

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: October 4, 2013

RE: STAFF BRIEFING

WEEK OF SEPTEMBER 30, 2013

PLAN COMMISSION

The Plan Commission held its third public hearing on Docket No. 13-01: 770 Skokie Boulevard Mixed Use Development (including a Mariano's grocery store, 416 apartments, and related retail and service uses) on Tuesday evening. As requested by the Plan Commission, staff presented additional information most notably being information on the left turn-in movement at the proposed drive along Dundee Road as well as additional information regarding residential parking standards from other communities and recently approved higher density multi-family projects in the area. The Commission heard comments from two members of the public, both of which had spoken at the previous meeting. The Commission closed the public hearing and discussed the application. The Commission generally liked the overall development concept; however, found the residential development too dense both from a physical appearance as well as with regard to intensity of use of the site. The Commission also found the proposed parking ratio for the residential development too low. The Commission expressed concerns that the timing of any road improvements that may be necessary for this project or the Walmart project would need to be coordinated so as to minimize the impact on the roadway construction project on commuters and existing businesses in the area. The Commission reopened the public hearing and continued it to November 5 in order to provide the applicant time to respond to the Commission's concerns. The Commission also directed staff to begin working on the necessary Zoning Code amendments keeping in mind that they will need to be adjusted dependent upon what the applicant resubmits.

The Commission also held a public hearing regarding Docket No. 13-16: Little Ones Day Care at 3433 Walters Avenue, which is an application requesting special permit approval to allow a child day care facility on the subject property. There were no public comments. The Commission closed the public hearing and after a brief discussion unanimously adopted a resolution recommending approval of the requested special permit. This item will be on the October 8 agenda of the Board of Trustees for consideration.

COMMUNITY RELATIONS COMMISSION

The Community Relations Commission held a regular meeting on Thursday night. Prior to the meeting, the Youth Forum/Northbrook Cares Subcommittee held a meeting.

At the subcommittee meeting, Chair Ray Wehr reviewed a presentation that had taken place earlier in the day at Glenbrook North High School (GBN). Chair Wehr presented the draft Northbrook Cares website to the Student Advisory Board for review. Feedback was generally positive and the students provided some great suggestions. The subcommittee will meet again to review the comments and determine next steps.

At the Commission meeting, Chair Wehr also provided an update regarding Northbrook Cares. Member Doughty provided an update on the Sister City Initiative; at this time, the subcommittee is in the information

gathering phase, looking for similarly sized municipalities that are a part of the program. Commissioners and Members received their assignments for the Community Resource Guide update and will begin contacting their respective agencies. The Commission also reviewed the annual Flamingo Friday and Welcome to Northbrook events. For the past two years these events have been combined. The respective chairs of each event will be meeting to discuss next steps and whether or not the events will continue to be hosted together.

The next meeting of the Commission will take place on Thursday, November 7.

ICSC CHICAGO DEAL MAKING SESSION

On October 2 & 3, Economic Development Coordinator David Schoon staffed a Village booth at the International Council of Shopping Centers *Chicago Deal Making* session. This event provides developers, retailers, brokers, municipalities, and others in the retail sectors an opportunity to network. The show provided over 2,000 attendees and nearly 300 exhibitors with the opportunity to come together and attempt to develop deals for existing retail space and potential new retail development projects.

The most frequent inquiries were regarding the status of the projects at the northwest corner of Dundee Road and Skokie Boulevard (NorthShore 770 project), as well as the property at 1000 Skokie Boulevard (Walmart). Brokers were interested in what retail and restaurant opportunities were available on these sites for their clients.

David once again found the booth an excellent opportunity to let the retail development community know what retail space is available in Northbrook, what development activity is occurring, and why a retailer/restaurant would want to locate in Northbrook. We are planning to have a booth once again next year.

NEW UPRR BRIDGE TAKES SHAPE

Over the past few weeks, assembly of the new rail bridge over Shermer Road has begun in earnest. On the south side of the bridge, the bridge is being erected on temporary foundations that were installed next to the existing rail lines. Once complete, the bridge will slide into place onto its permanent foundations, allowing for the complete removal of the temporary bridge and abutments put in place immediately following the bridge collapse in July 2012. In order to accomplish this, the rail lines will be taken out of service for approximately 72 hours while crews work around the clock to install the new bridge. Dates for this work have not been finalized, but the UPRR will communicate those dates to both Northbrook and Glenview as soon as possible.



SIDEWALK IMPROVEMENTS

Work relating to the 2013 sidewalk program concluded this week with the Village's contractor, Suburban Concrete, finalizing the remaining sections of sidewalk throughout the project area. Next week the contractor will be working to remove any remaining barricades and restore any lawns that may have been damaged during the course of the project.

WATER MAIN BREAKS

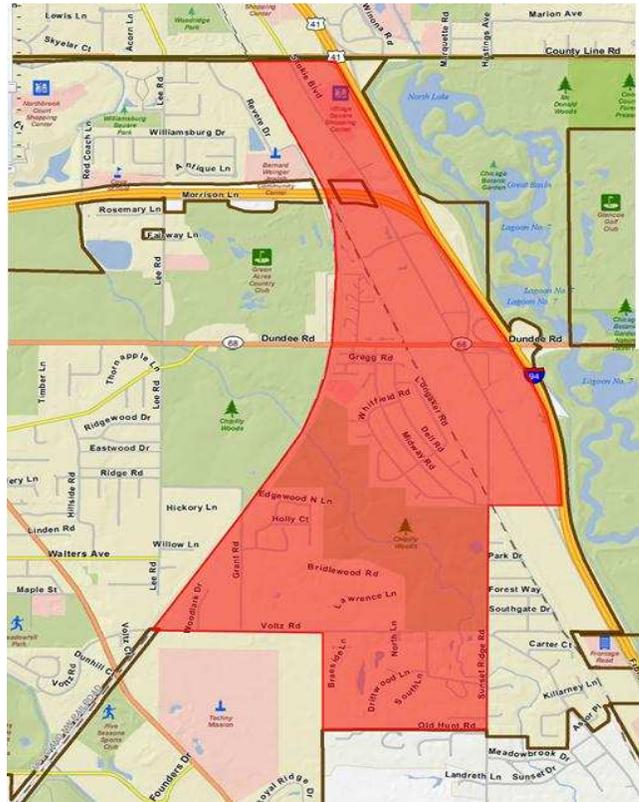
This week Public Works crews have worked to repair three water main breaks on Beckwith Court, Sunset Ridge Road, and Powder Horn Drive. In each instance the crew was able repair the break and restore service within two hours of the water being shut off. The water main break on Sunset Ridge Road was located in the southbound lane near the intersection with Midway Road. This required the crew to close a portion of the southbound lane and post flaggers to perform traffic control (see photo). The Village's leak locating contractor, ATS, was brought in to pinpoint the break in an effort to minimize disruption to the intersection.



COMED TREE TRIMMING

Earlier this week, the Village received notification that ComEd will be performing tree trimming operations during the months of November and December on the east side of Northbrook (see map).

Trees around power lines are trimmed to reduce the likelihood of a power outage during severe weather events. This work will be performed on all trees that interfere with electric wires running from pole to pole. Residents and businesses in the affected area have received notifications from ComEd informing them of the pending work.



POLICE ACTIVITY

After a months-long investigation, the NORTAF burglary task force successfully closed two Northbrook cases of residential and vehicle burglaries. In all, the task force apprehended nine offenders and charged the offenders with a total of 51 counts of burglary. Northbrook detectives took two of the offenders into custody on October 2.

MABAS DIVISION III LIVE FIRE TRAINING WRAPS-UP

Northbrook Fire companies attended training with several other Division III fire departments in multiple incident scenarios including 1) a live fire/rescue evolution 2) a mass casualty EMS triage and transport plan and 3) Fire and EMS operations in coordination with police operations at an active shooter incident. The nine days of training spanned three weeks, and wrapped-up on Thursday, October 3. The drills were held at NIPSTA.



NORTHBROOK DIVERS RESPOND TO WILMETTE FOR REPORTED MISSING BOATER

At approximately 3:00pm on September 27, Northbrook Dive Rescue 10 responded to the 1600 block of Sheridan Road on Lake Michigan for the capsized boat. The entire area was searched by both local Fire Departments and the Coast Guard. After additional information and a thorough search was conducted it was determined there were no occupants on the boat.

NORTHBROOK STRUCTURAL SPECIALIST ASSISTS NILES WITH DAMAGED BUILDING

At approximately 1:00pm on Wednesday October 2, Northbrook Paid-on-Call Scott Nacheman was requested to the 7000 block of Touhy Avenue for a damaged building. Scott is a Structural Specialist and his expertise was requested in determining the stability of a building and a 70' antenna mast after they were struck by a school bus. Scott assisted the Niles Fire Department with securing the building and determining the best way to remove the antenna and school bus from the structure.



MULTIPLE CALLS REQUIRES ASSISTANCE FROM DEERFIELD AND WHEELING

The Fire Department received 6 ambulance calls between 2:00 pm and 4:30pm on Wednesday October 2. One call involved an individual trapped in a piece of machinery and a second call involved a school bus accident. All of Northbrook's resources were committed during this time-frame which required ambulances from Wheeling and Deerfield to assist Northbrook through Automatic Aid Agreements.

WEEK OF OCTOBER 7, 2013

SUN. 10/6

Fire Prevention Week (10/6-10/12)

MON. 10/7

No Meetings

TUES. 10/8 6:30 p.m.

Committee of the Whole – Terrace Room

7:30 p.m.

Regular Board of Trustees Meeting – Board Room

WED. 10/9

Last Farmer's Market Day

THURS. 10/10 5:00 p.m.

Rural Fire Protection District– Station 11

5:30 p.m.

Architectural Control Commission – Terrace Room

FRI. 10/11

No Meetings

SAT. 10/12

Fire Prevention Open House