

MEMORANDUM

TO: STAFF

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS**

FROM: Richard Nahrstadt, Village Manager

DATE: OCTOBER 5, 2012

RE: STAFF BRIEFING

WEEK OF OCTOBER 1, 2012

SUSTAINABILITY PLAN COMMUNITY MEETING

Earlier this year, the Northbrook Park District and the Village began the process of developing a joint sustainability plan. The plan's purpose is to identify the essential elements of community sustainability and provide comprehensive analysis and guidelines for the operation of Village and Park District activities. On Wednesday evening, a community meeting was held at the Village Hall to discuss goals to be included in the plan. Approximately 30 residents attended the meeting and developed multiple goals relating to issues such as water, open space/ecosystems, transportation, material resources, energy, and community development. The consultant is currently creating a summary of the meeting's discussion which, when complete, will be posted on the Village website. A follow up community meeting will be held at 7pm on Tuesday, October 30 at the Leisure Center (3323 Walters). The purpose of this meeting will be to refine strategies related to the goals that were developed this week.

COMMUNITY RELATIONS COMMISSION MEETING

Please join the commission on Saturday, October 13 from 7pm to 10pm at the North Suburban YMCA for its first Trivia Night event. All who have a Northbrook connection and are over the age of 14 are invited to form a team of up to 10 participants. The event is limited to the first 300 people. Single players and walk-ins on the night of the event are welcome, as well. To RSVP, please go to www.northbrook.il.us/trivia. If you have questions, contact staff liaison Jason Batalden.

The annual Thanksgiving Interfaith Service will take place at Congregation Beth Shalom on Wednesday, November 21st. The next regular meeting of the CRC is scheduled for November 1, 2012.

ARTS COMMISSION MEETING

The Arts Commission had a regular meeting on Thursday evening. The primary discussion revolved around reviewing the Commission's budget along with the event/project schedule for the upcoming year. The next regular meeting of the Arts Commission is scheduled for November 1, 2012.

TECHNY ROAD PROJECT

Construction along Techny Road continued this week with the completion of the installation of the main line storm sewer pipe on Techny and Pfingsten Roads. Work this week also included beginning preparation work for the new pavement on the north half of the roadway. Work for next week includes completing the preparation for the north half of the roadway and completing the last two segments of the box culvert and connection to the existing system at the Pfingsten Road/Techny Road intersection. The project is now just slightly over 65% complete. The anticipated final completion date has been revised to December 31, 2012.

LIGHT POLE PAINTING

On Monday, October 8, the Village's contractor, DiVinci Painters, is scheduled to begin repainting 66 decorative light poles in the Central Business District. Work will begin at the intersection of Cherry and Cedar Lanes. Poles will be prepped by removing all rust and/or aluminum deterioration, cleaned, spot primed and finished with two coats of high gloss black paint. Public Works crews will begin removing flower baskets, banners, signs and brackets starting on Friday, October 5 and will remain ahead of the contractor as work progresses. Once the painting work is complete, these appurtenances will be reinstalled by Public Works crews.

WATER MAIN IMPROVEMENTS

Over the last week, the Village's contractor, Lenny Hoffman Excavating, continued work and is nearing completion on the installation of the water mains on Crestwood Drive, Shannon Road and Woodbine Lane. Water mains on Shannon Road (Adelaide to Woodbine) and Woodbine Lane (Shannon to Crabtree) will be chlorinated and sampled to ensure that they are properly disinfected. The contractor will begin installing new water service lines for each residence on Crestwood Drive (Cherry to Shannon) and Shannon Road (Pfungsten to Adelaide). This work will require water to be shut off to some homes while the service line is moved to the new main. Residents will receive a hand delivered letter informing them of the work prior to a water outage.

NIPAS EMERGENCY ASSISTANCE TEAM AND NORTAF MAJOR CRASH ASSISTANCE TEAM CALL-OUTS

Northbrook's representative to the Northern Illinois Police Alarm System EST was called out this week to assist with a Franklin Park Police Department high risk search warrant. Upon execution of the search warrant, three subjects and the residence in Franklin Park were secured and turned over to the Franklin Park Police Department.

Members of the MCAT unit were called out on October 2 and 3 to investigate two major crashes occurring in Skokie and Evanston. The fatality in Skokie occurred at 9800 Lawler in front of Niles North High School where a 50 year old female driver struck an 82 year old male pedestrian who was crossing Lawler. The pedestrian was transported to Evanston Hospital with numerous injuries, and later died of his injuries. Charges are pending.

The Evanston call-out involved a single vehicle crash occurring at the intersection of Green Bay and McCormick. A 16 year old female driver sent a suspicious text message to a friend, which was forwarded to Skokie Police who located the vehicle. The driver was taken to Evanston Hospital with several compound fractures and internal injuries. The driver had only an instructional permit.

ATTEMPTED BURGLARIES / BURGLARY TO MOTOR VEHICLES

Police are investigating two attempted burglaries reported this week. An attempted burglary was discovered in this week at a vacant and in foreclosure residence in the 4000 block of Pamela Lane. Entrance to the home was not gained. Two storage vehicles at the Com Ed property at 1300 Skokie Boulevard were broken into but nothing appeared to have been removed.

Also under investigation is a burglary to motor vehicle occurring in the 1800 block of Skokie Boulevard. Two work vehicles were broken into with power tools and construction equipment removed.

Investigations personnel are working on the cases.

CERT MEMBERS PARTICIPATE IN STATE WIDE CHALLENGE

On Saturday, September 29, 2012, the Northbrook Citizen Emergency Response Team (CERT) and emergency responders from ten jurisdictions in Illinois put their skills to the test in the Annual Prairie State Challenge. The event was hosted by the Illinois Emergency Management Agency and took place at the NIPSTA Training Facility in Glenview. The daylong event consisted of eight testing stations designed to exercise team skills in crew management, team coordination, search and rescue, patient care (assessment, triage, and treatment), fire extinguishment and other disaster hazard mediation. Local members that participated in the event included: Jeff Kaminsky, Ed Samson, Rivka VanDeGraaff, Carol Apfelbaum, Linda Townsend, Eva Jako, Doug Heurich, Pauline Gimbel, and Cathe Kusher. Lt. David Crawford from the Northbrook Fire Department also participated as an evaluator/instructor at the Cribbing/Transport Station, used to assess the skills of CERT Team members that removed patients from underneath large slabs of debris and safely transporting the freed victims to medical treatment centers.



Northbrook Fire Department will sponsor the annual fall CERT Academy here in Northbrook in November and December. Once trained and certified, members of the Northbrook Team may participate in the Annual Prairie State Challenge and local exercises in disaster preparation and planning. For more information contact: Lt. David Crawford at david.crawford@northbrook.il.us.



NORTHBROOK FIRE DEPARTMENT WELCOMES FOUR NEW CANDIDATES

On Monday October 1, 2012, the Northbrook Fire Department welcomed four new members to the Department. Donald Carpenter and Louis Popp filled two of the department's current fulltime firefighter/paramedic vacancies. Both Donald and Louis were ranked one and two (respectively) on the Department's Firefighter/Paramedic Final Register of Eligibles List that was posted August 31, 2012. The Department also welcomed Ben Johnson and Brent Pfiffner, both filling vacancies within Northbrook Fire's paid-on-call program. All four members have started their orientation process with the administrative staff, shift commanders and firefighter colleagues this week. They will all be attending the NIPSTA Fire Academy beginning next week on October 8, 2012. After the nine week firefighter academy, these members will continue their orientation process within the Fire Department. All four new hires will be sworn in at the Village Board meeting on October 9, 2012. Please join us in welcoming our four new members to the Northbrook Fire Department family, we wish them the best of luck in their new positions.

WEEK OF OCTOBER 8, 2012

SUN.

Fire Prevention Week October 7-13

MON. 10/8

Columbus Day

7:00 p.m.

Salceda Manor Homeowners Association - Terrace Room

TUES.	10/9		Last Day to Register to Vote at Village Hall
		7:30 p.m.	Regular Meeting of the Board of Trustees - Board Room
WED.	10/10		No Meetings
THURS.	10/11	7:30 a.m.	Joint Review Board Meeting - Terrace Room
		5:30 p.m.	Architectural Control - DPS Conference Room
FRI.	10/12	8:30 a.m.	Northbrook Chamber Leadership program
SAT.	10/13	9am-Noon	Fire Department Open House - 740 Dundee Road