

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: March 20, 2015

RE: STAFF BRIEFING

WEEK OF March 16, 2015

PLAN COMMISSION MEETING MARCH 17, 2015

On Tuesday, March 17, the Plan Commission held the second public hearing for Docket No. 14-14: Willow Crossing, a planned development consisting of single-family homes located just northeast of Willow and Landwehr Roads. The Applicant presented a modified plan in response to concerns raised during the first public hearing. The revised plan consists of a 16-lot development, which is two fewer than originally presented, and enlarged the two open space areas to create more passive outdoor area with benches and arborvitae. The Applicant also extended the wooden fence along the entire northern property line of the Subject Property to assist in buffering the development from the existing residents to the north. Lastly, while the Applicant removed two units, they did change the proposed housing model types to models larger and taller than originally proposed.

The Commission heard comments from several residents stating concerns regarding diminishing property values, density, and potential flooding that the development could cause in the immediate area. Following the comments from the public, the Commission closed the public hearing and discussed the application. The Commissioners found that the proposed plan was still too dense and requested that additional units be removed to create more green space between the homes. Some commissioners requested that the Applicant provide various housing stock options instead of solely proposing two-story homes (there was a desire for cape cod and ranch models) to help add variety and reduced mass on the Subject Property. The Commission stated that the proposed planned development may be more appropriate in an R-4 or R-3 district, rather than the proposed R-5 district, which would reduce the need for a Zoning Code text amendment to allow for a height in excess of the R-5 District limit of 30'. Ultimately, the Commission reopened the public hearing and continued the meeting to April 21 to give the Applicant time to modify the plan. The Applicant indicated that if they reduce the number of units again, they would again need to change the housing model to an even larger model with a three-car garage.

STORMWATER MANAGEMENT COMMISSION MEETING

The Stormwater Management Commission met on Thursday, March 19. During the "Hear from the Audience" portion of the meeting, representatives from the Mission Hills Openlands Committee expressed their concerns with the proposed Provenance subdivision. The Committee representatives stated that there are significant surface flooding problems within Mission Hills and the surrounding areas and they do not want the proposed subdivision to worsen these problems.

The Commission spent the rest of the meeting reviewing the draft edition of Addendum No. 2 to the Master Stormwater Management Plan, which includes three projects to reduce flooding for the Center/First block, Wendy Drive and the Willow Creek subdivision. After a thorough discussion, the Commission passed a motion to recommend adoption of the Addendum by the Board of Trustees.

YOUTH COMMISSION MEETING

The Youth Commission held their regular monthly meeting on Wednesday, March 18. After briefly discussing the success of the 2015 Quiz Bowl, the Commission worked on planning for future events, including the 2015 Youth Film Fest, which will take place on Thursday, May 28. Participants have until Friday, May 15 to submit their work.

The Commission also decided to make their annual visit to the Lake Cook Terrace/The Grove Nursing and Rehabilitation Center during the evening of Monday, April 13. This year, the visit will include bingo, prizes and refreshments. If anyone is interested in joining the commissioners, please contact Youth Commission Liaison Jason Batalden at 847-664-4417.

The next regular meeting of the Youth Commission is tentatively scheduled for April 15.

BUSINESS VISITS

The Village's Industrial and Commercial Development Commission (ICDC) and the Northbrook Chamber of Commerce and Industry are partnering to conduct one-on-one visits with a selected group of Northbrook business owners and managers to identify the benefits and challenges of conducting business in Northbrook. Members of the ICDC began the visits this month.

A cross section of Northbrook businesses of varying sizes, sectors, and locations was selected to participate. During the visits, Commission members will cover a wide range of topics such as recruiting and retaining quality employees, local transportation issues, and the quality of local community services that impact businesses.

The business visits are expected to take several months. For any questions about the business visits, please contact Chamber President Tensley Garris at 847-498-5555, ext. 3, or Northbrook Economic Development Coordinator David Schoon at 847-664-4052.

FIRE DEPARTMENT PARTICIPATES IN CAREER DAY AT COVE SCHOOL

On Thursday, March 19, Northbrook Fire Department Lieutenant Dave Crawford took part in the Annual Cove School Career Day. Students in all grades participated in the event to help set goals and cast visions for their future career aspirations. Lt. Crawford stressed the importance of education and the roles english, math and science play in the fire service industry. Numerous careers were represented including, plumbing, military, EMS, and culinary arts. Hands-on sessions were provided afterwards to further enhance the student's career experience. The event was a huge success and many students chose firefighting as a future career aspiration.

FIRE DEPARTMENT ACTIVITY

On Monday, March 16, at approximately 8:30am, Northbrook Fire and Illinois State Police units responded to a reported car fire at the southbound 31.5 mile marker of the Edens expressway. Upon arrival, Northbrook Fire Department crews encountered an engine compartment fire in a Porsche Cayenne. Crews extinguished the fire and assisted the driver with collecting personal belongings from the vehicle. No injuries were reported and the cause of the fire is currently under investigation.



Also on Monday, March 16, at approximately 10:30am, Northbrook Fire Units responded to the 3600 Block of Palm Canyon Drive for a report of a garage fire. Upon arrival, crews were met by contractors working on the residence who had extinguished the fire in the garage. Fire crews assisted with ventilation and salvage operations and confirmed the fire was completely extinguished. No injuries were reported and the cause of the fire is under investigation.

IDOT CONSTRUCTION SCHEDULE UPDATES

On Wednesday, March 18, staff attended the Northshore Council of Mayors Technical Meeting and received schedule updates for the following Illinois Department of Transportation (IDOT) construction projects:

- The Dundee Road/Pfingsten Road Intersection Improvements Project includes widening of the roadway to accommodate new right turn lanes on east and westbound Dundee Road. It is anticipated that the bid opening will be during Summer 2015, with construction starting during Fall 2015.
- Similar to the Pfingsten Road Intersection project, the Dundee Road/Landwehr Road Intersection Improvement project is scheduled to bid during Summer 2015, with construction Fall 2015. This project will also include the widening of the roadway to accommodate new right turn lanes on east and westbound Dundee Road.
- IDOT has scheduled the resurfacing of Shermer Road, between Waukegan and Dundee Roads, to be bid in Summer 2015, with construction during Fall 2015. The project will also include shoulder stabilization.
- IDOT is planning to replace the existing box culvert on Dundee Road at the Middle Fork of the North Branch of the Chicago River (near the intersection of Dundee and Lee Roads). The project is scheduled to be bid in Summer 2017. The construction, which will force the closure of a portion of Dundee Road, is scheduled for Fall 2017. The project will also require the relocation of a portion of the Village's 24-inch Dundee Road water main.

TREE CITY USA

For the 21st consecutive year, the Village of Northbrook has been named a Tree City USA community and for the 15th year, the Village has received the Growth Award, which recognizes higher levels of tree care by participating Tree City USA communities. The Tree City USA program is administered by the Arbor Day Foundation and recognizes communities that meet standards of sound urban forestry management. Northbrook is one of 176 communities in Illinois that have received this recognition.

INSTALLATION OF AUTOMATIC DOOR OPENERS AT VILLAGE HALL

Installation of the mechanical equipment for the automatic door openers at the front entrance to the Village Hall started this week. Electricians will be installing the electrical service for the equipment next week. During this time, the doors will remain open to the public. The project is anticipated to be completed next week.

SKOKIE BOULEVARD SANITARY SEWER PROJECT

Bolder Contractors continued the installation of the 12" sanitary sewer, north of Dundee Road. As of late Wednesday, the contractor had installed approximately 1,000 feet of sewer and seven manholes. The main line installation, north of Dundee, is scheduled for completion next week with the work south of Sunset Ridge commencing the following week.

PUBLIC WORKS STAFFING

We are pleased to welcome to Emily Creer, who joined the Public Works Department on Monday, March 16, filling the vacant Management Analyst position. Emily has served as a Management Intern with the Village of River Forest, assisting both the Public Works and Administration Departments. She is currently completing her Masters of Public Administration at Northern Illinois University. Welcome Emily!

WEEK OF March 23, 2015

MON.	3/23	9am-5pm	EARLY VOTING Starts – Board Room/Shermer Study <u>through April 3</u>
		5:30 p.m.	CRC Asian Heritage Subcommittee – NS YMCA
		7:30 p.m.	ZBA – Cancelled
TUES.	3/24	7:30 a.m.	ICDC – Cancelled
		6:30 p.m.	Public Works Committee – Terrace Room
		7:30 p.m.	Regular Board of Trustee Meeting – Board Room
WED.	3/25		No Meetings
THURS.	3/26		No Meetings
FRI.	3/27		No Meetings
SAT.	3/28	9am-5pm	EARLY VOTING – Board Room/Shermer Study
MON.	3/30		<i>SPRING BREAK Starts thru April 5th</i>