

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: March 9, 2012

RE: STAFF BRIEFING

WEEK OF MARCH 5, 2012

MARCH 13, 2012 BOARD MEETING START TIME DELAYED

The Village Board meeting scheduled for March 13, 2012 will have a delayed start. The meeting time for this particular meeting will be at 8:30 p.m.

BOARD OF FIRE AND POLICE COMMISSIONERS (BFPC) MEETING

The Board of Fire and Police Commissioners held a special meeting on Monday, March 5 to review and approve changes to the BFPC Rules and Regulations in response to amendments to the Illinois Board of Fire and Police Commissioners Act that changed the rules for hiring entry level firefighters. The amendments significantly change the requirements for hiring Firefighters, but do not affect the hiring of Police Officers. It was therefore necessary to amend the BFPC's Rules and Regulations to bring them into compliance with State law. It also became necessary to reconfigure the Rules and Regulations to completely separate the selection process for entry Firefighters from the selection process for entry Police Officers. Chief Nolan worked with the Village Attorney to draft the changes. The BFPC reviewed the amended Rules at its meeting and recommended approval of the amended Rules. The recommended revisions to the Rules and Regulations will be on the March 13 Village Board agenda.

In addition, the Board approved the conditional appointment of a new Firefighter Paramedic subject to the completion of a physical; approved the promotion of a new Fire Lieutenant to replace a retiring Fire Lieutenant; and called for a Firefighter/Paramedic entrance exam to take place on June 23.

PLAN COMMISSION MEETING

On Tuesday March 6, the Plan Commission conducted a second public hearing for **Docket No. 11-11: 1000 Sunset Ridge Road – Senior Lifestyle Corporation**. This is an application requesting relief to allow construction of a two phase assisted senior living facility. Following a presentation by staff, the Applicant responded to the questions and concerns raised by the Plan Commission and members of the public during the first public hearing. There were two members of the public that spoke during the public hearing, one voicing a concern that the site does not have enough parking and the use may not be appropriate for the site, the second stated support of the project as presented but also asked that the Village closely review stormwater detention in the area. The Plan Commission found the use to be appropriate as presented with the additional landscaping as presented during the second public hearing. The Commission **adopted Resolution No. 12-PC-02** by a vote of 5-0 (two members were absent, and one member abstained) **recommending approval** of the application. The recommendation to approve the application from both the Plan Commission and the Architectural Control Commission will be forwarded onto the Board of Trustees for discussion on April 10.

The Plan Commission also considered three other applications during the March 6 meeting. The commission conducted a public hearing for a request from Sprint, as well as a request from T-Mobile, to install wireless cellular antennae on the new Village water tower located at 201 Huehl. The commissioners briefly discussed the application, with one commissioner voicing a concern about the antennae proposed around the neck of the tower. Ultimately, the Plan Commission adopted **Resolution No. 12-PC-03** by a vote of 6-0 (three members were absent) **recommending approval** of the application for T-Mobile. The PC also adopted **Resolution No.**

12-PC-04 by a vote of 5-1 (three members were absent) **recommending approval** of the Sprint application for antennae on the neck of the water tower. The draft ordinances with the PC recommendations will be on the consent agenda for the regular Board of Trustees meeting on March 13, 2012.

Lastly, the Plan Commission conducted a public hearing on Docket No. 12-02, an application requesting to renew an expired special permit for cell antennae on the roof top of 899 Skokie Boulevard. Following a brief staff presentation the Plan Commission adopted **Resolution No. 12-PC-05** by a vote of 6-0 (three members absent) **recommending approval** of the requested relief.

The March 20 meeting of the Plan Commission had to be cancelled because it is Election Day. The next Plan Commission meeting will be held on April 3, 2012.

NORTHBROOK EAST STORMWATER MANAGEMENT PROJECT UPDATE

Residents impacted by the Northbrook East stormwater management project were sent letters this week notifying them that due to the lack of a consensus among residents in the area, the proposed stormwater project will be postponed. The Village is also exploring alternative designs and wetland restoration and enhancement with the Cook County Forest Preserve District. Construction of stormwater detention facilities in the Northbrook East area will likely be delayed for at least the remainder of the 2012 calendar year. A copy of the letter and additional information on the project is available by visiting the Northbrook East page of the Village of Northbrook's website at:

www.northbrook.il.us/NorthbrookEastStormwaterManagementProject

WEST FORK BANK STABILIZATION PROJECT

Public Works will be meeting with V3 for a pre-construction meeting on Tuesday, March 6. Work is expected to begin in early March and will take approximately one week. This work is necessary to prevent further degradation of the river bank.

SANITARY SEWER REPAIR

Next week the Public Works Department will be repairing an eight (8) inch sanitary sewer in front of 1218 Blue Hill Terrace. Residents in the area have been notified of the scheduled work and their sanitary service will not be impacted while repairs are made.

BURGLARIES

A residence in the 200 block of Voltz Road was burglarized on Friday, March 2. Items taken included jewelry and video equipment.

A handicap placard was removed from an unlocked vehicle's rear view mirror on Thursday afternoon, March 8, at Whole Foods in Willow Festival. Both cases are being followed up on by Investigations personnel.

FIRE DEPARTMENT RESPONDS TO SINGLE VEHICLE ACCIDENT

The Fire Department responded to a one car, no injury accident at the intersection of Dundee and Landwehr Roads Sunday evening, March 4, 2012. The driver lost control of the vehicle and destroyed the control box for the intersection's traffic lights, coming to a stop on top of a fire hydrant. ComEd was called to the scene to make safe the energized power supply wires laying on the ground. Public works was notified about the fire hydrant. Police remained on the scene to control traffic.

DAYLIGHT SAVINGS TIME

Daylight savings time begins on Sunday, March 11 at 2:00 a.m. Remember to set your clocks ahead one hour, and change the batteries in your smoke and carbon monoxide detectors!

WEEK OF MARCH 12, 2012

SAT.	3/10	9am-5pm	Early Voting - Board Room
SUN.	3/11		Daylight Savings Time begins
MON.	3/12	9am-5pm	Early Voting - Board Room
		7:00 p.m.	Salceda Manor Homeowners Association - Terrace Room
		7:00 p.m.	CRC Asian Heritage Subcommittee Meeting - Northbrook Public Library
TUES.	3/13	9am-5pm	Early Voting - Board Room
		2:00 p.m.	Community Forum, 2012 - Leisure Center, 3332 Walters
		6:30 p.m.	Planning & Zoning Committee - Cancelled
		8:30 p.m.	DELAYED Regular Meeting of the Board of Trustees - Board Room
WED.	3/ 14	9am-5pm	Early Voting - Board Room
		7:00 p.m.	Bicycle Task Force - Terrace Room
THURS.	3/15	9am-5pm	LAST DAY - Early Voting - Board Room
		6:00 p.m.	North Shore Convention Bureau Event - Pinstripes
		6:30 p.m.	Stormwater Management Commission - PW Center
		7:00 p.m.	EQC - Terrace Room
FRI.		6:30 p.m.	Friendship Foundation - Board Room
SAT.	3/17		St. Patrick's Day