

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: March 13, 2015

RE: STAFF BRIEFING

WEEK OF March 9, 2015

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held a regular meeting on Tuesday, March 10. The Board passed a Resolution urging the Governor and General Assembly to protect full funding of the Local Government Distributive Fund revenues. The Board approved a number of additional resolutions and ordinances, including the purchases of a light tower and a Stryker Power Load System for the Fire Department, authorizing improvements to the training rooms at Fire Stations 10 and 12, authorizing a plat of relocated easements for 99 Pointe Drive, authorizing the purchase of equipment for the outfitting of a new step van, authorizing a contract for the Shermer Road overflow sewer and Cherry Lane underpass stormwater improvements, the abatement of a portion of the 2014 property tax levy for debt service and also for Police and Fire pensions, and amending the Annual Fee Ordinance to increase the number of Class A liquor licenses for Agave Anejo Mexican Grill.

Under Planning & Zoning, the Board held three preliminary reviews including a request for a text amendment to allow a floor area ratio increase for a single family home located at 1008 Meadow Road, an application for Special Permit approval to operate a fitness facility at 4155 Dundee Road, and an application for Special Permit approval to operate a fitness facility at 1946-1948 Raymond Drive.

The next Regular Board of Trustees meeting will be March 24, 2015.

ADMINISTRATION AND FINANCE COMMITTEE BUDGET WORKSHOP MEETING

The Administration and Finance Committee held a budget workshop meeting on Tuesday, March 10, to review the Village's proposed fiscal year 2015-2016 budget. The Committee noted that the proposed budget was in good financial condition, with no increase to the General Fund portion of the tax levy, no new taxes or fees, and a projected General Fund surplus for fiscal year 2015-2016 of \$227,905. The Committee also discussed future budgetary considerations relative to the potential reduction in Local Government Distributive Fund (LGDF) disbursements proposed by Governor Rauner. Chairman Scolaro directed staff to prepare options to address the possibility of reduced LGDF revenues for the Committee to review at a future meeting.

The Board of Trustees will conduct a Public Hearing on the proposed fiscal year 2015-2016 budget during their regular meeting on Tuesday, April 14. The proposed budget is posted on the Village's website at www.northbrook.il.us/fy1516draftbudget and is available for review at Village Hall and the Reference Desk at the Northbrook Public Library during business hours.

BIKE TASK FORCE MEETING

The Bicycle Task Force held their bi-monthly meeting on Wednesday, March 11. The Committee is working on criteria for prospective bicycle/pedestrian projects that benefit bicyclists of all skill levels. The Committee also discussed their participation in the upcoming Earth & Arbor Day Celebration on Saturday, April 25.

SCHOOL LOCK DOWN DRILL

On Tuesday, March 10, School Liaison Officers Roscoe and Fainman participated in a school-safety lockdown drill at St. Norbert's School and Church. The Police Department representatives provided feedback on the drill and discussed the reasons for lockdowns, as well as what may be expected in terms of police response. Such mock lockdown drills are held periodically with all schools in Northbrook.

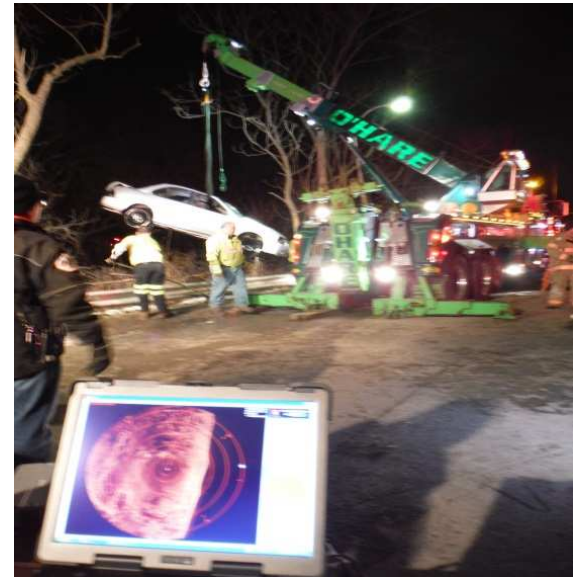
POLICE DEPARTMENT COMMUNITY RELATIONS

On Thursday, March 12, Community Relations personnel gave a presentation at the North Shore Senior Center in Glenview on identity theft and scams affecting senior citizens. Approximately 20 seniors and staff attended the presentation, which included information on what to look for in credit reports, how to obtain free credit reports to check for identity theft, and what resources are available to help seniors if they become victims. The group was very interested in this topic given the recent news of offenders filing tax returns by using other's social security numbers.

NORTHBROOK DIVE TEAM ASSISTS RIVER FOREST WITH WATER INCIDENT

On Sunday, March 8, at approximately 6:00pm, the Northbrook Dive and Sonar Team was requested by the River Forest Fire Department to respond to a report of a single vehicle in the Des Plaines River. Northbrook members cleared the immediate area utilizing sonar equipment. No victims were found during the search. Search operations resumed on March 9, and a victim was located approximately 150 yards downstream from the initial accident

location. Illinois State Police are investigating the cause of the accident. (Photos provided by Tim Olk)



SKOKIE BOULEVARD SANITARY SEWER IMPROVEMENTS

On Tuesday, March 12, Bolder Contractors began installation of the 12” sanitary sewer at the northwest corner of Skokie Boulevard and Dundee Road, running North along Skokie Boulevard. As of late Thursday, the contractor had installed approximately 400 feet of sewer and four manholes. The contractor will continue the main line installation next week. The total run of sewer to be installed north of Dundee Road is approximately 1,620 feet.



PUBLIC WORKS STAFF

Rich Daubert, Capital Projects Manager, has accepted the position of Senior Civil Engineer with the Village of Glen Ellyn. During Rich’s nearly eight years with the Village, he has designed and overseen the construction of street resurfacing projects, water main improvements, and sanitary sewer replacements. Rich’s last day with Northbrook will be Thursday, March 19. Please join me in wishing him good luck.

WEEK OF March 16, 2015

MON. 3/16

No Meetings

TUES. 3/17

St Patrick’s Day



WED. 3/18

7:30 p.m.

—Committee of the Whole - **Cancelled**

7:30 p.m.

—Plan Commission – Board Room

7:00 p.m.

Youth Commission –Terrace Room

THURS. 3/19

6:30 p.m.

Stormwater Management Commission – PW [Work](#)-Center

7:00 p.m.

EQC – Shermer Study

7:00 p.m.

Re-scheduled Senior Services Commission – Terrace Room

7:00 p.m.

Sanders Prairie Townhome Association – DPS Conference Room

FRI. 3/20

No Meetings

MON. 3/23

9am-5pm

EARLY VOTING Starts – Board Room/Shermer Study thru April 3