. Converting the road to asphalt will allow the Village to reduce the road to two lanes (requiring less future road maintenance and snow plowing), increase the amount of green space in the area and calm the speed of local traffic. Notification letters will be mailed to impacted properties at the end of March prior to construction starting Monday, April 10.

CENTRAL BUSINESS DISTRICT INFRASTRUCTURE AND STREETScape PROJECT

This year, the Village will begin work on the Central Business District’s infrastructure and streetscape. This work will include asphalt street resurfacing, concrete panel removal and replacement, rehabilitation and expansion of the existing streetscape. Work is anticipated to start this spring. Prior to work beginning, the Village will issue notifications to any impacted residents and businesses and establish an informational website on the project.

ARTS COMMISSION TO EXPLORE NEW FESTIVAL IN 2017

Instead of the annual Art in the Park Fine Arts Festival, the Arts Commission is exploring a new type of event called a Plein Air Festival, which includes artists painting local landscapes outdoors in the open air. The festival will either be held the weekend of Saturday, July 15, and Sunday, July 16, or later in the fall. More information will announced in the near future.

WEEK OF March 6, 2017

<b>MON.</b>	<b>3/6</b>		<b>No Meetings</b>
<b>TUES.</b>	<b>3/7</b>	7:30 p.m.	Plan Commission Meeting –Board Room
<b>WED.</b>	<b>3/8</b>	7:00 p.m.	Bicycle Task Force – <b>Canceled</b>
<b>THURS.</b>	<b>3/9</b>	5:30 p.m.	Architectural Control Commission- Terrace Room
		7:00 p.m.	Senior Services Commission - Crestwood Place
<b>FRI.</b>	<b>3/10</b>		<b>No Meetings</b>

