

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: OCTOBER 8, 2012

RE: STAFF BRIEFING

WEEK OF OCTOBER 12, 2012

REGULAR BOARD OF TRUSTEES MEETING

The Board of Trustees held a regular meeting on Tuesday, October 9. Under the Manager's Report, Village Clerk Ford swore in two full time Firefighters (Donald Carpenter and Louis Popp) and two paid on call Firefighters (Benjamin Johnson and Brent Pfiffner). Also under this report, Village Engineer Paul Kendzior provided an update on the Techny Road construction project (see more in the Techny Road Project item on page 2). Under Consent, an Ordinance was approved granting a Level III Design Review Permit for a wall sign at 1911 Cherry Lane (Marcello's) as well as a Resolution authorizing an extension to the franchise agreement with Veolia Environmental Services through August 31, 2013. During the Planning and Zoning Committee report, the Board approved an Ordinance amending and restating Ordinance No. 97-64 granting the relief requested and necessary for the further expansion of the Northbrook Public Library on the Village Hall Campus. The Board heard five preliminary reviews in which they provided their comments before passing the items on to the Plan Commission for vetting and review. Under the Administration and Finance Committee report, a Resolution was approved authorizing the purchase of up to eight automated parking machines for the Commuter Lots and METRA station.

The next regular meeting of the Board of Trustees will be on Tuesday, November 13.

ICSC CHICAGO DEAL MAKING SESSION

On October 3 & 4, Economic Development Coordinator David Schoon staffed a Village booth at the International Council of Shopping Centers *Chicago Deal Making* session. This event provides developers, retailers, brokers, municipalities, and others in the retail sectors an opportunity to network. The show provided over 2,000 attendees and over 200 exhibitors with the opportunity to come together and attempt to develop deals for existing retail space and potential new retail development projects.

The most frequent inquiries were regarding the status of the northwest corner of Dundee Road and Skokie Boulevard, as well as the property at 1000 Skokie Boulevard (the former ComEd property). Brokers were interested in what retail and restaurant opportunities were available on these sites for their clients.

David once again found the booth an excellent opportunity to let the retail development community know what retail space is available in Northbrook, what development activity is occurring, and why a retailer/restaurant would want to locate in Northbrook. We are planning to have a booth once again next year.

VEHICLE INCIDENTS

The Police Department received 21 calls regarding burglary and/or trespass to motor vehicles during the morning hours of Wednesday, October 10. The incidents occurred on Cedar, Elm, Hillside, Illinois, Maple, Marcee, Oak and Western. Most of the incidents reported the unlocked vehicles parked in driveways in the center of town had been gone through but nothing appeared to have been taken. Six of the vehicles had various amounts of currency, credit cards, and electronic equipment removed. Evidence Technicians processed the vehicles and Investigations is following up. *Residents are reminded to lock their vehicles, even when parked in the driveway, and to remove valuables. Always garage your vehicle whenever possible and have good exterior security lighting. If you see or hear anything suspicious, call 911.*

TECHNY ROAD PROJECT

Construction along Techny Road continued this week with the completion of the installation of the last two segments of box culvert, which marks the completion of the underground sewer work. Work for next week includes installation of the binder course on the north half of Techny Road. The project is now just slightly over 75% complete. The anticipated final completion date is December 31, 2012. The photo below depicts the Village's contractor performing paving work on Techny Road.



LIGHT POLE PAINTING

This week, the Village's contractor, DiVinci Painters, began repainting 66 decorative light poles on Cherry Lane, Church Street, and Shermer Road in the Central Business District. The poles are being cleaned and repainted to remove rust and extend the life of the poles. The project is currently about 50% complete and is expected to be finished by Friday, October 19.



Before



After

WATER MAIN BREAKS

This week, Public Works crews repaired 10 water main breaks and assisted with a private repair. Of the 10 breaks, 8 were shears and 2 were splits. Both of these types of breaks are indicative of changes in temperature and the shifting of the ground; these types of breaks are normally experienced as it gets colder and we enter winter. Below is a photo of the repair made at 1714 Elm.



NORTHBROOK CERT MEMBERS VOLUNTEERED AT CHICAGO MARATHON

On Sunday, October 7, Northbrook CERT (Community Emergency Response Team) members volunteered for the 35th Annual Chicago Marathon. CERT members served as medical volunteers along the finish line for those in need of medical assistance. The day began with a registration and briefing at 4:30am and ended with the final runners crossing the finish line at 4:00pm. Due to the cooler running conditions, the number of patients treated was significantly decreased compared to past years; however, with over 45,000 participating runners there was at least one cardiac event that required automatic external defibrillation intervention, saving the life of the runner involved. CERT members and other medical volunteers (doctors, nurses, EMT's) are equipped with AED's and EMS bags to intervene as needed. This is the second year the team has participated in the event and it was an excellent opportunity to exercise the skills acquired as CERT members. Special thanks to Lt. David Crawford of the Fire Department for all of his hard work and efforts devoted to the CERT program.



FIRE DEPARTMENT OPEN HOUSE

In recognition of Fire Prevention Week the Northbrook Fire Department will be hosting the 27th annual Open House on Saturday, October 13. All are invited to Fire Station #11, 740 Dundee Road from 9am to noon on Saturday, October 13. The fire engines, aerial ladder truck, squad truck and ambulances will be on display for your viewing. Firefighters and Fire Prevention Inspectors will be available to answer questions that you may have. Fire helmets, stickers, coloring books, and more will be available.

WEEK OF OCTOBER 15, 2012

SAT.	10/13	9am-Noon	FIRE DEPARTMENT OPEN HOUSE - 740 Dundee Road
MON.	10/15		No Meetings
TUES.	10/16	3:00 p.m.	Special ICDC Meeting - Terrace Room
		7:30 p.m.	Committee of the Whole - Cancelled
		7:30 p.m.	Plan Commission - Board Room
WED.	10/17	7:00 p.m.	Youth Commission - Shermer Study
THURS.	10/18	7:00 p.m.	EQC - Terrace Room
FRI.	10/19		No Meetings