

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: October 2, 2015

RE: STAFF BRIEFING

WEEK OF September 28, 2015

PLAN COMMISSION MEETING

The Northbrook Plan Commission held a special meeting on Tuesday, September 29. The Commission reviewed three applications. The following summarizes the Commission's deliberations:

- **DOCKET NO. 15-15: 1000 SKOKIE BOULEVARD – LIFE TIME FITNESS/MIXED USED DEVELOPMENT:** The Commission considered a resolution approving the petitioner's amendment application for zoning and subdivision relief at this property with conditions. This development includes a 90,000 square foot, three-story Life Time Fitness facility as well as a 40,000 square foot Children's Learning Adventure daycare facility and a 338-unit, five-story apartment. The Commission failed to adopt the resolution on a vote of 3-4 (with two members absent), and therefore, denied the recommendation.
- **DOCKET NO. 15-25: 1801 HOLSTE ROAD – AUTO CARS IMPORTS, LTD.:** The Commission adopted a resolution recommending approval of a special permit for an automotive repair facility with outdoor auto storage and a 16% parking variation with a series of conditions. The Applicant subsequently stated that they would like to request some changes to the conditions the Plan Commission included in their recommendation. Therefore, both the resolution and applicant's written request will be presented to the Board of Trustees when this appears on an upcoming agenda.
- **DOCKET NO. 15-19: 1179-1275 SHERMER ROAD - JACOBS TOWNHOMES:** The Commission held its first public hearing on an application for zoning and subdivision relief for approval of a 76-unit townhome planned development. The Commission heard from nine members of the public objecting to the proposal. When discussing the proposal, Commission members stated that the development is appropriate for the Subject Property but listed a number of concerns regarding the current proposal. Following this discussion, the Applicant indicated that they would like to review alternatives and have continued discussion with the neighbors. The Commission continued the public hearing to Tuesday, November 3, to give the Applicant time to respond to the Commission's concerns.

COMMUNITY RELATIONS COMMISSION MEETING

The Community Relations Commission held its regular meeting on Thursday, October 1. Commission members discussed a variety of upcoming events including the Clergy Luncheon and a newly planned event for the spring. A planning subcommittee for this new event will meet later this month to begin discussing details. Due to a conflict, the Commission rescheduled its next regular meeting from Thursday, November 5, to Thursday, November 12, at 7pm.

POLICE NORTAF CALL-OUT

At 3am on Sunday, September 27, the Evanston Police Department requested a North Regional Major Crimes Task Force (NORTAF) Major Crash Assistance Team call-out to investigate a nine-car crash involving a fatality at the intersection of Church Street and Dodge Avenue. The Northbrook Police Department participated in this request.

SWEARING IN POLICE OFFICER AMANDA JAEGER

On Thursday, October 1, Police Officer Amanda Jaegers received the Oath of Office and became Northbrook's newest Police Officer. Jaegers previously worked for the Village as a part-time Community Service Officer until she left to take a full-time Police Officer position with the Hinsdale Police Department. When a Police Officer position with Village opened up, Amanda chose to return to Northbrook. She completed her Police Officer academy training with Hinsdale and began her field-training program with Northbrook on Thursday. The Department welcomes Jaegers back to the team. All of our five new officers will be sworn in ceremonially at the October 13 Regular Board meeting.



SCHOOL LOCK DOWN DRILLS

On Tuesday, September 29, School Liaison Detectives participated in a School Safety lockdown drill at Hickory Point School. The Police Department representatives explained the lock down exercises and discussed the reasons for lockdowns, and the expected police response. The Department holds mock lockdown drills at all schools in the Village on a periodic basis.

Also on September 29, the School Liaison Detective for District 28 attended a first responder meeting. Multiple representatives from the District attended.

SHERMER ROAD OVERFLOW SEWER PROJECT UPDATE

This project resumed this week after the Northbrook Park District finalized the required easement. Work included the construction of the tunneling entry pit at the southwest corner of the Illinois Road and Lorenz Drive intersection.

L J Keefe, the project's tunneling subcontractor, will not be able to mobilize at the work site until mid-October due to an equipment issue. At this time, staff anticipates that no additional work will occur until this issue can be resolved.



SHERMER AND PHEASANT CREEK ROAD RESURFACING

On Tuesday, September 29, Public Works began patching pavement on Shermer Road between Waukegan and Dundee Road. Patching will continue in the Pheasant Creek subdivision next week between 9am and 3pm.

WEEK OF October 5, 2015

MON.	10/5		Fire Prevention Week
TUES.	10/6	7:30 p.m.	Plan Commission Meeting – Board Room
WED.	10/7		No Meetings
THURS.	10/8	5:00 p.m.	Rural Fire Protection District Meeting – Fire Station 11
		5:30 p.m.	Architectural Control Commission – Terrace Room
		7:00 p.m.	Rescheduled Arts Commission – Terrace Room
FRI.	10/9		No Meetings
SAT.	10/10	9am-Noon	Fire Department Open House – Station 11, 740 Dundee