

MEMORANDUM

TO: STAFF

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS**

FROM: Richard Nahrstadt, Village Manager

DATE: March 23, 2012

RE: STAFF BRIEFING

WEEK OF MARCH 19, 2012

SENIOR SERVICES COMMISSION

The Senior Services Commission met for their regular meeting on Thursday, March 22. During the meeting, the Commission took a number of comments from residents who made positive comments on the Crestwood Place management company. Under old business, Village staff answered questions from commission members on a list of issues including the existing Crestwood Place management services contract, transportation issues, traffic safety, budget and accounting concerns, the use of an unoccupied unit at Crestwood, and energy audits. During the new business portion of the meeting, the commission discussed the a survey that will be included in the May Village newsletter that will ask senior citizens what services they may need to continue to live independently. The next meeting is scheduled for May 24, 2012.

INDUSTRIAL AND COMMERCIAL DEVELOPMENT COMMISSION

At the Tuesday, April 20 Industrial and Commercial Development Commission, President Frum, Finance Director Rowitz, Public Works Director Kelly Hamill and I, presented the draft FY12/13 Village budget. At its February meeting, the Commission had requested that additional information be presented regarding the draft budget and how the proposed stormwater utility fee and telecommunication tax increase fit within the overall budget. The Commission was particularly interested in information regarding how these two items would impact businesses in the community. The general response from Commission members was that they would rather not see any tax increases. However, based upon the information presented, Commission members expressed their appreciation of the Village's efforts to control expenditures and the Village's need to find a funding source to address stormwater issues in the community and to fill a financial gap in the general fund. The Commission made no formal comments regarding the proposed budget, but individual members were invited to voice their opinions regarding the budget at the Board's April 10 public hearing on the matter.

The Commission also reviewed and accepted the draft economic development work program for the coming fiscal year. The next Commission meeting is scheduled for April 24.

YOUTH COMMISSION

The Youth Commission meeting scheduled for Wednesday night was cancelled due to a lack of quorum. The next regular meeting of the Commission is Wednesday, April 18.

UPCOMING IDOT PROJECTS & HAPP ROAD RESURFACING

Village Engineer Paul Kendzior attended the quarterly North Shore Council of Mayors Technical meeting this week. At the meeting the Illinois Department of Transportation (IDOT) reported that they have the culvert replacement for the Middle Fork crossing on Dundee Road scheduled for the summer of 2014; future right turning lane improvements on Dundee Road at the Pfungsten and Landwehr Road intersections scheduled for

the summer of 2015; and the resurfacing of Shermer Road between Waukegan and Dundee scheduled for the spring of 2017. Paul was also able to program the milling and resurfacing of Happ Road, which was a previous Jurisdictional Transfer (JT) project with the Cook County Highway Department back in 1993, as part of the Council's Surface Transportation Program (STP) in Fiscal Year 2014. The project funding is 70/30, with the Village's 30% estimated to be \$106,000 of the total \$353,175 project cost.

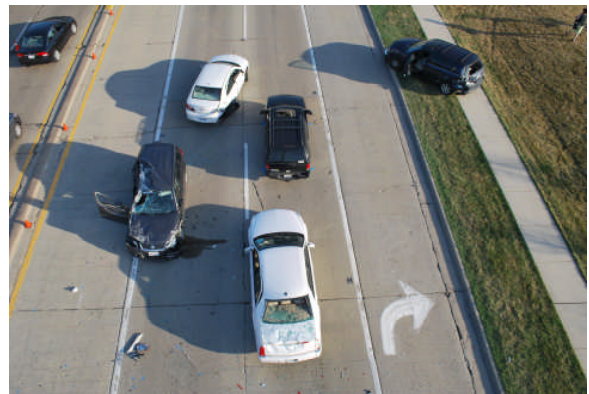
WEST FORK BANK STABILIZATION PROJECT

Work on the West Fork Stabilization Project is mostly complete with only replacement of the curb and restoration work left. Work is expected to be complete next week.



NORTAF MAJOR CRASH ASSISTANCE TEAM AND NIPAS MOBILE FIELD FORCE CALL-OUTS

On Saturday, March 17, at 1:45pm, the Glenview Police Department responded to a five-car traffic crash in the 1400 block of Milwaukee Avenue. Upon their arrival, it was learned that one driver had been ejected from a vehicle and was not expected to survive the crash. Glenview Police requested MCAT activation based on the severity of the crash and condition of one of the drivers. The ejected driver, who was believed to have been intoxicated, was later found not to be intoxicated. This driver was found to have had several broken vertebrae from being ejected from her vehicle. A second driver was also found to have several broken vertebrae as a result of the crash. The investigation was turned over to Glenview Police.



A second Mobile Field Force call-out was requested by Arlington Heights Police Department on Friday evening, March 16, to stage at the Christian Liberty Academy in Arlington Heights in anticipation of protestors during Presidential Candidate Rick Santorum's visit at the Academy. A few protestors were ushered out of the Academy by Arlington Heights Officers and at approximately 9:45pm the call-out was deactivated without any further incidents.

COMMERCIAL BURGLARY

Police responded to a burglar alarm on Sunday evening, March 18, to the 3600 block of Woodhead Drive. A lock on the rear door had been broken and entry gained. Nothing was reported missing from the business.

NORTHBROOK FIRE DEPARTMENT CONDUCTS SPRING DRILLS AT NIPSTA

The Northbrook Fire Department conducted their night drills on March 20-22. These drills required to be performed twice a year for ISO standards. The drills were performed by all three full time shifts and Paid-On-Call personnel and were uninterrupted by having crews hired back to cover emergency calls. The crews covered a wide variety of topics and utilized props at the Northeastern Illinois

Public Safety Training Academy (NIPSTA). Some of the topics covered included:

- Roof Ventilation
- Aerial / Ground Ladder Operations
- Forcible Entry
- High Rise Operations
- Hose Line Advancement
- Victim Rescue
- Water Supply



NIPSTA Instructors were on hand to provide additional safety and to operate the props. 57 members of the department were run through the various scenarios over three nights.



FIRE DEPARTMENT CALLS ON THIRD AMBULANCE FOR MOTOR VEHICLE ACCIDENT

A two-car, three-patient motor vehicle accident required assistance from a Deerfield ambulance on Monday morning, March 19. Two patients needing advanced care measures and one requiring basic care required three ambulances. The Lake Cook Road accident occurred during rush hour, backing up traffic significantly. All three patients were transported to local hospitals without incident.

PAID-ON-CALL CANDIDATES GRADUATE FROM NIPSTA FIRE ACADEMY

On March 16, Paid-On-Call (POC) Firefighter Candidates Jordan Brandwein and Donald Miller graduated from the NIPSTA Spring Fire Academy. Undergoing the same level of training as new full-time hires, Brandwein and Miller completed nine weeks (360+ hours) of classroom and hands on fire and hazardous materials operational training. Both members earned the Office of the State Fire Marshal's Certifications as Basic Firefighter and Hazardous Materials Operations. Jordan and Donald are a welcome addition to the Northbrook POC firefighter personnel.

VILLAGE HALL STAFF LIFE SAVING TRAINING

This week, over twenty Village Hall staff members, myself included, participated in the Village's annual CPR staff training course. All staff members are requested to participate every other year to ensure that as many employees as possible are Red Cross certified. The course, taught by Red Cross Certified Northbrook firefighters, teaches lay responders to overcome any reluctance to act in emergency situations and to recognize and care for life-threatening respiratory or cardiac emergencies in adults, children and infants until professional medical help arrives. The class covered CPR and the use of automated external defibrillator (AED) machines. There are AED machines in every Village building.

WEEK OF MARCH 26, 2012

MON.	3/26		SPRING BREAK (through April 1)
		7:30 p.m.	ZBA Cancelled
TUES.	3/27	7:30 a.m.	ICDC - Cancelled
		7:30 p.m.	Regular Meeting of the Board of Trustees - Cancelled
WED.	3/ 28		No Meetings
THURS.	3/29		No Meetings
FRI.	3/30		No Meetings
SUN.	4/1		Palm Sunday