

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: March 8, 2013

RE: STAFF BRIEFING

WEEK OF MARCH 4, 2013

INDUSTRIAL & COMMERCIAL DEVELOPMENT COMMISSION

On February 26, the Industrial and Commercial Development Commission held its regular monthly meeting. The Commission reviewed the status of the many proposed, under review, and under construction projects in the community. The Commission also made a recommendation regarding the approach the Village should take to exterior property maintenance issues in the downtown. Lastly, the commission was provided an update regarding the status of the Village's six-year cycle of adopting the standard international building codes.

COMMUNITY RELATIONS COMMISSION MEETING

The Community Relation Commission held a meeting on Thursday. Preparations continue for the Commission's annual Asian Heritage Celebration. This year's event will take place on Sunday, May 5 at the North Suburban YMCA. The annual event, which is open to the public with free admission, will feature art exhibitions and demonstrations, music and dance performances, and a wide selection of delicious dishes to sample. The event will showcase the diversity of Asian culture, with participants representing Bangladesh, China, India, Japan, Korea, Thailand, the Philippines, and Russia. Plans are also underway for Interfaith Sunday, formerly named Interfaith Walk. The event will take place on Sunday, April 21. Opening remarks will take place at 12:30pm at the Village Green Park, followed by site visits from 1pm – 4pm. There will be a pizza gathering at the Village Hall beginning at 4pm. The theme this year is "Dispelling the Myths." Work has stated on the Flamingo Fridays/Welcome to Northbrook Event and further information will be presented at the April meeting.

Please keep the following dates marked on your calendar: Interfaith Sunday—April 21, 2013; Asian Heritage Celebration - May 5, 2013.

The next regular meeting of the CRC is scheduled for April 4.

STORMWATER MANAGEMENT IMPROVEMENT PROJECTS UPDATE

Public Works staff has been actively working to prepare for this year's stormwater management improvement projects. Bids were received for the Sunny Acres Subdivision/Ridge-Lee stormwater project that includes storm sewer improvements and the construction of a detention basin. This item has been scheduled for the April 16 Village Board meeting.

Staff has also released the Request for Proposals (RFP) for the Wescott Park Storage Facility Study; responses are due back March 22. The Village has also been working with High School District 225 on the expansion of the Techny Drain South Fork Basin, which is adjacent to Glenbrook North High School.

Contractor bids for this project have been received and are currently being analyzed by staff. Design of the Shermer Road Underpass and Cedar Lane stormwater projects are ongoing, although it is anticipated that each will be bid out later in 2013.

A Stormwater Commission meeting is scheduled for 6:30 p.m. on March 21. Topics will include the ongoing stormwater management improvement projects and encouragement of rain gardens and other stormwater best management practices for new and existing developments.

WINTER WEATHER OPERATIONS

Public Works conducted snow and ice control operations throughout this week. Heavy, wet snow began to fall around 9am on Tuesday and a full plow operation was underway shortly thereafter. Snow removal operations continued through the night and into the next day. In total, Northbrook received approximately 6-inches of snow. The temperatures have begun to rise and crews have worked this week to clear storm sewer inlets in an effort to mitigate localized flooding due to the snow melting.

TECHNY/FOUNDERS LIGHT POLE REPLACEMENT

The Village's contractor, H&H Electric began replacing light poles on Techny and Founders earlier this week. The existing steel poles have deteriorated at the base and are being replaced with aluminum poles that are more resistant to stressors such as road salt. A Public Works crew is working alongside the contractor removing signs from the existing poles and reinstalling signs on the new poles. The light heads that are in good condition are being reused, which is providing a savings of approximately \$20,000. It is anticipated that this project will be completed by the end of next week.



COMED IMPROVEMENTS

ComEd has completed replacing failed underground cable along Doriann Drive, Hampton Lane, Highland Drive, and Vicki Lane in an effort to resolve recent power reliability issues. Work included directional boring of new cable to replace the existing cable that was failing. Restoration of excavation sites will be completed after the winter weather has lifted.

WATER MAIN BREAK

On Thursday, March 7, Public Works crews responded to a water main break on the 2000 block of Woodlawn Road. Twenty-two homes were affected as the water was shut off in order to facilitate repairs to the 6-inch cast iron main (pictured at right).



On Friday, March 8, crews worked to repair water main breaks at the corner of Cherry Lane and White Mountain Drive and at the corner of Oak Avenue and Lorenz Drive. As is common during this time of year, the temperature fluctuations and the ground's freeze/thaw cycle may contribute to an increase in main breaks. Residents who may see a water main break are asked to call the Public Works Department during regular business hours (Monday through Friday, 7:00 AM to 3:00 PM) at 847-272-4711 or the Police Department, outside of those hours, at 847-564-2060.

NORTHBROOK UNITS ASSIST GLENVIEW WITH STRUCTURE FIRE

In the early morning of March 6, Northbrook Tower 12 and Battalion 11 responded with mutual aid to the 1400 block of Monterey Drive in Glenview for a house fire. Tower 12's crew was assigned as a Rapid Intervention Team and Battalion 11 was assigned as the Safety Officer. The fire involved the garage and a small portion of the living space.

UNITS RESPOND TO GAS LEAK ON WAUKEGAN ROAD

Northbrook Fire Department responded to a gas leak at 10 Waukegan Road in Deerfield on Wednesday, March 6. Upon arrival, units found the gas meter at the SE corner of building damaged and leaking gas. Both 10 Waukegan and 158 Waukegan were evacuated due to their proximity to the leak and the reported gas odor inside the buildings. Crews in full protective gear used tools to shut off the gas meter. The leak appeared to be caused by an ice buildup from a leaking rain gutter above the meter, causing the diaphragm portion of the meter to be forced off. The Fire Department then turned over the scene to Nicor.



FIRE DRILL AT NORTHBROOK COURT ON TUESDAY MORNING

Fire Prevention Bureau Director Kevin Frangiamore has been working with Northbrook Court Senior Operations Manager Brian Lee to coordinate an evacuation drill at the Court on Tuesday, March 12, at 9:00am. All the stores are aware of the drill and it is scheduled before the mall opens, so any inconvenience to the patrons/walkers, should be minimal.

POLICE DEPARTMENT COMMUNITY OUTREACH MEETINGS HELD

On Monday, March 4, GBN School Resource Officer Szymanski, Detective Sergeant Strickland, and Counseling Services Director Vaccaro attended a meeting at GBN with the school's social workers, counseling staff and School Nurse. The meeting is held periodically to keep the lines of communication open between the Village, Police Department and school. A presentation was given by Police attendees addressing issues of school concerns, local ordinance violations, and substance abuse issues with youth. The Police Department and GBN continue in their collaborative effort to keep Northbrook's youth safe.

In addition, on Wednesday, March 6, Chief Wernick and Counseling Services Director Vaccaro addressed the Northbrook Clergy Association at a meeting held at the Village Presbyterian Church. The Chief and

Nancy led an informal discussion/presentation on patterns of police and Counseling Services related issues occurring in the community.

APSW THANKS CHIEFS

The Association of Police Social Workers, of which Northbrook’s Counseling Services Director Nancy Vaccaro is the APSW President, held their biennial Chiefs’ Appreciation Luncheon Friday, March 8. Northbrook Police Chief Chuck Wernick, Judge Sebastian Patti (Presiding Judge of the Domestic Violence Division at the Cook County Circuit Court and Suburban Court Coordinator of the Domestic Violence Division Loretta Line addressed the Chiefs and Social Workers in attendance. The Social Workers were praised and complimented by the speakers on the work they perform in their communities. Approximately 75 attendees were at the luncheon.



POLICE DEPARTMENT ACTIVITY

Police investigated an identity theft case on Monday afternoon where two subjects were located at 299 Skokie Boulevard with numerous credit cards in their possession. The subjects were found to have over 100 re-encoded credit cards, which they were swiping through a copier machine at Kinko’s to check on balances. Upon investigation, the subjects admitted that after checking for active balances they intended to use the cards to make purchases. The subjects told police that they got the cards from “people” who they would share the profits with after making their purchases. The subjects were arrested and charged with possession of altered credit cards.

An attempted burglary was discovered this week on Village owned property in the 100 block of Sanders Road. The Fire Department uses this property for training purposes. It was found that the front door at several pry marks on it and the key mechanism was jammed. The residence is empty and it did not appear that entry had been gained.

A resident in the 700 block of Greenwood Drive reported to police that his vehicle, parked on the street over the evening of February 28, was entered during the night and cash, credit cards and identification papers removed. He believed the vehicle was locked but there were no signs of forced entry.

On Saturday, March 2, Officer Salmi and his canine partner, Jack, responded to a residence in Palatine to assist the Cook County Sheriff’s Department with a warrant service. Canine Jack alerted on several areas in the home and the subject’s vehicle where cannabis and cocaine were discovered. The subject was arrested.

Northbrook’s Northern Illinois Police Alarm System Mobile Field Force representative, Officer Roger Scott, was called out on Sunday, March 3, to assist with an informational picketing demonstration by a group from the Knanaya Catholic Congress of North America. The demonstration was held in Elmhurst and concluded peacefully.

WEEK OF MARCH 11, 2013

SUN.	3/10	Daylight Savings Time begins
MON.	3/11	No Meetings

TUES.	3/12	6:30 p.m.	Ad Hoc Economic Development Committee - Terrace Room
		7:30 p.m.	Board of Trustees Regular Meeting - Board Room
WED.	3/13	7:00 p.m.	Bicycle Task Force - Terrace Room
THURS.	3/14	5:30 p.m.	Architectural Control Commission - Terrace Room
		7:00 p.m.	Senior Services Commission - Terrace Room
FRI.	3/15		No Meetings