



# MEMORANDUM VILLAGE OF NORTHBROOK

**TO:** Staff

**COPY:** Village President & Board of Trustees – Department Heads

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** March 4, 2016

**SUBJECT:** STAFF BRIEFING

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## WEEK OF February 29, 2016

### MARCH 1 PLANNING & ZONING COMMITTEE MEETING

On March 1, the Planning & Zoning Committee reviewed revised plans submitted by the Applicant for the proposed development at 1000 Skokie Blvd. All three members of the Committee were present, as well as Trustees Ciesla and Israel. The Applicant reduced the number of units in the residential building by removing a portion of the building along Sunset Ridge Road and presented information regarding pick-up/drop-off at the Children's Learning Adventure facility, which included designated parking spaces during specific hours as well as a designated loading area for facility vans.

After hearing presentations from staff and the Applicant regarding the proposed changes, the Committee heard comments from the public. Seven members of the public spoke in opposition to the project and one member spoke in favor. After the Committee discussed the project they voted, by a vote of 2-1, to recommend approval of the project as presented by the Applicant subject to the Children's Learning Adventure facility being limited to having no more than 500 children in the facility at one time. The documents approving the development will be reviewed by the Board on March 8.

### MARCH 1 PLAN COMMISSION MEETING

The Northbrook Plan Commission held their regular meeting on Tuesday, March 1, 2016. The following is a summary of the items reviewed by the Commission:

- PCD-15-16: THE LODGE BY ESSEX CORPORATION (EXPANSION). The Plan Commission held a public hearing on a request to expand the existing senior living facility on Founders Drive. The request involves a series of approvals, including an amendment to the Comprehensive Plan, rezoning and special permits. The Commission heard from several neighbors that voiced concerns over the building placement and lighting. A neighbor also indicated that he did not receive notice of the March 1 hearing. The Commission closed the public hearing and directed staff to prepare a resolution recommending approval of the application, but also asked that information regarding the number of fire department calls to the current facility be provided. They also asked that the applicant work with the neighbors to address lighting concerns. The Commission will next consider this matter on April 5.

- PCD-16-01: 3455 WOODHEAD - SPECIAL PERMIT FOR A WALL SIGN. The Commission reviewed this request to allow a new wall sign above 20 feet in height on an industrial building. No members of the public spoke at the hearing. The Commission unanimously adopted a resolution recommending approval of the special permit as presented.

The March 15 Plan Commission meeting was cancelled as it is Primary Election Day and the Board Room is being used for voting. The next meeting of the Plan Commission will be held on April 5.

NORTHBROOK UNITS RESPOND TO SINGLE VEHICLE ACCIDENT ON EDENS

On March 2, at 7:30pm, Northbrook Fire units responded to the 30.5 mm of the Northbound Edens expressway. Upon arrival, crews found a single vehicle off the roadway in a drainage ditch. The driver was out of the vehicle and refused transport. Crews remained on the scene until the vehicle was removed. Northbrook received assistance from Glencoe and Winnetka Fire Departments.



NORTHBROOK HOSTS ICE DIVING CERTIFICATION COURSE

During the week of February 22, the Northbrook Fire Department hosted a two-day Emergency Response Diving International (ERDI) Ice Diver Operations training and certification class, in conjunction with local partners at Underwriters Laboratories and the Northshore YMCA. Public Safety Divers from Mutual Aid Box Alarm System (MABAS) Division 1, 3, and 24 participated in the multi-division training event to enhance their skills, preparedness, and response to ice related emergencies affecting their local communities and the region.



TREE TRIMMING

This week, the tree trimming contractor began trimming operations along the commuter parking lots. Trimming will continue next week on Glendale Ave, Butternut Lane, Southbridge Lane and Evert Court, south of Techny Road. Once work has been completed in these locations, the trimming cycle will be complete.

NICOR GAS MAIN REPLACEMENT

This week, Nicor continued to connect new gas line services on Pfingsten Road. Restoration including replacing removed sidewalks, leveling damaged lawns, and adding topsoil and grass or seed as needed, will begin as soon as the weather permits. Residents may remove any remaining utility marker flags left in their yards, except for the yards on Pfingsten Road.

### WESCOTT PARK PROJECT UPDATE

This week, Nicor continued construction on relocating gas mains that will conflict with the installation of the new sewers. Nicor completed the mainline on Farnsworth, from Ellendale to Western. Next week, Nicor expects to start installing gas services to the houses.

Construction fencing is being set-up around the project to promote safety. The contractor, V3, is clearing the remaining logs from last week's tree removal. Next week, V3 will be excavating test holes along Farnsworth to confirm the location and size of the existing storm sewer. These holes will be backfilled and temporarily patched.

For additional information on the Wescott Park Stormwater Management Project please visit the project website at: [www.wescottparkproject.com](http://www.wescottparkproject.com).

### SHERMER ROAD RESURFACING PROJECT UPDATE

This week, AT&T is continuing to relocate their underground utilities along Shermer Road. Nicor is surveying this area and is projected to begin relocating their gas mains next week. ComEd is also surveying the area and should begin relocation the week of March 28. Please contact Chain Kim at IDOT, 773/853-0046, with questions or concerns about the project.

### WEEK OF March 7, 2016

<b>MON.</b>	<b>3/7</b>	<b>9am-5pm</b>	<b>Early Voting – Board Room, Grace Period Registration-Shermer Study</b>
<b>TUES.</b>	<b>3/8</b>	<b>9am-5pm</b>	<b>Early Voting – Board Room, Grace Period Registration-Shermer Study</b>
		7:30 p.m.	Regular Meeting of the Board of Trustees – Board Room
<b>WED.</b>	<b>3/9</b>	<b>9am-5pm</b>	<b>Early Voting – Board Room, Grace Period Registration-Shermer Study</b>
		7:00 p.m.	Bicycle Task Force – Terrace Room
<b>THURS.</b>	<b>3/10</b>	<b>9am-5pm</b>	<b>Early Voting – Board Room, Grace Period Registration-Shermer Study</b>
		9:00 a.m.	Art in the Park Meeting – Terrace Room
		5:30 p.m.	Architectural Control Commission – Terrace Room
		7:00 p.m.	Sr. Services Commission – DPS Conference Room
<b>FRI.</b>	<b>3/11</b>	<b>9am-5pm</b>	<b>Early Voting – Board Room, Grace Period Registration-Shermer Study</b>
<b>SAT.</b>	<b>3/12</b>	<b>9am-5pm</b>	<b>Early Voting – Board Room, Grace Period Registration-Shermer Study</b>
<b>SUN:</b>	<b>3/13</b>		<b>Daylight Savings Time Begins</b>

