



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: March 25, 2016

SUBJECT: STAFF BRIEFING

WEEK OF March 21, 2016

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held its regular meeting on Tuesday, March 22. At the meeting, President Frum issued a number of proclamations; designating April as *Child Abuse Prevention Month* and *Autism Awareness Month*, recognizing April 2 as *World Autism Awareness Day*, recognizing March 29 as *Vietnam Veterans Day*, and proclaiming April 10 through April 16 as *Public Safety Telecommunicators' Week*. The Village Board also recognized Police Records Clerk Lynn Berk for her 24 years of service with the Village of Northbrook.

Additionally, the Village Board approved a number of resolutions and ordinances for a variety of items including the purchase of virtual server software annual maintenance from SHI International Corp., purchase of CAD system Mobile Field Report with Field Interview Module from Spillman Technologies, Inc., an agreement for environmental engineering services with Huff and Huff, Inc. of Oak Brook, Illinois, an agreement for custodial maintenance services at certain village buildings with Best Quality Facility Services, LLC of Franklin Park, Illinois, a contract for the 2016 Asphalt Street Rehabilitation Program with Brothers Asphalt Paving Incorporated of Addison, Illinois, purchase of a replacement tractor mower from Reinders, Inc. of Franklin Park, Illinois, authorized wall signs at Rogan Corp., 3455 Woodhead Drive, authorized subdivision improvements for Hughes Resubdivision #2, ratified expenditures for use of emergency contractor assistance on water main breaks, amended the Annual Fee Ordinance regarding parking regulations on Huehl Road and renewed the special use permit for the operation of Stagemart, 2727 Shermer Road. The Village Board also approved abating a portion of the 2015 Property Tax Levy for debt service and general corporate purposes.

Under Planning & Zoning, the Board reviewed a planned development for a proposed 72-Unit Townhouse Development at 1179-1275 Shermer Road- Jacobs Homes. The Board referred the proposal to the Planning & Zoning Committee for further review. The Board also heard a preliminary review for the necessary zoning relief to allow a psychiatric hospital at 4201 Lake Cook Road.

The Board also continued the Public Hearing on the Renewal of a Special Permit for Outdoor Storage at 310-330 Melvin to Tuesday, April 26.

The next Regular Board of Trustees meeting will be Tuesday, April 12.

NORTHBROOK'S EARTH AND ARBOR DAY CELEBRATION – SATURDAY, APRIL 16

The Village of Northbrook and the Northbrook Park District invite all to celebrate Earth and Arbor Day in Northbrook on Saturday, April 16 from 8:30am-noon. A variety of vendors will feature earth-friendly ideas and concepts for your home or business. The event takes place rain or shine on the Village Green, at the corner of Shermer and Meadow Roads in Downtown Northbrook. Bring the Family!

If you are looking for exciting new ideas and cost effective, earth friendly ways to conserve energy, save money and help the environment, come to Northbrook's Earth and Arbor Day celebration. Clean-up teams meet at 8:30am on the Village Green. Each team will be assigned specific areas to collect debris and windblown trash. Between 9:00am and noon the Northbrook Village Green will be bustling with excitement as everyone enjoys the exhibits, information on living green, demonstrations, give-a-ways, free tree seedlings, pony rides, children's activities and entertainment.

Northbrook residents are encouraged to participate in the special recycling collection and document shredding event at the west side commuter parking lot by the METRA Station, near the corner of Walters and Shermer Roads in downtown Northbrook. For a schedule of events and list of recyclable items, visit www.northbrook.il.us or call 847 664-4017.

CELEBRATION OF CULTURES

The Community Relations Commission's first Celebration of Cultures will be held on Sunday, April 17 from noon to 2pm at the North Suburban YMCA, 2705 Techny Road.. Enjoy dancing, singing, food and art and experience the diverse cultural backgrounds of the North Shore. For more information, see the event's flyer on the Village's website:

<https://www.northbrook.il.us/Modules/ShowDocument.aspx?documentid=9810>

CITIZEN POLICE ACADEMY

On Wednesday, March 23, the Police Department began its annual session of the Northbrook Citizen's Police Academy. Academy classes will be held on ten consecutive Wednesdays. The program will offer a behind-the-scenes look at police work, focusing on topics such as police patrol functions and duties, criminal investigations and procedures, emergency 911 Communications Center, collection of evidence at crime scenes, police canine techniques, animal control, defensive tactics, use of force, and a ride-along with a Police Officer. The ultimate goal of this program is to strengthen the partnership between the Police Department and the community. Approximately 20 residents are enrolled in this session.

POLICE ACTIVITY

On Thursday, March 24, Northbrook's North Regional Major Crimes Task Force representatives were called out to investigate a homicide occurring in Skokie. The Task Force continues its investigation.

On Tuesday, March 22, Community Relations personnel visited with Rabbi Moscovitz at Lubavitch Chabad of Northbrook responding to his request that the Police Department review their security procedures and facility. A walk-through was conducted and suggestions/comments discussed on measures to improve or strengthen the safety of their facility.

STANDPIPE FIREFIGHTING AT 770 SKOKIE

Crossroads Residential LLC, the property management for the new 770 Skokie building, facilitated firefighter training on high rise fire attack using a standpipe. As one part of ongoing familiarization with the complex, Northbrook firefighters were able to study the construction "anatomy" of the structure and run practice drills on the upper floors of the multi-family building.



FIRE ATTACK RESEARCH AT UNDERWRITERS LABS



Throughout March, fire safety experts from multiple countries gathered in Northbrook to participate in fire behavior and fire attack research at UL. The data collected during the live-burn research will be shared so fire safety experts better understand modern fire behavior and ways to improve levels of service to the public. See more by linking to:

http://ulfirefightersafety.com/projects_blog/visit-ul-and-watch-the-fire-attack-experiments/



VENTILATION EXPERIMENT AT NORTHBROOK COURT MALL

On March 17, prior to opening, the Fire Department trained with Northbrook Court security and maintenance on best practices for removing smoke or other toxins from the mall. The Mutual Aid Box Alarm System (MABAS) Mobile Ventilation Unit was deployed to pressurize the mall with fresh air and evaluate the potential to diminish property (merchandise) loss by removing smoke.



COMMUNITY EMERGENCY PREPAREDNESS PRESENTATION

The Northbrook Fire Department is taking a proactive approach to partnering with our business community in emergency preparedness. The Department will be providing a class and presentation on our local Emergency Operations Plan (EOP), as well as the Federal Emergency Management Agency (FEMA) Emergency Plan for Business and Industry on May 25, 2016. The class is being sponsored by the Northbrook Fire Department, Northbrook Chamber of Commerce, and Northeastern Illinois Public Safety Academy (NIPSTA). (<http://www.fema.gov/media-library-data/20130726-1511-20490-6446/bizindst.pdf>)



The class and presentation targets the local small business community to provide them with information and training on the local Emergency Operation Plan, and their role in our community's EOP. The various phases of an emergency will be discussed: pre-planning, response, mitigation, and recovery.



Fire Chief Jose Torres, Division Chief Tim Cassidy, District Chief Dan Quinn, Northbrook Chamber of Commerce President Tensely Garris, and NIPSTA Director Jill Ramaker are working collectively to bring the business community together for this training and presentation. NIPSTA will host the presentation/training at their facility. Additional information will be provided as the date gets closer.

NICOR GAS MAIN UPDATE

Next week, gas main replacement will continue in the area bordered by Cherry, Greenbriar, Walters and Western. Exploratory work is being performed to resolve any conflicts prior to installing the new gas main. Nicor has also begun framing and pouring sidewalks in the area of Dundee, Walters, Western and Pflugsten. Restoration work will continue in the upcoming weeks as weather permits.

SHERMER ROAD RESURFACING PROJECT

AT&T is completing the infrastructure improvement at their newly installed pedestals. Nicor has begun relocating the new gas main on Shermer Road and is moving toward Waukegan Road. ComEd continues working to relocate their power poles. Please contact IDOT's Chang Kim at 773-853-0046 with questions or concerns about the project.

WESCOTT PARK PROJECT UPDATE

This week, the contractor, V3 construction, continued to remove topsoil to make room for the installation of the underground storm traps which are being delivered to the site. Starting next week, approximately 70 pieces will be installed each day.

This week, Nicor abandoned the old gas main and began landscape restoration following the installation of the new gas main and the residential service connections. Contact Dirk Dunlap for any questions regarding restoration at 630-816-5673



FIRE STATION 12 IMPROVEMENTS

Construction on the driveway replacement at Station 12 (1840 Shermer Road) is scheduled to begin on Monday, March 28. The project will include replacement of the pavement, including the driveway in front of the bays and parking area in front of the station. During construction of the project, access to the driveway and parking will be limited. As such, blood pressure screenings will not be available at Fire Station 12 during the construction. Blood pressure screening will continue to be available at Fire Station 10 (650 Dundee Road) and Fire Station 11 (740 Dundee Road).

2016 ASPHALT STREET REHABILITATION PROGRAM

The 2016 Asphalt Resurfacing Program will involve pavement milling and resurfacing of approximately 1.5 miles of streets including: Daniel Court, Juli-Lyn Lane, Lori-Lyn Lane, Ridgeland Lane, Terri-Lyn Lane and Walters Avenue. This work will also include removal and replacement of defective concrete curb and gutter and public sidewalk, utility structure adjustments, and restoration. The program also includes patching defective pavement on selected streets throughout the Village. Performing this select patching is a cost effective way to extend the useful life of streets by dealing with localized failures before they compromise more of the roadway.

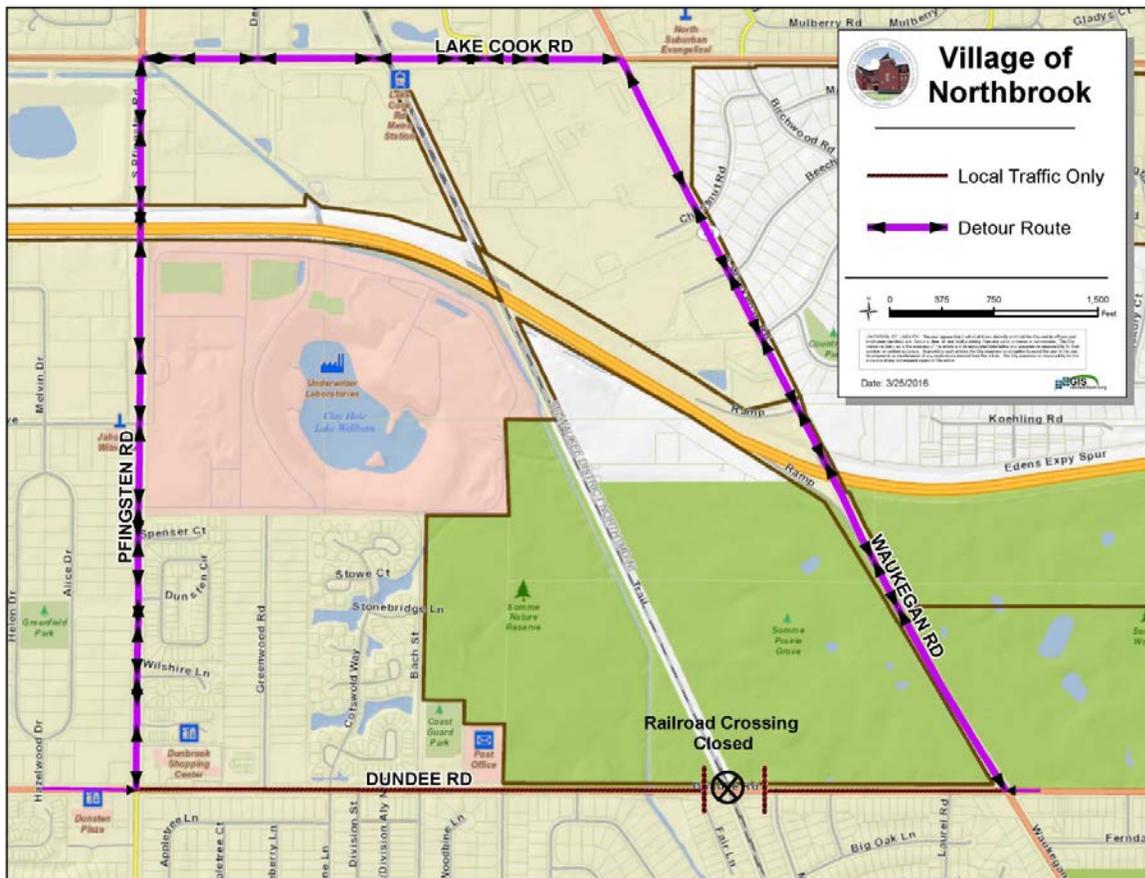
GRANITE CITY FOOD AND BREWERY

Granite City Food and Brewery will be occupying the former Zapitista restaurant space in Willow Festival Shopping Center, which is located on the northwest corner of Willow and Waukegan roads. Granite City recently began renovation work on the building in order to prepare for improvements they plan to make to the building.

Granite City has restaurants in 14 states in the Midwest and the Plains. More information regarding Granite City's menu and craft beers can be found on its website www.gcfb.com.

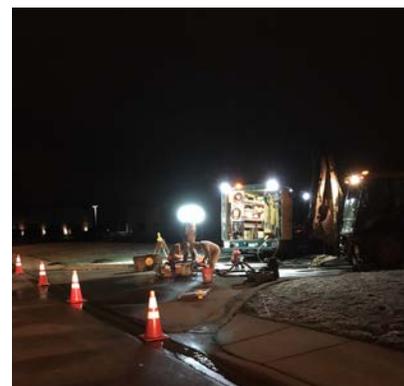
DUNDEE ROAD CLOSURE FOR RAILROAD CROSSING IMPROVEMENTS

Metra has notified the Village of Northbrook that they will be performing track repairs and resurfacing the railroad crossing on Dundee Road between Meadow Road and Fair Lane, east of Pfingsten Road. This project is expected to begin on Monday, May 18 and be completed by Tuesday, May 26. To complete this work, Metra will be closing Dundee Road at the railroad crossing. Motorists and residents will still have access to Coast Guard Park and Dog Park, the Post Office, businesses, and homes (both on Dundee Road and on streets connecting to Dundee Road) during the closure. During this closure, a detour route of Dundee Road to Pfingsten Road to Lake-Cook Road, to Waukegan Road back to Dundee Road will be in place. Metra will be putting up signs informing motorists of the work 10 days in advance of the start of construction.



WATER MAIN VALVE REPAIR ON COMMERCIAL AVE

During the Village's valve exercising program, a broken 8-inch water main valve on Commercial Ave was discovered. The repair work required a 1973 double-disk gate valve to be cut from the water main and a new 8-inch resilient wedge-style gate valve installed in its place. In order to isolate this broken valve for the repair work, an outage area encompassing 32 Commercial Avenue businesses, from Wainwrights Drive to Anthony Trail, was required. Due to multiple locations relying on a continual water source to run their businesses, the water outage was scheduled on Thursday, March 24, from 7:00pm to 11:00pm. The repair was successfully completed with water service restored by 9:50pm.



WEEK OF March 28, 2016

SUN:	3/27	Easter
MON:	3/28	Spring Break through April 1
TUES.	3/29	No Meetings
WED.	3/30	No Meetings
THURS.	3/31	No Meetings
FRI.	4/1	No Meetings