

MEMORANDUM

TO: STAFF

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS**

FROM: Rich Nahrstadt, Village Manager

DATE: March 25, 2011

RE: STAFF BRIEFING

WEEK OF MARCH 21, 2011

REGULAR MEETING OF THE BOARD OF TRUSTEES

The Board of Trustees held their Regular Meeting on March 22. Under the Managers Report, I provided an update on the status of Northbrook Days for 2011. In working with the Park District and the Civic Foundation, it was determined that the stage and beer tent could be moved into the Village Green Park, thus eliminating the need for a road closure for 2011. The Park Board agreed to waive their ordinance on the prohibition of alcohol in the parks for this event, and for only one year. Due to this compromise and the promise of a full meeting in September with all interested parties in order to discuss the needs of the event for the future, the Civic Foundation rescinded their request to close Shermer Road and the Village Green Center Merchants withdrew their petition against the road closure.

Under the President's Report, four (4) proclamations were presented: declaring the hour of 8:30 to 9:30pm on March 26 as "Earth Hour," and naming the month of April as "Fair Housing Month," "Sexual Assault Awareness Month," and "Child Abuse Prevention Month" in Northbrook. Under the Consent Agenda, Resolutions were passed approving the purchase of a cooling system for the Electric Main and UPS room at the Police Department, a replacement Police vehicle and a new HVAC system for the server room at Village Hall. Under Administration & Finance, the Resolution regarding the Village's membership in the IPBC Health Insurance Pool was tabled until the April 12 meeting. Also under Administration & Finance, Economic Development Director Schoon discussed a possible Cook County Class 6B Program Property Tax Incentive for a Vacant Building at 300 Wainwright for MicroLink Devices. The Board directed Director Schoon to bring the issue to the other taxing districts in Northbrook for their consideration. Under Public Works, a Resolution was passed extending a contract for maintenance of landscaping in the Central Business District. Under Communications & Legislation, an Ordinance was passed increasing the number of Class F Liquor Licenses for Evolution Wine and Spirits.

The next Regular Board of Trustees meeting will be on Tuesday, April 12. The second meeting in April has been cancelled. The first meeting in May has been rescheduled May 3.

ENVIRONMENTAL QUALITY COMMISSION

The EQC met for their rescheduled meeting on Thursday, March 24. Commissioners discussed the development of Northbrook's new Stormwater Master Plan, which should be completed by mid summer. The EQC will name three members to take part in a subcommittee with members of the Stormwater Management Commission to consider ways to implement best management practices (BMPs) in the draft plan's list of projects to reduce the impact they may have on Northbrook's natural resources. The Commission also discussed their role in this year's Earth and Arbor Day celebration to be held on April 16 at the Village Green. The Commission will have a table and display, which will list their accomplishments, as well as have energy meters that residents can borrow to monitor electricity use from appliances in their home. The EQC's next scheduled meeting is April 14.

BUSINESS DEVELOPMENT MARKETING PIECE – TARGETING RESIDENTS

One of the target markets identified in the Village's Business Development Marketing Plan is Northbrook residents. The community consists of many individuals with the entrepreneurial spirit who could take advantage of the community's location, infrastructure, and support services in which to grow a successful business. In addition, many business decision makers who may be aware of business growth opportunities from around the metropolitan area live in Northbrook. To that end, the marketing plan calls for including in the Village's water bill a marketing piece reminding residents that Northbrook is a great place to own and operate a business. Over the next three months, this marketing piece will be included in water bills.



MAJOR CRASH ASSISTANCE TEAM CALL-OUT

Late Wednesday evening, March 23, Northbrook's MCAT representatives responded to a fatal accident occurring in Skokie at Golf and Ewing. The deceased driver's vehicle was traveling westbound and crossed the double yellow lines into oncoming traffic, striking a Lexus SUV traveling eastbound. The Lexus driver's injuries were very minor. The MCAT investigators are still working on the accident details.

WATER TOWER CONSTRUCTION UPDATE

Work on the new water tower continued this week as the center column and inner access tube were put in place using a large transportable crane. The top of the column is 94 feet above ground and the top of access tube is at the tower's full height (145+ feet). A crane was mounted on top of the access tube to assemble the ball of the tower. The project remains on schedule and is expected to be online by summer's end.



FIRE AND POLICE CHARITY HOCKEY GAME RAISES OVER \$20,000!

On March 19, Engineer Driver Paramedic Thomas Kanelos and Paid-On-Call Firefighter Brian McGee partnered up on defense in the annual Guns (Police) vs. Hoses (Fire) charity hockey game at the Allstate Arena before the Wolves game. The teams are made up of members of area fire and police departments. In a hard fought battle the Firefighters beat the Police team 9-5.

This year the game benefited the charity Almost Home Kids (<http://almosthomekids.net/>), raising more than \$20,000. Five dollars from each ticket sold by the team members went to the charity. Thanks to the Chicago Wolves for their support of this Police and Fire special event.

WEEK OF MARCH 28, 2011

SAT.	3/26	9am-5pm	Early Voting – Board Room
			<i>SPRING BREAK March 26-April 3</i>
MON.	3/28	9am-5pm	Early Voting – Board Room
		7:30 p.m.	Zoning Board of Appeals – Board Room
TUES.	3/29	9am-5pm	Early Voting – Board Room
WED.	3/30	9am-5pm	Early Voting – Board Room
		7:00 p.m.	CRC Trivia Night Subcommittee – Northbrook Public Library
THURS.	3/31	9am-5pm	Last Day for Early Voting – Board Room
		7:00 p.m.	CRC Asian American Heritage Event Subcommittee- Northbrook Public Library
FRI.	4/1		No Meetings