

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: April 2, 2010

RE: STAFF BRIEFING

WEEK OF MARCH 29, 2010

BUDGET WORKSHOP #3

On Saturday, March 27, the Board of Trustees continued their discussion on the FY 10/11 Draft Budget. The Board will continue the Budget discussion at the April 13 Regular Board of Trustees meeting. In addition to the Village Budget Public Hearing on April 27, the Village Board will allow for public comment regarding the budget during their April Committee of the Whole meeting on April 20 at 7:30 p.m.

SENIOR SERVICES COMMISSION

The Senior Services Commission held a special meeting on Thursday. The agenda consisted of discussing the fund draft budget, and the commission voted to recommend approval by the Board of Trustees. The other purpose of the special meeting was to allow the final three respondents of the request for proposal for management services for Crestwood Place an opportunity to make a presentation to the commission. Based on the proposals, the commission voted to recommend to the Board of Trustees that the Village retain the services of Metroplex, Inc. as the management company for Crestwood Place. A memorandum and resolution will be presented to the Board at the April 13 Regular meeting.

ARTS COMMISSION UPDATE

The Arts Commission was impressed with all the positive feedback regarding last weekend's Artist Workshop at the Village Green. Artists from the Chicago area and others as far as Springfield attended. Several took advantage of the special weekend room rate offered by the Northbrook Sheraton. The attendees were impressed with the excellent quality of the workshop instruction and venue at the Village Green, as well as the community as a whole. At least five of the attendees scheduled for the next workshop, April 17-18, are coming from Iowa and will also be taking advantage of the special rate at the Sheraton. The Commission was pleased that the arts contribute to the economic development of Northbrook!

The Battle of the Northbrook Youth Bands, *Rock the Green*, will be held on the Village Green on Thursday, June 10, between 6-9 p.m. (*Please note rescheduled date due to the GBN Relay for Life schedule conflict.*) Park District staff has been working closely with the Arts Commission and the Youth Commission on the event. Applications, which are available at the Park District or e-mail dizenstark@nbparks.org, are due April 30. The Commission is seeking volunteers both at the event and during the try-outs on May 14, from 4-7pm and May 15 from 10am-noon. Volunteers are asked to call Commissioner Laughlin at 847 205-4689.

Over 70 artists have been juried in to display at this year's *Art in the Park – A Northbrook Fine Arts Festival* on the weekend of July 10-11. Last year 45-50 artists were at the festival, so the Commissioners were impressed

with the increase. The Commissioners will be coordinating a wonderful art opportunity for Northbrook Artists to display at the Downtown Northbrook Lloyd Shin Gallery in October. Details are still in the works. Commissioners also discussed the fall Studio Tour and will be confirming a date in the near future.

COMMUNITY RELATIONS COMMISSION

Due to Spring Break, the Commission did not have a quorum at their April 1, 2010 meeting. Therefore, no official business was transacted. As a reminder, the Asian Heritage Celebration will take place on Saturday, May 1, at the Northbrook Public Library. All are encouraged to attend this free, entertaining and educational event. Free refreshments will be provided.

COVENANT VILLAGE MAKES DONATIONS TO FIRE AND POLICE DEPARTMENTS

Covenant Village generously donated funds from their Annual Holly Fair to the Northbrook Fire and Police Departments, as well as the Northbrook Public Library. These three organizations were recognized during a luncheon held on March 30. Covenant Village has been a long standing supporter of these Village services stating, "You are always available when we need you." The \$3,500 donation will be used to improve Village services. In the past, the Fire Department has purchased training materials and medical equipment for use by firefighters and also equipment for the CPR program. The Police Department has utilized these funds for crime prevention materials and enhancements to the training facilities at the Police Department. This year, staff will determine the most appropriate use for this donation.

DEPUTY CHIEF RICHARDS AND POLICE SUPERVISOR SHEP READ ACROSS AMERICA

On Friday, March 26, Fire Deputy Chief Jim Richards and Police Community Relations Supervisor Mike Shep joined Grove School for Reading Day; part of the National Education Association annually sponsored *Read Across America Program*. Now in its thirteenth year, *Read Across America* focuses on motivating children to read, in addition to helping them master basic skills. As strong supporters, both Richards and Shep enjoyed reading several books to Northbrook's youngest residents.

GARAGE FIRE SELF EXTINGUISHES

Fire companies responded to the 400 Block of Banyan Friday morning to investigate a fire that had self extinguished in a garage. Firefighters found a detached garage that had heavy interior charring to the structure yet had self extinguished. Investigators found the cause of the fire to be electrical. Estimated damage to the garage and the vehicle inside was about \$25,000. Firefighters were amazed that a fire of this intensity extinguished on its own. The homeowner was very fortunate and was buying a lottery ticket today!



NORTHBROOK FIRE DEPARTMENT NIGHT DRILL ON SKOKIE BOULEVARD

On the evenings of March 30 through April 1, Northbrook Fire companies practiced firefighting evolutions at the Commonwealth Edison property at 1000 Skokie Boulevard. The practice sessions involved using multiple 5 inch hose lines and flowing an elevated master stream of over 1000 gallons of water per minute from our 100 foot Tower Ladder in a simulated fire operation. This type of training session helps us meet our Illinois Department of Labor (IDOL) and Insurance Service Offices (ISO) requirements for multi-company and night operations training.

ATTEMPTED BURGLARY

After 4:30 p.m. on March 29, unknown persons attempted to pry open a door on the west side of the business in the 1100 block of Skokie Boulevard. No entry was gained.

CONGRATULATIONS

Officer Caitlin McKenzie graduated Friday, March 26, from the Suburban Law Enforcement Academy with awards for academic achievement and leadership. Officer McKenzie will begin Field Training on the Day Shift A Team. Welcome back Caitlin and good job!

WEEK OF APRIL 5, 2010

SUN.	4/4		EASTER and ORTHODOX EASTER
MON.	4/5		Passover Ends
TUES.	4/6	7:30 p.m.	Plan Commission Meeting – Board Room- Public Hearing - Comp. Plan
WED.	4/7		
THURS.	4/8	5:30 p.m.	Architectural Control Commission – Terrace Room
FRI.	4/9	8:00 a.m.	Leadership Northbrook – Glenbrook Hospital
SUN:	4/11		Holocaust Remembrance Day