

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: October 3, 2014

RE: STAFF BRIEFING

WEEK OF September 29, 2014

DOWNTOWN ZONING COMMITTEE

On September 30, the Downtown Zoning Committee met to review the draft form-based code regulations for downtown Northbrook. Committee members were very supportive of the approach that was presented and see it as a way to promote economic development in the downtown business area. Committee members asked for additional time to review the details of the proposed regulations and to meet again as a Committee to discuss how to proceed with adoption of new regulations.

COMMUNITY RELATIONS COMMISSION

The Community Relations Commission (CRC) met on Thursday, October 2. Commissioner Bruce Doughty provided an update on the Sister Cities initiative. He noted that the subcommittee recently met to discuss the initiative and said they would be meeting with a representative from Highland Park to develop criteria for evaluating potential sister cities. The subcommittee is planning to meet again in October to further discuss the evaluation criteria and develop a mission statement for the Sister Cities initiative. The Commission continued preparations for the 2015 calendar of events and discussed event objectives for the next fiscal year. A report was provided on the event for Black History Month, the Clergy Luncheon and Northbrook CRC Awards. The next meeting of the Commission will be on Thursday, November 6.

POLICE ACTIVITY

The Police Department's Community Relations Unit participated in a car seat installation event at the Glenview Police Department on Saturday, September 27. Grayslake and Glenview Police Departments were also represented. Representatives from the three departments installed over 40 child car seats during the day. In return for Northbrook's participation, the department received four brand-new child car seats that can be used should there be a need to transport children in a police vehicle.

This week, the Community Relations Unit delivered more than 650 pounds of unused prescription drugs, collected through the Save a Star collection program, to the DEA collection point at the Arlington Heights Police Department. They will deliver them to a facility in Indianapolis for destruction. The Save a Star program, which provides residents with the opportunity to drop off unwanted drugs at the station 24/7, continues in its popularity with the community.

On Tuesday, September 30, the Police Department received a report of a residential burglary in the 2600 block of Farnsworth Lane. Residents returned home from a five day trip to find the home ransacked with various pieces of jewelry removed.

Evidence Technicians processed the scene and conducted a canvas of the area.

On Friday, September 26 at 8:30 pm, Northbrook's NORTAF investigators responded to a major crash involving a vehicle and a pedestrian which occurred in Wilmette. Also on Friday, Northbrook's NORTAF representatives were called to assist the Skokie Police Department in the investigation of a double shooting/murder incident in Skokie. On Thursday morning, October 2, Northbrook's NIPAS Emergency Services Team representative was called to Bartlett for a report of a barricaded subject.

On Sunday, September 28 at 9:00 pm, near the corner Western and Maple, a Northbrook patrol officer stopped a vehicle for disobeying a stop sign. During the stop, the patrol officer recovered over 100 grams of Marijuana. The subject was charged with Unlawful Possession of Cannabis with Intent to Deliver.

On Monday, September 29, officers responded to the business in the 800 block of Willow Road for a report of retail theft. Officers stopped the suspects in their vehicle in the 1300 block of Techny Road. While speaking to the driver, officers observed the passenger throwing something out his door. Officers recovered two baggies containing a white powdery substance which field tested positive for cocaine. The subject was placed under arrest and charged with possession of a controlled substance.

FIRE DEPARTMENT RESPONDS TO CAR FIRE

At approximately 9:00am on Saturday, September 27, Northbrook Fire Units responded to the 800 block of Waukegan Road for a reported car fire near the building. Crews extinguished the vehicle fire, checked for fire extension into the structure, and ventilated the building. It was determined that no fire had extended into the structure. The cause of the fire is currently under investigation.



UPCOMING IDOT ROADWAY PROJECTS

Public Works staff was provided with a tentative schedule for Illinois Department of Transportation (IDOT) projects that are proposed to take place within the Village of Northbrook over the coming years. Projects include the following:

- Traffic signal installation at Dundee Road and Portwine Road in 2014/15
- Turning lane expansion at the intersections of Dundee/Landwehr and Dundee/Pfingsten in 2016/17
- Resurfacing of Shermer Road between Dundee and Waukegan in 2016/17
- Culvert replacement on Dundee Road at the Middle Fork of the North Branch of the Chicago River in 2018/19

Staff will continue to monitor these projects and provide further updates as they are made available. The timelines of these projects are contingent upon various factors at the state level including funding availability.

NICOR INFRASTRUCTURE IMPROVEMENTS

Nicor Gas has informed the Village that over the next nine years, they will be aggressively working to modernize their infrastructure throughout the region. Currently, only one project is scheduled for construction in Northbrook and includes the replacement of gas mains in the White Plains and Northbrook Knolls subdivisions (see map). This project is scheduled for construction in 2015.



WEEK OF October 6, 2014

MON. 10/6

TUES. 10/7

6:30 p.m.

7:30 p.m.

WED. 10/8

THURS. 10/9

5:30 p.m.

7:00 p.m.

FRI. 10/10

SAT. 10/11

9am-Noon

FIRE PREVENTION WEEK

No Meetings

No Meetings

Administration and Finance Committee – Terrace Room

Plan Commission Meeting – Board Room

No Meetings

Architectural Control Commission – Terrace Room

Rescheduled Arts Commission – DPS Conference Room

No Meetings

Fire Department Open House – 740 Dundee Road

Residents are reminded that the week of October 5 – 11 is Fire Prevention Week! The Fire Department Open House will be held on Saturday, October 11 at Fire Station #11, 740 Dundee Road, from 9am to noon.