

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: October 8, 2010

RE: STAFF BRIEFING

WEEK OF OCTOBER 4, 2010

ARTS COMMISSION

The Arts Commission discussed details of this weekend's Artists Studios' tour on Sunday, Oct. 10, from 11am-5pm. Six of the eleven participating artists will be showcasing their artwork at Village Green Center, 1810 Walters, on Sunday. Maps to the other studio locations will be available at the Village Green on the day of the event. Northbrook Artist Allen Cohen was recognized for winning best in show for his photograph at the Northbrook Library's International 8th Annual Juried Art Show, "Without a Map" which runs through Nov. 15. Arts Commissioner Julia Miller was awarded one of the three Viewer's Choice Awards. Both Julia and Allen will be displaying their artwork at the Artists Studios' Tour on Sunday at the Village Green Center.

The Commissioners discussed the pending contract with Erin Melloy of EM Events, the proposed event coordinator for the 2011 *Art in the Park*. Commissioners expect next year's event to be even bigger and better due to her new ideas, enthusiasm and openness to collaborative efforts with the Arts Commission as event partners. At the Park Districts request, the Commissioners discussed alternate locations for *Gig on the Green* for 2011 due to the "overuse" of the Village Green, especially after Northbrook Days.

COMMUNITY RELATIONS COMMISSION

The Commission finalized discussion concerning a Village-initiated character program. Last month's discussion entailed a review the sub-committee's findings and a detailed discussion of the possible program options and the costs and benefits of any such program. The recommendation of the Commission is that the Board should pass a resolution expressing the importance of good character, recognizing the many programs that already exist in the community and offering support to new and/or expanded efforts in this area.

Also, the Commission decided to move forward with the idea of hosting a "community forum." They will meet with staff to put together possible topics, formats and guidelines for holding such an event.

The commission is also excited to announce the 6th Annual "Welcome to Northbrook" event. The event will take place on Saturday, November 6th from 10am-noon at Sunset Foods. Please encourage new residents to attend, as well as anyone interested in learning more about the community. The next meeting of the CRC is scheduled for November 4, 2010.

WEST COMMUTER PARKING LOT RESURFACING

The project was completed as scheduled, on Sunday, October 3. The Village appreciates everyone's patience and cooperation during this resurfacing project.

RAVINE STABILIZATION PROJECT

Work continued on the Ravine Stabilization project. This week we removed 11 trees that were 8" or larger and one Black Willow that measure 28". The crew constructed an access ramp to the ravine stream bed. This allows us to move our equipment along the stream bed as we line it with broken recycled concrete from other Village projects. This work is necessary to stabilize the slopes of the ravine and prevent possible damage to our 24" raw water main and further erosion of the access road to the Lake Front Pumping Station.

MFT ASPHALT STREET REHABILITATION PROGRAM

The contractor, Curran Contracting Company, completed the placement of the leveling binder on Ancient Tree Road, Cherry Lane, Glenbrook Drive, Harborside Drive, and Lincoln Avenue. On Friday, October 8, the contractor will install the detector loops on Cherry Lane at the exit from the Ancient Tree Subdivision. On Monday, October 11, Suburban Concrete will begin phase two of the concrete curb/gutter and sidewalk removal and replacement in the Northbrook East Subdivision.

NORTHBROOK EAST WATER MAIN PROJECT

The contractor, Trine Construction Corporation, has completed connecting all residences on Berglund Place, Dalton Place, Longaker Road, and Whitfield Road to the new water mains. Over the next week, the contractor will complete the abandonment of the old water mains by filling them with a low strength concrete mix.

BURGLARY TO AUTO

Early Sunday morning, October 3, a vehicle parked in the Landmark Restaurant had the passenger side front window broken into and items removed included a backpack containing a camera, wallet, currency, clothing and driver's license.

POLICE DEPARTMENT COMMUNITY RELATIONS

Police Department Community Relations staff participated in Safety Day activities at Northbrook's Lord and Taylor Store during the week, and presented a program and distributed literature on bicycle safety at the Montessori School. Both events were well received and well attended. Supervisor Mike Shep gave a presentation to over 300 parents at Solomon Schechter School focusing on Internet safety for children. With school back in full session, Community Relations staff will be focusing on interacting with the schools, parents and students making them aware of the services and programs available to the community. School Liaison Officers are working with Community Relations staff and school personnel to keep communication lines open.

NEW POCS SWORN IN

On Tuesday evening, September 28, three new Paid-On-Call Candidates (photo left to right) Michael Nolan (no relation to Chief Nolan), Thomas Baque, and Michael Schey were sworn in at the Village Board Meeting. Two of the POCs Mike Nolan and Tom Baque are currently enrolled at the NIPSTA Fire Academy for Firefighter II Training. POC Schey completed NIPSTA's Academy last January. Welcome to our new POCs!



NORTHBROOK CLERGY ASSOCIATION

Chief Wernick, Counseling Services Director Vaccaro and Chaplains Braband and Moskowitz attended the monthly meeting of Northbrook's Clergy group held at St. Peter Community Church in Northbrook on Thursday, October 14th. Approximately 25 people attended the meeting where Police staff presented Northbrook's Police Chaplain Program to the group.

HAZARDOUS MATERIALS CALL IN PARK RIDGE

On Monday, October 4, two Northbrook firefighters and members of the MABAS Division 3 Hazardous Materials Response Team responded with DECON 3 (a MABAS decontamination unit) to an incident in Park Ridge that involved an unknown substance. The Northbrook firefighters assisted with setting up the DECON unit and were tasked with the responsibility of decontaminating the entry teams as they came out of the building. The incident was concluded when the substance was declared safe. Our firefighters then assisted with clean up of equipment before returning DECON 3 to Northbrook Station 12 where the unit is being stored during the month of October. On-duty staffing was not impacted by this incident.

DRYER FIRE IN LAUNDROMAT

Tuesday evening, October 5, firefighters were called to the Coin-Op Laundry at 2825 Dundee Road for a report of a fire in the building. On arrival, the first arriving company found the Laundromat filled with smoke and customers indicating that the fire was in one of the clothes dryers. Firefighters laid a hose line for their protection while putting out the fire with a dry chemical extinguisher. Additional firefighters shut off the gas to the building while others checked the neighboring businesses, the roof top exhaust vents, and heating, ventilating and air conditioning (HVAC) units.

Damage was limited to the interior of one dryer and the clothes that were in the dryer. There was no smoke damage to the business or any of the surrounding businesses. Tom Poupard was called in due to the food service in the nearby Subway store. Damages are listed as being \$1,000. Cause of the fire is under investigation at this time.

SENIOR CITIZENS RECEIVE FIRE SAFETY PRESENTATION AT CRESTWOOD PLACE

On Tuesday, October 5, a fire safety presentation was given Crestwood Place residents by the Director of Fire Prevention. Approximately 50 senior citizens and caregivers were in attendance for the hour long presentation and question and answer session. The presentation discussed fire safety in the home as well as emergency evacuation procedures specific to Crestwood Place.

PARENTING IN A BI-CULTURAL FAMILY

Approximately 70 people, predominantly Asian but other cultures were represented, attended a panel discussion about "parenting in a Bi-Cultural Family" held at the Village Hall on Wed., Oct. 6. Topics discussed included an overview of the American school system, Parent-School communications, discipline boundaries and social adjustment of children. The event was co-sponsored by Northbrook Citizens for Drug and Alcohol Awareness, School Dist. 28 and the Family Service Center.

ELECTRICAL WIRES DOWN ON A VEOLIA TRUCK

Thursday afternoon, October 7, Northbrook Fire Department companies were dispatched for electrical wires down on a Veolia waste hauling truck with the driver inside. The truck was pulling out of a residential driveway when it struck overhead power lines strung across a driveway from a power pole to a home in the 2400 block of Pfingsten Road. The lines were pulled off of the house and were lying across the truck and in the front yard. ComEd was requested to the scene and arrived about 35 minutes later. Fire personnel made contact with neighboring houses and instructed residents to stay in their houses away from the scene. ComEd arrived and cut the lines on the pole, removed the wire and the driver was allowed to exit the vehicle. Crews assessed the driver who was not injured and did not want any medical attention.



REVERE DRIVE RECONSTRUCTION

Pavement removal operations continued this week between 12:30pm to 8:30pm to minimize traffic disruption. The bituminous base course has been installed for approximately 1/2 of the new roadway. Pavement grading and the placement of the bituminous base course is anticipated to be completed on Saturday for the next section. Construction is still on schedule to be completed by mid-November.

SAT.	10/9	9am-Noon	Fire Department Open House, Fire Headquarters, 740 Dundee Rd.
MON.	10/11		Columbus Day – Village Hall Open
TUES.	10/12	9am-5pm	Early Voting Starts Today - Board Room
		10:00 a.m.	Founders Drive Rededication – <i>Corner of Founders Drive and Techny Road</i>
		5:00 p.m.	Special Board of Fire & Police Commissioners – FD Hdqtrs, 740 Dundee
		6:30 p.m.	Communications & Legislation Committee Meeting - Terrace Room
		7:30 p.m.	Regular Board of Trustee Meeting – Board Room
WED.	10/13	9am-5pm	Early Voting - Board Room
		8:00 a.m.	Downtown Property Owners Meeting – Terrace Room
		5:00 p.m.	Special Board of Fire & Police Commissioners – FD Hdqtrs, 740 Dundee
		6:30 p.m.	Villas North Homeowners – TBD
		7:00 p.m.	Bicycle Task Force – Cancelled
THUR.	10/14	9am-5pm	Early Voting - Board Room
		9:00 a.m.	1000 Sunset Ridge Meeting – GG – ACB/KS
		5:00 p.m.	Special Board of Fire & Police Commissioners – FD Hdqtrs, 740 Dundee