

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: October 11, 2013

RE: STAFF BRIEFING

WEEK OF OCTOBER 7, 2013

REGULAR BOARD OF TRUSTEES MEETING

The Board held a regular meeting on Tuesday. Under the President's Report, Robert C. Robicsek was recognized for his years of service to the Northbrook community as a member of both the Stormwater Management Commission and Zoning Board of Appeals. Also under this Report, the week of October 6 through 12 was proclaimed "Fire Prevention Week" in the Village of Northbrook. Under the Consent Agenda, four (4) Ordinances were approved: vacating a portion of Dennis Right of Way (The Grove - 263 Skokie Boulevard); rezoning property and amending the District Zoning Map ((The Grove - 263 Skokie Boulevard); granting special permits, variations and site plan approval for the expansion of nursing and personal care facility (The Grove - 263 Skokie Boulevard); and, granting a special permit to allow the operation of a child day care service facility (Little Ones Preschool, Inc. – 3433 Walters Avenue). Also passed was a Resolution approving a Plat of Consolidation for 263 Skokie Boulevard and vacated Dennis Drive (The Grove - 263 Skokie Boulevard).

During the Planning and Zoning Committee report, the Board heard two (2) preliminary reviews. The first was a request for a Zoning Code text amendment to allow an additional wall sign for Arhaus on the south facade of Northbrook Court Shopping Center. The Board provided comments and this was passed along to the Plan Commission. The second Preliminary Review was in regards to a staff initiated review of current regulation of temporary signs & banners. A Planning and Zoning Committee meeting will be scheduled to review these regulations further.

The next regular meeting of the Board of Trustees will be on October 22, 2013.

ARCHITECTURAL CONTROL COMMISSION

At its regular meeting on October 10, 2013 meeting, the Commission considered the following:

1. The ACC reviewed and approved a replacement directory sign for St. Norbert Church (1809 Walters Ave.). The sign was a replacement, so no Board action will be required.
2. The ACC granted a building permit extension for 3872 Sunset Lane (11-G-057). The Applicant agreed to remove the porta-john next week and complete all work by June 2014.
3. The Commission also granted a permit extension for 3310 Sunset Trail (10-G-202). The only work remaining is in the interior and the work will be completed by the spring.
4. Walmart – 1000 Skokie Boulevard. The ACC continued its review from its August 8 meeting of the proposed building design, landscaping, and signage for the proposed Walmart Supercenter. The applicant provided revised building elevation and landscape plans in response to the Commission's previous comments. The Commission continued to find the building design, landscaping, and signage generally appropriate and made the following recommendation:

- Regarding the building design the Commission finds that the materials, color palette, and design accents and features are acceptable; however, the Commission would like to see more articulation of the wall plane for the east façade facing Skokie Boulevard.
- Regarding the landscaping plan, the Commission finds the design and plant material generally acceptable; however, the Commission asked the Applicant to revisit the choice of plant materials along the east building wall for their salt tolerance, to make sure that the selected plant materials will not hide the wall design elements, and that more plant materials that are taller than six feet be installed.
- Regarding the signage, the Commission finds that the signage is generally compatible with the building and site improvements; however, the Commission requested that the pylon sign be a double pole design with a significant ground base and that the wall sign on the south façade of the building not exceed 200 square feet in sign area.

The Applicant was asked to return to the Commission to show the redesigned east building wall elevation and the redesigned pylon sign.

5. The Commission also authorized staff to review and approve four new single family homes:

- 1524 Walters Ave. (R-4 District) – Town Studios, Architect
- 2765 Woodland Dr. (R-3 District) – Pathmann Architects, Inc. (New Drawings – Previously Approved)
- 2915 Keystone Rd. (R-3 District) – ALA Architects
- 1371 Westwood Court (R-5 District) – ALA Architects

The Commission’s next meeting will be held on November 14.

NORTHBROOK UNITS RESPOND TO CEILING COLLAPSE

At approximately 6:30pm on October 5, Northbrook Fire and Police responded to the 100 block of Harbor side Ct. for the report of a ceiling collapse. Upon arrival crews found a 4’x8’ section of ceiling that had fallen into a resident’s family room due to a water leak from the roof which was currently under repair. No injuries were reported and crews placed a tarp on the roof until the Roofing Contractor arrived on scene and worked with members from the DPS Department to make repairs.



FIRE DEPARTMENT OPEN HOUSE, SATURDAY, OCTOBER 12

In honor of Fire Prevention Week, the Fire Department hosted numerous station tours this week, and will be holding their annual Open House on Saturday, October 12 at Fire Station 11, (740 Dundee Road), from 9am-noon. Apparatus will be on display and there are activities for the whole family to enjoy. The 2013 theme is “Prevent Kitchen Fires, Get Cooking with Safety!”

FIREFIIGHTERS TRAIN ON PARK DISTRICT BUILDING

Northbrook Park District has allowed the fire department to practice rescue skills and techniques at their property at 1710 Pfingsten. The building offers multiple training props which will serve firefighter training evolutions covering various topics. Illustrated here are above-grade rescue scenarios performed on Wednesday, October 9.



STORM RESPONSE

On Saturday, Northbrook received approximately 1.3 inches of rain causing localized street flooding in various parts of the Village. A Public Works crew responded to street flooding in ten locations by closing streets. Flood waters receded quickly and all of the streets were reopened within two hours of their closure. Two parkway trees were damaged in the storm and have since been removed. This week, the Sewer and Drainage crew has worked to flush sewers and clean inlets and catch basins to remove any blockages that may impede the flow of storm water during the next rain event.

WEEK OF OCTOBER 14, 2013

SAT.	10/12	9am-Noon	Fire Prevention Week Open House – Station 11
MON.	10/14		No Meetings
TUES.	10/15	7:30 p.m.	Plan Commission – Board Room
		7:30 p.m.	Committee of the Whole – Cancelled
WED.	10/16	7:00 p.m.	Youth Commission – Terrace Room
THURS.	10/17	7:00 p.m.	Environmental Quality Commission – Shermer Study
FRI.	10/18	10:00 a.m.	No Meetings