

## MEMORANDUM

**TO:** STAFF

**COPY:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
DEPARTMENT HEADS

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** March 19, 2010

**RE:** STAFF BRIEFING

### WEEK OF MARCH 15, 2010

#### ADMINISTRATION AND FINANCE COMMITTEE

The Administration and Finance Committee met on Tuesday for the second budget hearing related to the draft FY2010-2011 budget. The committee heard requests for funding from local nonprofit organizations. These organizations include the Northbrook Chamber of Commerce and Industry, the Northbrook Historical Society, Youth Services of Glenview and Northbrook, the Symphony Orchestra, the 4th of July Association, High School Grad Night, and the North Shore Convention and Visitor's Bureau. The next scheduled budget meeting with the Administration and Finance Committee is Saturday, March 27 at 8:30 a.m.

#### PLAN COMMISSION

On Tuesday, March 16, the Plan Commission held their regular meeting and reviewed Docket No. 10-04: 1018 Willow Road, a request by Buffalo Wild Wings for a special permit to allow three wall signs above the permitted district height. Buffalo Wild Wings is proposing to install three wall signs that are approximately 3' above the permitted district height. The Plan Commission found the request to be generally appropriate for the site and compatible with the surrounding businesses, some of which have previously received special permits for wall signs above the permitted district height. The Commission adopted Resolution No. 10-PC-05 recommending approval to the Board of Trustees for a special permit to allow three wall signs above the permitted district height.

#### STORMWATER MANAGEMENT COMMISSION

The Stormwater Management Commission met on Thursday and discussed whether or not a storm sewer lift station should be an eligible expense as part of the Private Property Drainage Improvements Reimbursement Program. After hearing input from the homeowner, Mr. Tom Brzezinski (*no relation to staff member Carolyn Brzezinski*) of 2345 Walters Ave., staff liaison Village Engineer Paul Kendzior and Engineering Project Manager Mike Bukolt, the Commission decided to include the lift station as an eligible expense. The Commission's decision was based on the fact that all the reasonable gravity options were pursued, but not able to be implemented because of the inability to obtain the required easements and much higher costs. A letter outlining that maintenance/replacement of the lift station will be the homeowner's responsibility will be drafted and recorded against the property. The Commission is tentatively scheduled to meet on April 15 to begin discussion of the consultant Request for Proposals received for the new Master Stormwater Plan.

#### ENVIRONMENTAL QUALITY COMMISSION

The EQC met for their regular meeting on Thursday. The commission discussed the fact that the Village no longer pays for electronics recycling due to a program brought to the Village through the Metropolitan Mayors Caucus' Clean Air Counts initiative, and how additional environmental services may be offered to residents in the future. The group also discussed their booth for the upcoming Earth Day event, and will come back with ideas by

next month's meeting. The April meeting is scheduled for April 15.

### RESIDENTIAL BURGLARY

During the daytime hours on Friday, March 12, unknown persons forced entry into a home in the 2400 block of El Cid Lane. Jewelry items were taken in the burglary. The scene was processed for evidence and a canvas of the neighborhood taken.

### LAKE-COOK ROAD CONSTRUCTION DELAYED

The Village has been notified by the Cook County Highway Department that their project to reconstruct Lake-Cook Road between Wilmot Road to Waukegan Road has been delayed until next year. This delay will help relieve pressure on area roadways (i.e. Dundee Road), especially with the Edens Spur resurfacing project that is still on schedule for this summer.

### PAID-ON-CALL FIREFIGHTERS COMPLETE FIRE ACADEMY

Three new Paid-on-Call (POC) Firefighters, Dan Deja, Tim McCloskey, and Scott Paczosa have wrapped up eight weeks of Firefighter II training from the NIPSTA Fire Academy. The candidates completed 320 hours in 22 specific firefighting objectives including courses in Technical Rescue Awareness, Hazardous Materials Awareness, and Fire Service Vehicle Operator, as required by the Office of the State Fire Marshal (OSFM), to become certified as a Firefighter II. They also completed an additional 40 hours of training for Hazardous Materials Operations.

At the Graduation Ceremony our new POC Firefighters swept all the special awards the Academy gave for outstanding performance. Company #2 (consisting of our three POCs) received the Outstanding Company Citation and the Physical Fitness Awards. Scott Paczosa was also presented the Leadership Award and Tim McCloskey was the class Valedictorian. On behalf of the Village I wish a big congratulations to Dan, Scott, and Tim on their awards. Our new POC Firefighters will be sworn in before the Board at the April 13<sup>th</sup> Regular Board Meeting.

### KEVIN FRANGIAMORE APPOINTED DIRECTOR OF THE FIRE PREVENTION BUREAU

On Tuesday, March 16, Fire Department and Village personnel gathered at Station #11 as Kevin Frangiamore was officially appointed the Director of the Fire Prevention Bureau. He has been serving as the Acting Director since November. Kevin has been with the Northbrook Fire Prevention Bureau for four years and is a graduate of North Central College in Naperville, Illinois. Previous experience also includes two years with Fire Safety Consultants, Inc. of Elgin, Illinois, serving as a fire plans examiner and inspector. I would like to congratulate Kevin and wish him continued success!

### GREEK FEAST OPENS

Village President Sandy Frum, along with Trustees A.C. Buehler, Kathryn Ciesla and Kati Spaniak, attended the Greek Feast Grand Opening Ribbon Cutting Ceremony on Tuesday. The restaurant, co-owned by Peter Vlahakis, Ted Vlahakis and George Vlahakis is located at the corner of Pflingsten and Dundee Roads and open daily from 11:00 a.m. -9:00 p.m. and features dine-in and carry-out.

**WEEK OF MARCH 22, 2010**

<b>SUN.</b>	<b>3/21</b>	<b>3:00 p.m.</b>	<b>Karen May/Elaine Nekritz/Susan Garrett Town Hall Mtg. – Board Room</b>
<b>MON.</b>	<b>3/22</b>	7:30 p.m.	Zoning Board of Appeals – Board Room
<b>TUES.</b>	<b>3/23</b>	7:30 a.m.	ICDC – Terrace Room
		6:30 p.m.	Quality of Life Committee – Terrace Room
		7:30 p.m.	Regular Board of Trustee Meeting – Board Room
<b>WED.</b>	<b>3/24</b>	8:30 a.m.	Northbrook Nine – Sunset Foods – CFD
		4:00 p.m.	Orange Crush Meeting – GGCR – SF, JK, TP, DS
		7:00 p.m.	4th of July Association - FD Headquarters, Station 11
<b>THURS.</b>	<b>3/25</b>		<b>No Meetings</b>
<b>FRI.</b>	<b>3/26</b>		<b>No Meetings</b>
<b>SAT.</b>	<b>3/27</b>	8:30 a.m.	Administration and Finance Committee/Budget Hearing – Board Room
		<b>8:30-9:30pm</b>	<b>Earth Hour – <i>turn off all nonessential uses of electricity.</i></b>
<b>SUN.</b>	<b>3/28</b>		<b>Palm Sunday</b>