

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: October 10, 2014

RE: STAFF BRIEFING

WEEK OF October 6, 2014

SCHOOL LOCKDOWN DRILLS

Detectives, School Liaison Officers and members from the Community Relations Unit participated in lockdown drills at Westmoor and Shabonee Elementary Schools this week. The Officers assisted School Principals, Administrators, Teachers and students in the exercises and discussed the reasons for lockdowns, and what can be expected in terms of police response. Such drills are held periodically with all schools.

Chief Wernick addressed students at Glenbrook North High School on Friday, October 10th sharing his expertise on forensic science. There are two elective Forensic Science classes on the Science Department's curriculum at GBN. The Chief discussed a murder case that the North Regional Major Crimes Task Force investigated and solved from past years. He shared with the students his professional experiences in investigating homicide cases and the importance of forensic science applications used to solve cases. About 50 students attended the presentation, which Chief Wernick presents biannually.

Over the early morning hours of Thursday morning, October 9th, a resident in the 2500 block of Illinois Road was awakened by a single beep of her burglar alarm. She did not see anything suspicious at that time and later in the morning she checked the interior of her home to find that her rear door handle had been pulled out. She then notified police who responded, checked the residence and although the affected door was still locked it had pry marks on it. Evidence Technicians processed the scene and a canvas was done in the neighborhood with negative results.

A resident in the 1600 block of Walters Avenue called police to report a suspicious person who had entered his home feigning to check on water leakages in the area. Police were dispatched to investigate a possible residential burglary. Prior to police arrival, the subject left the home. The area was checked by Police Units and a suspicious vehicle in the area was stopped and questioned. It was confirmed by the complainant that the driver of the vehicle was the subject that had entered his home. An identification tag and various prescription bottles were located in the vehicle whose names did not match the subjects in the vehicle. The driver of the vehicle was arrested and taken into custody. He was charged with residential burglary, a Class 1 Felony.

Northbrook's representatives to the Major Crash Assistance Team were dispatched to investigate four accidents this week. On Sunday, October 5th, at 2 a.m. a motor vehicle versus pedestrian accident occurred at Harvard and Frontage Roads in Skokie with the pedestrian suffering head injuries. On Tuesday, October 7th, at 7:39 p.m. MCAT was called out to investigate a pedestrian versus motor vehicle crash involving life threatening injuries at the intersection of Oak Avenue and Lake Street in Evanston.

The 60 year old female pedestrian did not survive. A third MCAT callout was requested by the Niles Police Department on Wednesday, October 8th, at 8:05 p.m. to investigate a motor vehicle versus pedestrian crash in the 7800 block of Milwaukee Road in Niles which resulted in a fatality. Friday morning, October 10th, MCAT responded to Dempster and Crawford in Skokie for a motor vehicle versus motorcycle accident.

NORTHBROOK PLAN COMMISSION MEETING

On October 7, 2014 the Plan Commission considered the following applications:

DOCKET NO. 14-03: 2705 TECHNY - AT&T WIRELESS CELL TOWER. The Plan Commission held its third public hearing on a request for approval of Zoning Code text amendments and special permits to allow the construction of a 107' tall cell tower within approximately 15' of the building on the YMCA property. No one from the public spoke at the hearing. Commission members generally found the proposal acceptable, and found that their questions had been answered by the Applicant. The Commission closed the public hearing and directed staff to prepare a resolution recommending approval of the application. The Commission will consider the resolution on October 21.

DOCKET NO. 14-12: 60 REVERE DRIVE – REZONING. The Plan Commission adopted Resolution No. 14-PC-10 recommending approval to rezone 60 Revere Drive from I-1 Restricted Industrial to O-2 Limited Office, which is in compliance with the Comprehensive Plan, and other necessary variations to bring the existing site improvements into compliance with the O-2 District bulk, space and yard requirements. The Commission's recommendation included a condition that the existing restrictive covenant on the property be amended and that the amendment prohibits certain retail uses and membership uses allowed in the O-2 District. An ordinance approving the rezoning and variations is scheduled for the Board of Trustees consideration on November 11, 2014.

ARCHITECTURAL CONTROL COMMISSION MEETING

On October 9, 2014 the ACC reviewed the final design features of the proposed building, signage, and landscaping as part of an application submitted by PNC Bank for its proposed facility that is part of the NorthShore 770 mixed use project. Committee members praised the design of the building and unanimously recommended approval of the design of the building, signage, and landscaping as presented.

ICSC CHICAGO DEAL MAKING SESSION

On October 7 & 8, Economic Development Coordinator David Schoon staffed a Village booth at the International Council of Shopping Centers *Chicago Deal Making* session. This event provides developers, retailers, brokers, municipalities, and others in the retail sectors an opportunity to network. The show provided over 2,000 attendees and over 250 exhibitors with the opportunity to come together and attempt to develop deals for existing retail space and potential new retail development projects.

David once again found the booth an excellent opportunity to let the retail development community know what retail space is available in Northbrook, what development activity is occurring, and why a retailer/restaurant would want to locate in Northbrook. We are planning to have a booth once again next year.

EARLY VOTING

Early Voting starts Monday, October 20th for each day until November 4th (Election Day) at the Northbrook Village Hall. This year the Village Hall will also be considered a Grace Period Voting facility, which allows voters, who did not registered before the October 3rd deadline, to register at the same time they vote. The following are the dates and times:

- Early Voting and Grace Period Voting - Oct. 20 - Nov. 4
 - Monday, Oct. 20 - Saturday, Oct. 25, 9 a.m. - 5 p.m.
 - Sunday, Oct. 26, 9 a.m. - 3 p.m.
 - Monday, Oct. 27 – Friday, Oct. 31, 9am - 7pm
 - Saturday, Nov. 1, 9 a.m. - 5 p.m.
 - Sunday, Nov. 2 , 9 a.m. - 4 p.m.
- Grace Period Voting (Register and Vote)
 - Monday, Nov. 3, 9 a.m. - 5 p.m.
 - **Election Day** Tuesday, Nov. 4, 6 a.m. - 7 p.m.

SERVICE LINE INSURANCE PROGRAMS

From time to time companies solicit residents in Northbrook and other area suburbs regarding insurance style products that are intended to provide coverage in case of a water or sanitary sewer service line repair. It is important to note that the products offered by these companies are not endorsed or required by the Village and we neither encourage nor discourage anyone to take advantage of their services. The Village does not have any information about what the policies may or may not cover or other similar details.

Below is some helpful information for Northbrook homeowners:

- Water Service Line
 - A property owner is responsible for the maintenance of the water service line between his or her home and b-box (shut off valve in the yard or driveway), along with all of the water facilities within the home.
 - Signs that a water service line has possibly begun to leak include pooling of water in the front yard or lower than normal water pressure
 - The Northbrook Public Works Department will provide residents with assistance to determine if the problem is being caused by a water main break, a faulty water meter, or a compromised service line.
- Sanitary Sewer Service Line
 - Property owners are responsible for their sanitary sewer service line from the home to the point of connection at the main sewer line.
 - Signs that a sewer service line has possibly begun to fail include sluggish or non-existent drainage.
 - Property owners who experience a back-up of their sanitary sewer service line should contact the Public Works Department at 847/272-4711. Public Works will come out and check the main sewer lines to ensure no blockages are present.
 - Homeowners should have their lines checked regularly for blockages, tree root intrusion, and damage. If needed, lines should be cleaned or “rodded.”

Residents should contact the Public Works Department at 847/272-4711 between 7am and 3pm, Monday – Friday, with any questions regarding their service lines.

IDOT TRAFFIC SIGNAL PROJECT

The Illinois Department of Transportation (IDOT) is working to update 19 of their traffic signals in or around Northbrook. These upgrades include transition of the traffic signal heads to LED lights, installing backup UPS and Countdown Pedestrian Signals. IDOT’s contractor has been working this week to transition signals at the intersections of Pflingsten and Cherry, Pflingsten and Maria, and Pflingsten and Walters. The contractor will also be transitioning signals on other state routes including Dundee Road, Waukegan Road, and Willow Road.

CO DETECTOR ALERTS RESIDENT TO HAZARD IN THE RESIDENCE

At approximately 8:30pm on October 9, 2014 Northbrook Fire units responded to the 4000 block of Picardy circle for the CO Detector activation. Upon arrival crews measured high levels within the residence and evacuated the occupant from the home. Donning self-contained breathing apparatus (SCBA) crews entered the residence and found a vehicle that had accidentally been left running in the garage. Crews ventilated the building and evaluated the resident.

WITH THE COLDER WEATHER UPON US, THE FIRE DEPARTMENT RECOMMENDS CHECKING YOUR CO AND SMOKE DETECTORS TO ENSURE THEY ARE FUNCTIONING PROPERLY.

NORTHBROOK ASSISTS WINNETKA WITH STRUCTURE FIRE

At approximately 8:00am on October 4, 2014 Northbrook Engine 11 and Battalion 11 responded to the 500 block of Willow Road to assist Winnetka with a structure fire. Upon arrival Northbrook units assisted with fire extinguishment and command operations. Northbrook stations were covered by call back personnel for the duration of the incident. There were no reported injuries and the cause of the fire is under investigation.



WEEK OF October 13, 2014

SAT.	10/11	9am-Noon	Fire Department Open House, 740 Dundee
MON.	10/13		<i>Columbus Day</i> No Meetings
TUES.	10/14	6:30 p.m.	Public Safety Committee – Terrace Room
		7:30 p.m.	Regular Meeting of the Board of Trustees– Board Room
WED.	10/15	7:00 a.m.	EDC Meeting – Terrace Room
		7:00 p.m.	Youth Commission Meeting – Terrace Room
THURS.	10/16	7:30 a.m.	Joint Review Board Meeting – Terrace Room
		7:00 p.m.	Environmental Quality Commission- Shermer Study
FRI.	10/17	10:30 a.m.	No Meetings
MON.	10/20		EARLY VOTING STARTS <i>through</i> November 3rd